



EUROPEAN UNIVERSITY INSTITUTE

ACADEMIC SERVICE

Dr. Andreas C. Frijdal

Director

Florence, December 2011

Vacant position at the European University Institute

**PROGRAMME DIRECTOR FOR TOMMASO PADOA-SCHIOPPA PROGRAMME IN:
"EUROPEAN ECONOMIC AND MONETARY INTEGRATION"**

Please find attached an information pack about the Institute and a note setting out further particulars for positions at the Robert Schuman Centre for Advanced Studies.

Your application should contain the following documents:

- An **application form**
- Your **curriculum vitae** (a short CV of maximum 5 pages including education, professional experience, prizes and other major achievements) with a **selected list of publications** (a list of your **books, contributions to books and major professional journals**)
- a **statement** concerning your ideas, perspective plans and vision concerning the programme.

Please submit your application documents in one of the working languages of the Centre, which are English and French.

The Academic Service assures the strict confidentiality of the application procedure. The deadline for receipt of applications is **15 February 2012**.

Further and more up-to-date information about the Institute can be gathered from our website: <http://www.eui.eu>.

We thank you for your interest in the European University Institute and wish you every success with your application.

NB: We accept electronic applications, and in fact welcome them. The e-mail address is applypro@eui.eu. We will acknowledge the receipt of applications. If you submit by e-mail and do not receive an acknowledgment within two working days please contact us by phone (+39.055.4685.377) to make sure that your application has safely arrived

Please do not send us your publications; in the event, they may not be returned to you.

Yours sincerely,

Dr. Andreas Frijdal
Director
Academic Service



EUROPEAN UNIVERSITY INSTITUTE

FURTHER PARTICULARS ABOUT A FACULTY POSITION IN THE ROBERT SCHUMAN CENTRE FOR ADVANCED STUDIES

Job description for the vacant position

Programme Director for Tommaso Padoa-Schioppa Programme in: “European Economic and Monetary Integration”

Candidates should have outstanding academic research and policy qualifications in the economic aspects of the European integration process and the building of the European monetary union, regional economic integration, public policy and financial regulation and intermediation.

Tommaso Padoa-Schioppa was a talented economist with keen insights into the making of economic policy and it is appropriate that the candidate should reflect those attributes and connect the work of the Economics Department and of the Robert Schuman Centre for Advanced Studies.

Further, the candidate must have existing relations with, and the ability to communicate with European and International Organizations. In this way the programme will combine the research and policy dimensions of Tommaso Padoa-Schioppa.

The Director will be responsible for the overall steering and monitoring of the Programme and over-seeing its components of applied research and policy activities.

The candidate should have good research qualifications, organization attitudes and experience, ability to communicate and to develop relations, and fund raising experience.

The Director

The Director of the Programme will be responsible for the overall conception and direction of the Programme, its components of applied research and policy activities, its finances as well as for any additional research activities financed by the EU or through private or public sources.

The director should have the following qualities:

- a good research qualification that allows him/her to maintain and develop peer relations with scholars worldwide (a high-level academic position or a qualified experience in a reputed research centre would be considered),

- experience in policy making contexts and good ability in drafting policy reports,
- fund raising experience and the organisational attitudes and experience for programme management capacity
- an ability to communicate and develop relations,
- an excellent command of English and knowledge of other languages.

The Director of the Programme will be appointed by the selection committee following the selection rules set up by the EUI and she/he will be working within the interdisciplinary Robert Schuman Centre for Advanced Studies.

The appointment is for a 5 years contract. The possibility of renewal for a maximum of a further 3 years will be based on performance appraisal and on funds availability. There are no tenure positions at the EUI.

The Programme Director will be affiliated with the RSCAS. While this role does not require teaching and supervision activities, the Director will be able to apply for affiliation with one of the EUI departments.

The Robert Schuman Centre for Advanced Studies

The Centre was created in 1992 in order to develop interdisciplinary research and to encourage work on the contemporary challenges of European integration. It consists of senior faculty (holding joint chairs with departments), part-time professors, programme directors, post-doctoral fellows, research fellows and assistants, together with an administrative staff. Its research agenda is focused around several core research themes, currently:

- European Institutions, Governance, and Democracy
- Migration
- Economic and Monetary Policy
- Competition Policy and Market Regulation
- Energy Policy
- Climate Policy
- Global Governance
- International and Transnational Relations of the EU.

The Centre draws its income from a variety of sources, with around two thirds from externally funded grants. It runs an extensive conference programme, and publishes (mainly on-line) working papers, policy papers, research reports, and several research tools. Some of its research activities are organised in special programmes, including a Global Governance Programme, the Loyola de Palacio Programme on EU Energy Policy, the Mediterranean Programme and the Florence School of Regulation, covering the areas of Energy, Communication and Media and Transport. Other current and recent research includes several projects on migration, research in the context of the European Union Democracy Observatory, a programme on European monetary union, and projects on security in Europe (internal and external). A continuing priority is to produce research and to stimulate debate on issues of reform within the European Union.

In December 2011, the Centre included approximately 140 people (depending on the number of visiting fellows and research assistants, which is constantly changing).

Joint Chairs, Programme Directors and part-time professors

‘Joint Chairs’ are affiliated to both the Centre and the Departments and represent the connection between the two. There are currently eight Joint Chairs, six of which are financed by the EUI budget and two financed by external funding (the Pierre Werner Chair, financed by the Luxembourg Government, and the Mediterranean Studies Chair, financed in part by the European Commission and in part by external funds overheads).

In addition to the Joint Chairs, the RSCAS has two Programme Directors responsible for research programmes within the field of Migration Policy and Energy Policy (Loyola de Palacio Programme).

The RSCAS also includes part-time professors with different degrees of involvement in the respective project/programme. One professorial fellow and one senior fellow complete the academic staff. The table below indicates the academic staff in December 2011.

Table 1: RSCAS Joint Chairs, Programme Directors and Part-Time Professors

Bartolini Stefano (Director)	
Joint Chairs	Part Time Professors
Carletti Elena , Joint Chair in Economics	Bardi Luciano , director EUDO Observatory on Political Parties and Representation
Cassis Youssef , Joint Chair in Economic History	Cassarino Jean-Pierre , scientific director of CRIS project
Héritier Adrienne , Joint Chair in Comparative and European Public Policy	De Witte Bruno
Maduro Miguel L. P. , Joint Chair in European Law	Del Sarto Raffaella , director of Borderlands project
Marcellino Massimiliano , Joint Chair in International and European Economic Policy and Pierre Werner Chair	Ellerman, Denny , Scientific director ‘Climate Policy’
Monti Giorgio , Joint Chair in Competition Law	Finger Mattias , Scientific Director, Transport Regulation & Policy, Florence School of Regulation
Roy Olivier , Joint Chair in Mediterranean Studies	Giovannetti Giorgia
Vennesson Pascal , Joint Chair in Security in Europe	Parcu, PierLuigi , Scientific Director Communication and Media, Florence School of Regulation
	Ranci Pippo , Florence School of Regulation
	Triandafyllidou Anna , Migration Policy Centre, Scientific Director of ACCEPT, of METOIKOS
	Venturini Alessandra , Executive Director CARIM
Programme Directors	Professorial and senior fellows
Fargues Philippe , Director of the Migration Policy Centre	Blondel Jean
Glachant Jean-Michel , Director of the Florence School of Regulation and the Loyola de Palacio Energy Policy Programme	Ponzano Paolo

Research Fellows and assistants

Research Fellows and Research Assistants constitute the second component of the RSCAS staff. They represent the research power of the Centre, recruited for directing research projects (Research Fellows) or carrying out more specific research and support activities (Research Assistants). In December 2011 the Centre has 8 research fellows and over 50 research assistants.

Fellows

The third component includes the ‘Fellows’ at the Centre. In the academic year 2011-2012 there are approx. 35 such Fellows at the Centre: 23 Post doctoral Fellows in residence (Jean Monnet Fellows and others), 1 Institutional Fellow (from the European Parliament), 2 Marie Curie Fellows, and (about) 10 Visiting Fellows (their number is continuously changing).

Fellows are appointed for short-term periods that rarely exceed one academic year (two years for the Marie Curie Fellows), and often is much shorter (Visiting and Institutional Fellows). The presence of a Fellows’ community is a key and distinctive feature of the RSCAS since the early years.

Administrative Staff

The administrative staff of the Centre is skilled and dedicated. There is considerable pride in being a staff member of the RSCAS. There are currently 18 administrative collaborators at the Centre. Table 2 below indicates their respective roles.

Table2: RSCAS Administrative staff 2011

Academic Administrator	Mei Lan Goei
Financial Administrator	Giampiero Nerici (Financial Service)
Financial Officer	Francesca Forza
Logistic and Personnel Administrator	Marie-Ange Catotti
Research Management	Ingo Linsenmann Claudio Mazzetti
Conference Unit	Monique Cavallari Laura Jurisevic Elisabetta Spagnoli
Assistants to Professors and Projects	Sarah Beck Aur�lie Boursier Laura Burgassi Francesca Elia Marie Ghalanos Angelika Lanfranchi Christine Lyon Barbara Morganti Mia Saugman
Web & Publications	Valerio Pappalardo
Computing Service	Leonardo Viti, Luke Price
Building Service	Gianluca Truppa (Logistics service)

The European University Institute

The European University Institute is a postgraduate research institute set up in 1976 by the Member States of the European Union. It is not an institution of the European Union, however: rather, it is an international treaty organisation in its own right, funded directly by the signatory states.

The EUI consists of four academic departments - Economics, History and Civilization, Law, and Political and Social Sciences; an interdisciplinary postdoctoral training programme – the Max Weber Programme; and an interdisciplinary centre - the Robert Schuman Centre for Advanced Studies, supported by administrative, computing and library staff. The research students of the EUI are drawn mainly from the graduates of universities in the Member States, with a small number of students from outside Europe.

Conditions of employment – salary - benefits

The European University Institute is an equal opportunity employer.

Salary

The amount of take-home salary can vary and depends on seniority, eligibility to expatriation, household and dependent children allowances. The Personnel Service is available for providing more information on the basis of the actual family situation of the short-listed candidates.

Additional benefits

The Institute covers moving expenses to and from Florence (up to a maximum equivalent of a monthly basic salary) in addition to a settlement allowance calculated on each individual family situation.

Faculty members and their families are entitled to a flat-rate payment of travelling expenses from Florence to the place of origin; the flat-rate payment is based on an allowance calculated on distance.

Faculty members at the Institute are covered by health insurance administered by the Joint Sickness Insurance Scheme of the European Communities Ispra Settlements Office. An average of 80% of medical or dental expenses is reimbursed upon presentation of invoices. Some treatment (dental braces, for example) requires authorisation in advance.

There is a generous educational allowance for school or university costs of Institute members' dependent children.

10,25% of an EUI professor's salary is withheld for a severance payment scheme; twice this amount is contributed by the Institute (total monthly contribution = 30,75%) This can be paid into a national or private retirement scheme, or into the Institute's plan. If the latter option is selected, the amount due is paid to the EUI member upon departure.

Under the terms of the treaty establishing the Institute, EUI professors are exempt from income tax on their salary paid by the Institute anywhere in the Contracting states. In lieu of national taxes, a deduction is carried out by the Institute.

Further details on all information contained in this note are available from the Personnel Service.

Application file

Your file should demonstrate how your application covers the job description above, and it should contain the following elements:

CV: Please present a short CV of maximum 5 pages including education, professional experience, prizes and other major achievements.

List of publications: Please highlight the publications that are relevant to the profile. Please do not send in publications unless asked for.

Referees: Applicants are requested to submit four names of possible referees whom the EUI may contact. The referees may not include members of the professorial staff of the EUI.. E-mail addresses are essential in order to get a quick confidential reply.

Statement: Please take great care in presenting your statement, which should be designed to cover a five year contract and correspond to the profile. The Selection Committees always attach considerable importance to the quality of the proposals.

The statement should preferably be written in English or French.

Formal applications should arrive by **15 February 2012** and be addressed to the Director of Academic Service, Dr. Andreas Frijdal, at the European University Institute, by e-mail (**applypro@eui.eu**) or by post - Via dei Roccettini 9, I-50014 San Domenico di Fiesole.

Practical information about life in Florence

Learning Italian

The Institute's language service offers intensive Italian courses in September and less intensive courses throughout the year. Some other European languages are also taught. Florence has an abundance of private language schools.

Housing

Rents are very variable, likely figures for Florence and its immediate surroundings are: 650-800 Euros for a one-bedroom flat and 800-1100 Euros for a two-bedroom flat. Larger flats with three or four bedrooms run from 1100-1500 Euros, depending on size and location, and can rise to 2000-2500 Euros (villas or large luxury flats).

The Logistics Service has a Housing Office to help new faculty find suitable private accommodation. It gathers offers of private accommodation (houses, studios and rooms, generally furnished) within a radius of 10 to 12 kms from the Institute. The housing office can provide advice with finding accommodation.

Where to live depends on taste, and you should acquire additional information from the Institute's Housing Office. There is much to be said for renting a casa colonica (farmhouse) in the countryside as this will ensure that you are in contact with the real Italy but it can, however, be somewhat isolated. Equally there is much to be said for living in Florence proper. There is an excellent public transportation system. Living in Florence has all the pluses and minuses of living in a medium-sized city.

Schools

For infants, there is a crèche run by the Institute near Villa Schifanoia. For young children (8 or below), the Italian system should be seriously considered if you intend to remain eight years in Florence. There is a menu of private and public Italian schools to choose from. Many State schools still have a 6-day week, which makes it harder to take weekend trips around Tuscany. Private schools are more likely to have a 5-day a week schedule. Details will vary from school to school, and your own reaction will depend on the national system that you use as a basis for comparison, but the general feeling is that in terms of quality the Italian system is satisfactory. Italian high schools (liceo) are differentiated by type (classico, scientifico, linguistico, others). They have the reputation of offering a traditional, i.e., rigorous but dry programme that gives good preparation for university.

A small French school offers a programme that goes from maternelle to quatrième included and apart from stopping at a critical age does offer a good programme that many at the Institute take advantage of. From troisième up, the liceo "Machiavelli-Capponi" has set up an international section in which some courses (like literature and history) are taught in French.

The International School of Florence (ISF) offers an elementary through to high-school programme in English. Places should be reserved as soon as possible and are expensive. The high school offers the International Baccalaureate, which is recognised for university entrance throughout the world. Its American high school diploma is also recognised by the Italian government as equivalent to that of a liceo linguistico.

More detailed information about daycare and schools is available in our website at <http://www.eui.eu/ServicesAndAdmin/HealthAndFamily/Children/Index.aspx>.

Potential applicants requiring information beyond that contained in these further particulars, or who would like to discuss the vacancy informally, are welcome to contact the Director of the Robert Schuman Centre for Advanced Studies, Prof. Stefano Bartolini, tel. +39 055 4685 792, e-mail stefano.bartolini@eui.eu.