



Request for EUI Partner Card

Please type the information requested

1. Details of the person currently registered at the EUI as a research student or post-doctoral fellow:

LAST NAME:

First name:

e-mail address:@eui.eu

2. Details of the person for whom a Partner Card is being requested:

LAST NAME:

First Name:

Place of birth: (town/city)

Country of birth:

Date of birth: (day/month/year)/...../.....

Citizenship:

Gender: F M

e-mail address (optional) :@.....

Requested starting date for the Partner Card: (day/month/year)/...../.....

(The card is valid until the 31st August following the issue of the card (or until expiry of the EUI member's institutional registration if this is earlier). Renewal of the card is by re-applying on the same terms at the start of each academic year).

I declare that I am married, or living in stable union, and undertake to inform the EUI immediately should there be any change in circumstances regarding our relationship, noting that the Partner Card will be withdrawn by the Institute in such a case.

I agree to respect the conditions on which Partner Cards are issued (see enclosed/overleaf for the conditions of issue).

Signature of the Research student/Post-doctoral Fellow

Date: / / 20.....

Once filled in, the original of this form should be handed in to Ken Hulley, Academic Service and a digital photo (passport-type) of your partner sent via e-mail to ken.hulley@eui.eu.
N.B. No card will be issued unless a digital photo is provided.

To all research students and post-doctoral fellows

Research students and post-doctoral fellows may apply for an Institute Partner Card.

Application:

This is through an application form that research students or post-doctoral fellows must fill in and return to the Institute's Academic Service together with a digital photo (passport-type) of their spouse/partner. To obtain an application form, send an e-mail to Ken Hulley (ken.hulley@eui.eu), Academic Service.

Validity:

Partner Cards are valid until the end of the current academic year (31 August) or until expiry of the EUI researcher's/post-doc fellow's Institute registration if this is earlier. Renewal of the card is by re-applying on the same terms. It is the responsibility of the EUI-affiliated member to inform Academic Service if the relationship has terminated, the partner then no longer being eligible for a partner card.

Access Rights:

Partners will be granted the same building access rights as their EUI-affiliated partner.

The Library:

A partner card allows entry into the Library without having to register at the entrance desk.

Library access is valid until the end of the academic year or the expiry date of the EUI member's affiliation with the Institute if earlier. Partners of EUI members are not entitled to loan rights.

For conditions of Library access, please consult the [Library Rules](#).

Computing Service:

When a partner card is issued, the Computing Service sets up a "partner computing account" (see CS web page: [Partner Account](#)

A partner computing account guarantees access to the public terminal rooms and access to a directory on the EUI server from inside Institute buildings.

It is to be noted that a partner computing account does not give an EUI e-mail address nor any printing rights.

As per the terms of CS policy, the owner of the account is responsible for all activities carried out under her/his login name and the password may not be given out to anyone else (see CS web page: [Password Policy](#)).

Only this account should be used by the partner.

Logistics Service:

The Logistics Service is responsible for issuing the partner card.

EUI research students or post-doc fellows who have applied for the card will receive notification via e-mail from the EUI Card Office that the partner card is ready. To collect it, the researcher or fellow must go to the Card Office (in the Control Room - by the main entrance of the Badia), identifying her/himself with a valid personal ID.

There is no cost for the first issue of a partner card. However, if the card is lost, stolen or damaged, there will be a fee of € 5.00 for replacing it.

Canteen:

Partner cards are valid at all Institute canteens but there is no discount.