

**Checklist to be completed by the competitor before sending in the application form.**

<b>I. The present application is sent to request participation in the Tender CFT/EUI/REFS/2013/003:</b>	
- <b>LOT A:</b> Preventative and incidental maintenance.	<input type="checkbox"/>
- <b>LOT B:</b> Building works, civil engineering, infrastructure and mechanics concerning the construction, renovation and maintenance of buildings including civil, industrial and related infrastructure.	<input type="checkbox"/>
<b>II. Submission of the application is NOT LATER THAN the date and time indicated in Article 5 of the Letter of Invitation.</b>	<input type="checkbox"/>
<b>III. The tender participants shall send an envelope (sealed and signed along the seal) containing three (3) separate envelopes as indicated by the Letter of Invitation (envelopes 1-2-3).</b>	<input type="checkbox"/>
<b>IV. Envelope no. 1 - Administrative documents</b> - sealed (with adhesive tape) and signed along the seal:	
• <b>1 original + 2 copies</b> (clearly distinguishable from the original) and a digital copy of the following documents:	<input type="checkbox"/>
(a) Checklist, completed and signed (Annex A).	<input type="checkbox"/>
(b) Tender participation request, completed and signed (Annex B).	<input type="checkbox"/>
(c) Declaration in lieu, completed and signed (Annex C).	<input type="checkbox"/>
(d) Inspection participation certificate (as per Article 5 of the Letter of Invitation).	<input type="checkbox"/>
(e) A copy of the Letter of Invitation, of the Special Contract Specifications and of the Draft Contract without any additions, alterations or integrations, initialed on each page and signed in full on the last page by the owner or legal representative.	<input type="checkbox"/>
(f) A certificate of registration to the prefecture registry (for cooperatives)	<input type="checkbox"/>
(g) For TGCs: - Special collective mandate with representative delegate issued; - Attorney issued to the delegate; - Declaration issued by the agent on behalf of the mandated, outlining the parties responsible for each part of service fulfillment.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
(h) For TGCs not yet constituted: - A commitment to confer a special mandate to one company for group representation; - Declaration issued by the agent on behalf of the mandated outlining the parties responsible for each part of the service fulfillment.	<input type="checkbox"/> <input type="checkbox"/>
(i) Guarantee deposit of 2% (two percent) of the estimated value of the contract as defined in Article X	<input type="checkbox"/>
<b>V. Envelope n. 2 – Technical offer</b> - sealed (with adhesive tape) and signed along the seal:	
• <b>1 original + 2 copies</b> (clearly distinguishable from the original) and a digital copy of the technical offer, completed as indicated in section 6.B of the Letter of Invitation, using the module provided in Annex E – LOT A and LOT B.	<input type="checkbox"/>
<i>The original copy of the technical offer must be signed by the legal representative of the Company.</i>	<input type="checkbox"/>
<b>VI. Envelope n. 3 - Economic offer</b> - sealed (with adhesive tape) and signed along the seal:	
• <b>1 original + 2 copies</b> (clearly distinguishable from the original) and a digital copy of the economic offer, completed as indicated in section 6C of the Letter of Invitation, using the module provided in Annex F – LOT A and LOT B.	<input type="checkbox"/>
<i>The original copy of the economic offer must be signed by the legal representative of the Company.</i>	<input type="checkbox"/>

Place and Date \_\_\_\_\_

Signature of the Legal Representative \_\_\_\_\_

**Hereto attached to this present declaration is a non-authenticated photocopy of a valid identification document of the signatory.**