

OC/EUI/REFS/2015/003

OPEN CALL FOR TENDERS FOR THE PROVISION OF ON-SITE AUDIO VISUAL TECHNICAL ASSISTANCE FOR THE CONFERENCE AND SEMINAR ACTIVITIES ORGANIZED BY THE EUI, INCLUDING THE PURCHASE OR RENTAL OF THE RELATED TECHNICAL EQUIPMENT AND MACHINERY.

SALES CATALOGUE FOR ADDITIONAL SERVICES

The undersigned born in
in.....province.....
taxation code in the role of.....
for the company.....VAT number.....
with registered office in.....
with the administrative headquarters in.....

With the aim of participating in the Open Call for tenders for the provision of On-Site audio visual technical assistance for the conference and seminar activities organized by the EUI, including the purchase or rental of the related technical equipment and machinery, submits the following price catalogue (VAT excluded) concerning the additional services that might be requested by the Contracting Authority during the period of execution of the tender:

1) Simultaneous translation in 2 languages and supply of mobile interpreter's booths according to ISO 4043 and fire prevention norms. Technical assistance, installation and disassembly must be included as part of the total cost of the service offered.		
Option	Daily cost	Cost for every extra day
50 headphones	€	€
150 headphones	€	€
100 headphones	€	€
200 headphones	€	€
300 headphones	€	€
400 headphones	€	€
500 headphones	€	€
2) Simultaneous translation in 3 languages and supply of mobile interpreter's booths according to ISO 4043 and fire prevention norms. Technical assistance, installation and disassembly must be included as part of the total cost of the service offered.		
Options	Daily cost	Cost for every extra day
50 headphones	€	€
150 headphones	€	€
200 headphones	€	€
300 headphones	€	€
400 headphones	€	€
500 headphones	€	€
3) Rental of IR headphones that can be integrated with the simultaneous translation system currently in use at the Institute (provided by Bosch)		
Options	Daily cost	Cost for every extra day
75 headphones	€	€
100 headphones	€	€
150 headphones	€	€
200 headphones	€	€
300 headphones	€	€
400 headphones	€	€

500 headphones	€	€
4) Professional audio amplification and sound diffusion system, including microphones and diffusors		
Options	Daily cost	Cost for every extra day
Appropriate for 50 to 100 m ² rooms	€	€
Appropriate for 100 to 200 m ² rooms	€	€
Appropriate for 200 to 400 m ² rooms	€	€
5) Audio amplification system up to 1300 m² provided with line array		
	Daily cost	Cost for every extra day
	€	€
6) Supply of of digital conference system provided with control unit and electrical signals control		
Options	Daily cost	Cost for every extra day
With 5 microphones	€	€
With multiple of 5 microphones	€	€
7) Electronic poll system (up to 20 questions)		
Options	Cost	
With 50 participants	€	
With 100 participants	€	
8) Standard video shooting service filmed with n. 1 professional video camera by n. 1 video operator, including the making of n. 1 web friendly HD quality video file, post-production and editing activities on USB disk /HDD support		
Total cost (for 2 hours long events)	€	
Total cost (for 4 hours long events)	€	
Total cost (for 8 hours long events)	€	

9) Standard video shooting service filmed with n. 1 professional video camera by n. 1 video operator and the supply of an audio kit for interviews (audio mixer + 2 radio microphones clips) and an audio recorder. The service offered must also include an operator providing technical assistance to audio video control activity and the making of n. 1 web friendly HD quality video file, post-production and editing activities on USB disk /HDD support		
Total cost (for 2 hours long events)	€	
Total cost (for 4 hours long events)	€	
Total cost (for 8 hours long events)	€	
10) Standard video shooting service filmed with n. 2 professional video cameras by n. 2 video operators and the supply of an audio kit for interviews (audio mixer + 2 radio microphones clips) and an audio recorder. The service offered must also include an operator providing technical assistance to audio video control activity and the making of n. 1 web friendly HD quality video file, post-production and editing activities on USB disk /HDD support		
Total cost (for 2 hours long events)	€	
Total cost (for 4 hours long events)	€	
Total cost (for 8 hours long events)	€	
11) Standard video shooting service filmed with n. 3 professional video cameras by n. 3 video operators and the supply of an audio kit for interviews (audio mixer + 2 radio microphones clips) and an audio recorder. The service offered must also include an operator providing technical assistance to audio video control activity and the making of n. 1 web friendly HD quality video file, post-production and editing activities on USB disk /HDD support		
Total cost (for 2 hours long events)	€	
Total cost (for 4 hours long events)	€	
Total cost (for 8 hours long events)	€	
12) Rental supply of n. 1 videoprojector LCD 5000 ANSI lumen with interchangeable lenses and an appropriate size monitor suitable to support a full HD videoprojection system		
	Daily cost	Cost for every extra day
	€	€
13) Rental supply of n. 1 videoprojector LCD/DLP 7500 ANSI lumen with interchangeable lenses and an appropriate size monitor suitable to support a full HD videoprojection system		

	Daily cost	Cost for every extra day
	€	€
14) Rental supply of a graphic switcher for subtitling videoprojections by computer		
	Daily cost	Cost for every extra day
	€	€
15) Rental supply of radio-microphones		
Options	Daily cost	Cost for every extra day
Clip-on microphone	€	€
Headset microphone	€	€
Hand microphone	€	€
16) Rental supply of a PC provided with Microsoft Office suite		
	Daily cost	Cost for every extra day
	€	€
17) Rental supply of Multifunction ink colour machine: print, copy, scan, fax, email		
	Daily cost	Cost for every extra day
	€	€
18) Supply and mastering four colour printing DVD + box slim 5,2 mm		
	Daily cost	Cost for every extra day
	€	€
19) Rental supply of plexiglass podium with electronic nameplate		
	Daily cost	Cost for every extra day
	€	€
20) Rental supply of audio distributor		
	Daily cost	Cost for every extra day
	€	€
21) Rental supply of 4/6 500 W shapers provided with dimmer lighting system		
	Daily cost	Cost for every extra day
	€	€

22) Rental supply of TVCC system, including 2 LCD 15 “ monitors		
	Daily cost	Cost for every extra day
	€	€
23) Rental supply of ground based Monitor TV led, 55 “ inches		
	Daily cost	Cost for every extra day
	€	€
24) Rental supply of table based Monitor TV led, 32” inches		
	Daily cost	Cost for every extra day
	€	€

With regard to the filming services described in the list above (numbers 8 – 11), the EUI reserves the right to commit, at its own discretion, to other economic operators. (please, see Art. 3 of the Special Tender Specifications).

(Signature of the legal representative and Company' stamp)
