

OP/EUI/REFS/2016/001

**OPEN CALL FOR TENDERS FOR THE PROVISION OF ORDINARY REMOVAL SERVICES AND HANDLING ACTIVITIES FOR UNDERTAKING THE REMOVALS FROM ONE PREMISE TO ANOTHER OF THE EUROPEAN UNIVERSITY INSTITUTE**

**ECONOMIC OFFER**

The undersigned \_\_\_\_\_  
 Born on \_\_\_\_\_ in \_\_\_\_\_  
 province \_\_\_\_\_ taxation code \_\_\_\_\_  
 in the role of \_\_\_\_\_  
 for the company/TGC \_\_\_\_\_  
 with registered office in \_\_\_\_\_  
 with administrative headquarters in \_\_\_\_\_

**PRESENTS THE FOLLOWING ECONOMIC OFFER:**

(prices must be VAT exempt, since the Institute is exempt from payment of value added tax for services and purchases under the normal course of business for amounts exceeding €300.00 (pursuant to Article 72-paragraph 1-e, paragraph 2 of Presidential Decree 633 of 26/10/1972 and subsequent amendments)

**1. PERMANENT OPERATOR ON SITE ASSIGNED TO ORDINARY REMOVALS (MAX 10 POINTS)\***

<i>Service</i>	<i>Unit of measure</i>	<i>Price</i>	<i>Unit of measure</i>	<i>Price</i>
<b><i>Permanent operator on site (working hours 08:00/13:00)</i></b>	€ per hour		€ per day (5hours)	€ .....
<b><i>Manpower for routine works</i></b>	€ per hour		N.A.	€ .....
<b><i>Manpower for extraordinary works</i></b>	€ per hour		N.A.	€ .....
<b><i>Night work</i></b>	€ per hour		N.A.	€ .....
<b><i>Work on public holidays</i></b>	€ per hour		N.A.	€ .....
<b><i>Transport of goods using a commercial vehicle</i></b>	€ per hour		€ per day (8hours)	€ .....

\* The 10 points will be assigned solely based on the price offered for the permanent operator on site.

**2. STORAGE ACTIVITIES AT EXTERNAL WAREHOUSE (MAX 20 POINTS)\*\***

<i>Service</i>	<i>Price</i>
Warehousing and safekeeping of 1500 mc of goods	€ .....
Relocation of 1500 mc of goods belonging to the EUI from the storage of the current supplier to that of the new one	€ .....
Disposal of paper waste	€/Kg .....
Certified Disposal of paper waste	€/Kg .....
Disposal of iron waste	€/Kg .....
Disposal of wooden waste	€/Kg .....
Disposal of electronic devices	€/Kg .....
Disposal of hazardous waste	€/Kg .....

\*\*The 20 points will be assigned solely based on the price offered for the warehousing and safekeeping of 1.500 cubic meters of goods.

**3. HANDLING ACTIVITIES FOR UNDERTAKING THE REMOVALS FROM ONE PREMISE TO ANOTHER OF THE EUI CAMPUS PURSUANT TO THE "ALLOCATION PLAN 2016" (MAX 22 POINTS)**

<i>Users involved</i>	<i>Linear meters (Mtl) of goods to relocate***</i>	<i>Starting point</i>	<i>Arriving point</i>	<i>Total price</i>
6	120	Villa Raimondi	Convento di San Domenico	€ .....
60	1200	Badia Fiesolana	Villa Paola	€ .....
103	2060	Complesso Villa Schifanoia – Casale – Villino - Cappella	Complesso di Villa Salviati	€ .....
31	620	Villa San Paolo	Complesso di Villa La Fonte	€ .....
151	3020	Convento di San Domenico + Complesso di Villa La Fonte	Complesso Villa Schifanoia – Casale – Villino - Cappella	€ .....
41	820	Complesso di Villa Salviati	Badia Fiesolana	€ .....

<b>17</b>	<b>340</b>	<b>Complesso di Villa Salviati</b>	<b>Convento di San Domenico</b>	€ .....
<b>409</b>	<b>8180</b>	<b>Total</b>		€ .....

\*\*\*Such values correspond to the average quantity of paper files belonging to each user and to the services/departments that has to be relocated according to the EUI "Allocation Plan 2016".

#### 4. DISPOSAL OF WASTE DUE TO THE IMPLEMENTATION OF THE "ALLOCATION PLAN 2016" (MAX 8 PUNTI)

Costs for the disposal of outdated and not reusable goods (mainly furniture, furnishings, shelves, paper files, etc.) for an estimated amount of maximum 10 tons, in accordance with the current legislation on waste disposal.

€ .....

#### ADDITIONAL SERVICE NOT CONSIDERED FOR THE EVALUATION OF THE ECONOMIC OFFER SUBMITTED BY THE TENDERER

##### A. PACKING AND UNPACKING SERVICES

As indicated in art. 7.2.2 of Annex I - Tender Specifications, the Contracting Authority asks the tenderer to give a quote for the packing and unpacking services that may be requested to the successful tenderer.

<i>Service</i>	<i>Price</i>
<b>Packing/unpacking</b>	€/Mtl .....

Place and date \_\_\_\_\_

Signature of the Legal Representative \_\_\_\_\_

Please, attach a copy of a valid identification document of the Legal Representative who signed this document.