



ACADEMIC SERVICE

Florence, March 2018

PROGRAMME DIRECTOR OF THE FLORENCE SCHOOL OF BANKING AND FINANCE (RSC-FBF)

Please find enclosed information about this vacancy, about the Robert Schuman Centre for Advanced Studies, the Florence School of Banking and Finance and the Institute. This also lists the documents that are required as part of the application dossier, and gives instructions for submitting the application online.

NB: After having submitted your application online you will receive confirmation of receipt by email; **if not**, contact us at applypro@eui.eu or by phone +39.055.4685.377 to make sure that your application has safely arrived. For any questions about the application procedure please contact applypro@eui.eu.

The Academic Service assures the confidentiality of the application procedure. The deadline for receipt of applications is **16 April 2018**.

Further and more up-to-date information about the Institute is available on our website: <http://www.eui.eu>.

Thank you for your interest in the European University Institute.

Yours sincerely,

Veerle Deckmyn
Director



Robert Schuman Centre for Advanced Studies
<https://www.eui.eu/RSCAS>
Florence School of Banking and Finance
<http://fbf.eui.eu/>

Job description for the vacant position

The Robert Schuman Centre for Advanced Studies (RSCAS) at the European University Institute (EUI) is seeking to recruit a Programme Director who will act as Deputy Director for the Florence School of Banking and Finance (FBF).

The Florence School of Banking and Finance

The FBF is one of the newest training and policy debate initiatives at the Centre and is a priority for the EUI. The FBF, which started its activities in January 2016, is a European platform that brings together practitioners and academics from the Banking and Finance sector to develop a common culture of regulation and supervision in the European Union. It does so through training and policy dialogue, in close interaction with a network of EU institutions and agencies and with leading academics.

The School's objectives are: (1) to provide a European forum for independent and critical thought and informed debate by bringing together scholars and the world of practice; (2) to support professionals in keeping up-to-date with European developments in this rapidly evolving field and (3) to provide access to academically robust and praxis-relevant knowledge from a multidisciplinary perspective.

The School's training courses – which form the bulk of its activities – currently focus on four thematic areas: (1) Statistical and Econometric Methods, (2) Risk Management, (3) Financial Stability and Macprudential Policy, (4) Bank Regulation, Supervision and Resolution. The courses are multidisciplinary, covering in particular economic and legal aspects. As of today, the FBF has trained more than 1000 people coming from over 40 countries.

The training program should guarantee the high academic standards of the School as well as follow market demand. To this end, the successful candidate will prepare the training program in close cooperation with the Steering Committee of the FBF.

In addition to training, the successful candidate will contribute to the overall development and management of the School and its staff, including the preparation of proposals for external research funding, the search of donors and the development of the policy activities of the School, in particular on the legal side.

The Programme Director (Deputy Director FBF)

The Programme Director, together with the Director of the School, will be responsible for the overall direction and administration of the training offer of the FBF, the reporting and the dissemination of the training activities. In particular, the successful candidate is expected to shape, design and implement the FBF's executive training offer (approx. 20 training sessions per year) in its varying formats (residential, in-house and online) with a multidisciplinary approach.

The Programme Director should have the following qualities:

- Significant experience (at least 10 years) of working in the world of policy and practice in the area of banking and finance, preferably in a European institution/agency or in international organizations;
- Publication record in the field and teaching experience, ideally also in executive education;
- Legal or economic background, with the former being considered as an asset;
- Organisational attitude and experience;
- Ability to communicate and develop relations in the policy, academic and private sector arenas;
- Proven fund-raising capacities;
- Excellent command of English and knowledge of other languages.

The appointment is for a 3-year contract. The possibility of renewal will be based on performance appraisal and on funds availability. There are no tenure positions at the EUI.

Working in the European University Institute

The European University Institute is a postgraduate research institute set up in 1976 by the Member States of the European Union. It is not an institution of the European Union, but an intergovernmental organisation in its own right, funded directly by the signatory Member States.

The EUI consists of four academic departments - Economics, History and Civilization, Law, and Political and Social Sciences; an interdisciplinary postdoctoral training programme – the Max Weber Programme; and an interdisciplinary research centre - the Robert Schuman Centre for Advanced Studies. The School of Transnational Governance was launched in the fall of 2017.

There are no special citizenship requirements for faculty members. In order to work effectively the Director has to be fluent in English and have a working knowledge of at least one other EU language.

The Robert Schuman Centre for Advanced Studies

The Centre was created in 1992 in order to conduct interdisciplinary research and to encourage work on the contemporary challenges of European integration. It consists of faculty members holding joint chairs with departments, Robert Schuman Chairs, Programme Directors, part-time professors, post-doctoral fellows, research fellows and

assistants, together with an administrative staff. In addition it hosts visiting fellows, EU fellows and Robert Schuman fellows. The Centre conducts theoretical, normative, analytical and applied policy research in a number of domains by drawing on the disciplines present at the EUI. Its work is currently guided by three major themes:

- Integration, Governance and Democracy;
- Regulating Markets and Governing Money; and
- 21st Century World Politics and Europe.

The Centre draws its income from a variety of sources, with around two thirds from externally funded grants. It runs an extensive conference programme, and publishes (mainly on-line) working papers, policy papers, research reports, and several research tools. Some of its research activities are organised in special programmes or units, including the Global Governance Programme, the Florence School of Regulation, covering the areas of Energy, Communication and Media, Transport, Water and Climate, the Migration Policy Centre, the Loyola de Palacio Programme on EU Energy Policy, the Centre for Media Pluralism and Media Freedom, the Florence School of Banking and Finance, and the MiddleEastDirections Programme. Other current and recent research includes several other projects on migration, a programme on European monetary union, and projects on security in Europe (internal and external). A continuing priority is to produce research and to stimulate debate on issues of reform within the European Union.

The RSCAS acts as a home institution for ERC advanced grant holders and ERC starting grant holders.

In March 2018, the Centre includes approximately 200 people (depending on the number of visiting fellows and research assistants, which is constantly changing).

Further details about the RSCAS can be obtained through the web:
<https://www.eui.eu/DepartmentsAndCentres/RobertSchumanCentre>

Faculty: Director, Joint Chairs, Robert Schuman Chairs, Programme Directors, and part-time professors

Since September 2013 the RSCAS is directed by Brigid Laffan.

‘Joint Chairs’ are affiliated to both the Centre and the Departments and represent the connection between the two.

In addition to the Joint Chairs, the RSCAS currently has three Robert Schuman Chairs, responsible for research programmes in the field of Migration, Cultural Diversity and Global Economics. The Centre currently does not have any Programme Directors among the faculty.

The RSCAS also includes part-time professors (currently 26) with different degrees of involvement in the various projects/programmes. One emeritus professor and one senior fellow complete the faculty. The table below lists the full-time academic faculty in March 2018.

FULL-TIME PROFESSORS

- CASSIS Youssef, Joint Chair (with History Department) in Economic History
- GEDDES, Andrew, Robert Schuman Chair, Director of the Migration Policy Centre
- GENSCHEL Philipp, Joint Chair (with SPS Department) in European Public Policy
- HOEKMAN Bernard, Robert Schuman Chair, Director of the GGP research strand ‘Global Economics’
- KROTZ Ulrich, Joint Chair (with SPS Department) in International Relations
- KURTZ, Jurgen, Joint Chair (with Law Department) in International Economic Law
- LAFFAN Brigid, Director of the Robert Schuman Centre and of the Global Governance Programme
- LEVINE David, Joint Chair (with Economics Department) in Economics
- MARIMON, Ramon, Joint Chair (with Economics Department), Pierre Werner Chair holder
- MONTI, Giorgio, Joint Chair (with Law Department) in Competition Law
- RUHS, Martin, Robert Schuman Chair, Deputy-Director of the Migration Policy Centre
- TRIANDAFYLLIDOU Anna, Robert Schuman Chair, Director of the GGP research strand ‘Cultural Diversity’

Research Fellows and Research Assistants

Research Fellows and Research Assistants constitute the second component of the RSCAS staff. They represent the research force of the Centre, recruited to direct research projects (Research Fellows) or to carry out more specific research and support activities (Academic Assistants). In March 2018 the Centre employs 22 research fellows and 67 academic assistants.

Fellows

The ‘Fellows’ compose the third component of the Centre. During the academic year 2017/18 approximately 70 fellows will be (for periods varying from two months up to the full academic year and beyond) in residence at the Centre: 21 post-doctoral fellows (Jean Monnet Fellows and Max Weber Fellows), 9 Marie Curie (or similar) Fellows, 10 Robert Schuman Fellows, 4 EU fellows and approx. 30 Visiting Fellows.

Fellows are appointed for limited periods that rarely exceed one academic year (two years for the Marie Curie Fellows), and often is much shorter (Visiting Fellows). The presence of a Fellows’ community is a key and distinctive feature of the RSCAS since the early years.

Administrative Staff

The administrative staff of the Centre is skilled and dedicated and includes among others administrative assistants, project managers, conference organisers and dissemination specialists. There are currently 24 administrative staff members working at the Centre.

Conditions of employment – salary - benefits

The European University Institute is an equal opportunity employer.

Salary

The amount of take-home salary varies and depends on seniority, eligibility to expatriation, household and dependent children allowances. The Human Resources Service is available for providing more information on the basis of the actual family situation of the short-listed candidates.

Additional benefits

The Institute covers moving expenses to and from Florence (up to a maximum equivalent of a monthly basic salary), in addition to a settlement allowance calculated on each individual family situation.

Faculty members who are eligible to the expatriation or foreign residence allowance and their families are entitled to a flat-rate payment of travelling expenses from Florence to the place of origin; the flat-rate payment is based on an allowance calculated on distance.

Faculty members at the Institute are covered by health insurance administered by the Joint Sickness Insurance Scheme of the European Communities Ispra Settlements Office. An average of 80% of medical or dental expenses is reimbursed upon presentation of invoices. Some treatment (dental braces, for example) requires authorisation in advance.

There is educational allowance for school or university costs of Institute members' dependent children.

Faculty members can opt to be covered by the EUI social security scheme for the risks of disability, death, old age/severance. In this case 10,25% of an EUI professor's salary is withheld monthly; twice this amount is contributed by the Institute. Upon departure a generous severance grant, corresponding to approx. 30% of the aggregate of the basic salary is paid to the EUI member. Faculty members could also opt for a payment to be made into a national or private fund.

Under the terms of the treaty establishing the Institute, EUI professors are exempt from income tax on their salary paid by the Institute anywhere in the Contracting states. In lieu of national taxes, a deduction is carried out by the Institute.

Further details on all information contained in this note are available from the Human Resources Service.

Application file

Your file should contain the following elements.

- 1) Application form** (to be filled in **online** – the form is available at www.eui.eu/vacancies) in which you are invited to provide your personal data, and to indicate two **“signature publications”** which you consider most representative of your work. These should be preferably single-authored, and at

least one of them should be an article. Please provide the full bibliographic citation.

Please submit four names of possible **referees** whom the EUI may contact. The referees should not include members of the professorial staff of the EUI. Please give us the names and e-mail addresses of referees who know you in both your teaching and a research functions.

The Selection Committee may consult other external experts if it considers that helpful to its deliberations.

Attach the following documents as PDF files to the online application form:

- 2) **Cover letter**
- 3) **CV:** Please present a **short** CV of maximum 5 pages including education, professional experience, prizes and other major achievements.
- 4) **List of publications:** Please present a **selected** list of publications: a list of your books, contributions to books, and articles in major professional journals
- 5) **Plans for the Programme:** Please prepare a short document of how you propose to develop the programme, its priorities, focus and funding. In this document attention should also be paid to engagement with the policy world and dissemination of the research outputs of the programme. The document should preferably be written in English, and have a length of up to 2000 words.

Formal applications should be submitted online (www.eui.eu/vacancies) by **16 April 2018** at midnight (Italian time). For any queries about the application procedure you may contact applypro@eui.eu.

Practical information about life in Florence

Learning Italian

The Institute's language service offers intensive Italian courses in September and less intensive courses throughout the year. Some other European languages are also taught. There are several private language schools in Florence.

Housing

Rents are very variable, likely figures for Florence and its immediate surroundings are 500-650 Euros for a one-bedroom flat and 650-750 Euros for a two-bedroom flat. Larger flats with three or four bedrooms run from 800-1000 Euros, depending on size and location, and can rise to 1500-2500 Euros (villas or large luxury flats).

The Real Estate and Facilities Service has a Housing Office which gathers offers of accommodation from the private sector (houses, studios and rooms - generally furnished) and can provide a list of apartments that suit specific requirements. The housing office helps as far as possible but it should be noted that it does not commit for

personal assistance nor is it able to intervene in the relationship between the owner and tenant.

Day care and Schools

The EUI has a Crèche which provides preschool childcare.

In addition to private and public Italian schools there is a French and an international school in Florence:

The French school offers a programme that goes from Maternelle to Terminale, a good programme that many at the Institute take advantage of. Further information is available at www.vhugo.eu.

The International School of Florence (ISF) offers an elementary through to high-school programme in English. Places should be reserved as soon as possible and are expensive. The high school offers the International Baccalaureate, which is recognised for university entrance throughout the world. Its American high school diploma is also recognised by the Italian government as equivalent to that of a *liceo linguistico*. Further information: www.isfitaly.org.

More detailed information about day care and schools is available on our website at <http://www.eui.eu/ServicesAndAdmin/HealthAndFamily/Children/Index.aspx>.

Potential applicants requiring information beyond that contained in these further particulars, or who would like to discuss the vacancies informally, are welcome to contact the Director of the RSCAS, Prof. Brigid Laffan (tel. +39 055 4685 792, e-mail: brigid.laffan@eui.eu)