

## Overview of 2014-15 activities:

- Fellows may choose 3 levels/modes of participation in teacher training activities, according to (i) previous teaching and training and (ii) career development objectives:

Full range of teacher training activities	Fellows with little/no previous training or teaching experience (in English)	MW Teaching Certificate
Teaching Practice Week + related lead-up activities	Fellows with previous training/experience in teaching in HE (incl. basic notions of course design)	MW certificate of professional development [‘Teaching in Transnational perspective’ [provisional title]
‘drop-in’ participation in individual workshops/activities	All other interested fellows	(on request) statement of professional development indicating list of workshops attended

## Current Structure of MW Teaching Certificate

<b>activity</b>	<b>month</b>	<b>trainer(s) and other staff involved</b>	<b>description (activities, main aims, learning objectives)</b>	<b>time commitment</b> (contact hrs.: workshops or in classroom, incl. as participant-observer)
Preparatory meetings for the Humboldt, LSE and UPF Teaching Practice Weeks	Sept	Tilmans, Byrne, Bowskill, Trenchs (Anderson, Owtram and/or Hargreaves)	familiarize participants with overall aims and organisation of Teaching Certificate	3 hrs. (two meetings)
Course Design Workshop	Nov.	Lynn McAlpine, Oxford	subject matter (concept maps); learning outcomes, domains; instructional strategies; designing for learning outcomes; assessment methods and impact on learning, etc. (see booklet)	two 2-hr sessions three 3-hr sessions (spread over four days)
Preparation for Micro-Teaching	Jan.	Neil McLean, LSE	input/reflection on goals, methods of small-group teaching, classroom management etc.	2-4 hrs (typically two 2-hr sessions: one on small-group teaching, one on lecturing and use of PP)
Micro-Teaching Sessions (15 min. teaching sessions designed for small groups)	Jan/early Feb	MWP staff (Tilmans and/or Anderson), (Owtram, Hargreaves)	try out (part of) a small-group lesson (mini-lecture, small-group activity) in a simulated setting	3 hrs.

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Workshop on Effective Communication Skills for Academics	Feb	Angela O'Neill, College of Europe	input/reflection on delivery, performance, etc. in teaching	2 hrs.
Feedback on Micro-Teaching	Feb	Angela O'Neill, College of Europe	reflect on own small-group teaching (simulation) by comparing insights from viewing video with observations by communications specialist	15 min.
Workshop, Developing reflective practice: Approaches to classroom observation	Feb	Laurie Anderson, Siena/EUI	develop skills in observing and evaluating how pedagogic decisions made at different levels (materials, activity types, participant frameworks, modes of teacher talk etc.) impact classroom interaction and affect learning outcomes	2 hrs.
Workshop on Teaching in the Culturally and Linguistically Diverse Classroom	March or April	Mireia Trenchs, UPF	input/reflection on cultural differences in teaching/learning styles and on challenges of culturally/linguistically diverse classrooms	3 hrs.
Curriculum development exercise	April/May	EUI faculty	present a course syllabus/design and receive feedback from disciplinary expert (academic)	2-3 hrs. (collective feedback session)
LSE/Humboldt/UPF Teaching Practice Weeks* ** (time estimates based on LSE schedule 2014, see attachment)	March, May	coordinators and staff at LSE, Humboldt, UPF + occasionally Owtram, Hargreaves, Anderson, Tilmans	input on small-group teaching; teaching practice (teach-reteach), observation of teaching by others, feedback from educationalist and EAP professionals (LSE) – NB some differences at Humboldt and UPF	12-17 contact hrs. (over 5 days) + individual prep. time  workshops: 2 2-hr sessions teaching: 3 1-hr sessions class observation: min. 2, max 6-7 hrs. individual feedback on teaching: 3 ½-hr. sessions informal interaction with students: 1 hr.
tutorial support	ongoing	Anderson (Hargreaves, Owtram)	input/reflection on lesson plans, practice upcoming presentations/lessons, checking teaching PP/handouts, discussing course syllabi etc.	varies
<b>Total (estimated contact hrs)</b>				<b>42-50 hrs</b>

\* For UPF, some of the input takes place during Mireia Trench's visit to EUI in March/April rather than during Teaching Week, in the form of individual tutorials with the fellows participating on the UPF exchange.

