### September Programme 2015

#### 27 August 2015

**10:00 - 17:00**  
**Housing and Accommodation Assistance -- Badia, Emeroteca**  
Every day, from 26 August to 4 September inclusive (10:00-17:00)

Help and advice for accommodation (Housing database and offers for private accommodation, maps of the city, interpreters assistance, information on EUI Residences).

**10:00 - 12:00**  
**Registration for HEC, LAW and SPS Departments -- Badia, Refectory / Seminar Room 2**  
Registration for new Researchers of the HEC, LAW and SPS Departments (also for any ECO Researcher not registering on 24/8)

(1) In Badia, Refectory
- National desks for registering all researchers
- Library desk
- Researcher Reps’ desk

(2) In Badia, Seminar Room 2
- Language Services, information and reception desk
- ICT Services desk
- Counselling and Well-being
- Partners' and Edultalia Desk: for partner cards, information for partners and for non-EU visiting researchers’ / partners’ residence permits (‘permesso di soggiorno’).

#### 28 August 2015

**10:00 - 17:00**  
**Housing and Accommodation Assistance -- Badia, Emeroteca**  
Every day, from 26 August to 4 September inclusive (10:00-17:00)

**14:00 - 15:30**  
**Introduction to ICT Facilities -- Badia, Theatre**  
Information and Communication Technology (ICT) Service introduction to resources and solutions for Researchers of all Departments (Martin Legner, ICT User Support).

#### 31 August 2015

**10:00 - 17:00**  
**Housing and Accommodation Assistance -- Badia, Emeroteca**  
Every day, from 26 August to 4 September inclusive (10:00-17:00)

#### 01 September 2015

**10:00 - 17:00**  
**Housing and Accommodation Assistance -- Badia, Emeroteca**  
Every day, from 26 August to 4 September inclusive (10:00-17:00)

**16:00 - 17:00**  
**Introduction to the European University Institute -- Badia, Theatre**  
A general introduction to the [EUI Academic Service](#) (Veerle Deckmyn, Director of Academic Service), [Max Weber Programme](#) (Richard Bellamy, Director MWP) and [Robert Schuman Centre](#) (Brigid Laffan, Director of RSCAS). For all new Researchers and Fellows.
01 September 2015 Continued

17:00 - 17:30  Welcome by EUI President -- Badia, Theatre
Joseph H.H. Weiler welcomes all new Researchers and post-doc Fellows, followed by group photograph of
   •  Researchers
   •  Post-doc Fellows
in front of the Badia (weather conditions permitting, otherwise inside the church).

18:00 - 19:30  Drinks and Barbecue -- Badia, Lower Loggia
for all new researchers and post-doc fellows.

02 September 2015

10:00 - 17:00  Housing and Accommodation Assistance -- Badia, Emeroteca
Every day, from 26 August to 4 September inclusive (10:00-17:00)

10:00 - 12:00  Introduction to the EUI Library -- Badia, Theatre
Introduction to the Library, E-resources and the Discovery Service.

13:00 - 16:00  Library Open Day -- Badia, Library
Dedicated information points to all EUI Library services (Vasco da Gama room, Lower Floor, Library)

16:00 - 17:00  Communications Services for Research -- Badia, Theatre
Communications Service presentation for all new Researchers and Post-doc fellows (Stephan Albrechtskirchinger, CS Director, and Francesco Martino)

17:00 - 19:00  Serendipity: sporting and cultural activities at the EUI -- Badia, Refectory
A chance to discover what sports and cultural activities take place at the EUI, followed by drinks offered by Bar Fiasco (co-ordinated by Linda Gilbert, Academic Service).

03 September 2015

10:00 - 17:00  Housing and Accommodation Assistance -- Badia, Emeroteca
Every day, from 26 August to 4 September inclusive (10:00-17:00)

10:00 - 11:00  Introduction to Historical Archives of the European Union -- Badia, Theatre
by Dieter Schlenker (Director of the HAEU)

18:00 - 20:00  Welcome of Comune di Fiesole -- Fiesole Roman Amphitheatre
Welcome to all new Researchers and Fellows from the Comune di Fiesole - At 18:00: Guided visits to the archeological site and museum, Fiesole; At 19:00: Opening speech by the Mayor of Fiesole and the President of the EUI. The speeches will be followed by a buffet dinner. More details to be provided.

04 September 2015

09:30 - 10:30  Introduction to Language Services -- Badia, Theatre
Language Centre introduction for courses in all languages (English, Italian, French, German and Spanish) (Nicky Owtram, Language Centre co-ordinator)
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>04 September</td>
<td>10:00-17:00</td>
<td>Housing and Accommodation Assistance -- Badia, Emeroteca Every day, from 26 August to 4 September inclusive (10:00-17:00)</td>
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<td>11:00-13:00</td>
<td>Placement tests Language Courses -- Badia, Seminar Room 2, 3 &amp; 4 for researchers still to be tested (non-beginners).</td>
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<td>14:00-15:00</td>
<td>Wellbeing in an International Environment -- Badia, Theatre Presentation on health and counselling services at the EUI (Katia Soboul, Counselling and Wellbeing Service; Michela Menicagli, Welfare Officer) for all Post-doc fellows and Researchers.</td>
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<td>15:00-16:00</td>
<td>EUI Campus Daily Life, Services and Facilities -- Badia, Theatre Presentation on the services and facilities in EUI campus: accesses, canteens, shuttle bus, mail, printers, housing… (Kathinka España, Real Estate and Facilities Service Director).</td>
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<td>07 September</td>
<td>09:00-12:30</td>
<td>English course -- Check timetable for new Researchers – Mon-Fri 09:00-10:30 &amp; 11:00-12:30</td>
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<td>11:00-13:00</td>
<td>Introductory meeting to the SPS Department -- Badia, Lower Loggia for all Researchers, Post-doc Fellows and Visitors of the Political and Social Sciences Department, followed by drinks.</td>
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<td>16:15-19:00</td>
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**September Programme 2015**

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<td><strong>10 September 2015</strong> Continued</td>
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<tr>
<td>11:00 - 13:00</td>
<td>First meeting of the SPS Department -- Badia, Sala del Capitolo</td>
<td>for all new SPS Researchers with the Head of Department and the Director of Graduate Studies.</td>
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<td>15:00 - 16:30</td>
<td>Introduction to the Library (SPS) -- Badia, Sala del Capitolo</td>
<td>for all new SPS Researchers, with Library Information Specialist Peter Kennealy</td>
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<td>Italian course -- Check timetable</td>
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11 September 2015

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<td>14:00 - 15:00</td>
<td>Introduction to Open Data and Statistical Databases for Social and Political Research -- Badia, Sala del Capitolo</td>
<td>for all researchers working with statistical databases (Thomas Bourke, ECO Information Specialist)</td>
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<td>16:15 - 19:00</td>
<td>Italian course -- Check timetable</td>
<td>for new Researchers – Mon-Fri 16:15-19:00</td>
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14 September 2015

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16 September 2015

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<td>Italian course -- Check timetable</td>
<td>for new Researchers – Mon-Fri 16:15-19:00</td>
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September Programme 2015

SPS Department - Doctoral Programme

17 September 2015

09:00 - 12:30

English course -- Check timetable
for new Researchers – Mon-Fri 09:00-10:30 & 11:00-12:30

16:15 - 19:00

Italian course -- Check timetable
for new Researchers – Mon-Fri 16:15-19:00

18 September 2015

09:00 - 12:30

English course -- Check timetable
for new Researchers – Mon-Fri 09:00-10:30 & 11:00-12:30

16:15 - 19:00

Italian course -- Check timetable
for new Researchers – Mon-Fri 16:15-19:00

21 September 2015

09:00 - 12:30

English course -- Check timetable
for new Researchers – Mon-Fri 09:00-10:30 & 11:00-12:30

16:15 - 19:00

Italian course -- Check timetable
for new Researchers – Mon-Fri 16:15-19:00

22 September 2015

09:00 - 12:30

English course -- Check timetable
for new Researchers – Mon-Fri 09:00-10:30 & 11:00-12:30

16:15 - 19:00

Italian course -- Check timetable
for new Researchers – Mon-Fri 16:15-19:00

23 September 2015

09:00 - 12:30

English course -- Check timetable
for new Researchers – Mon-Fri 09:00-10:30 & 11:00-12:30

16:15 - 19:00

Italian course -- Check timetable
for new Researchers – Mon-Fri 16:15-19:00

24 September 2015

09:00 - 12:30

English course -- Check timetable
for new Researchers – Mon-Fri 09:00-10:30 & 11:00-12:30

16:15 - 19:00

Italian course -- Check timetable
for new Researchers – Mon-Fri 16:15-19:00
09:00 - 12:30 English course -- Check timetable
for new Researchers – Mon-Fri 09:00-10:30 & 11:00-12:30

16:15 - 19:00 Italian course -- Check timetable
for new Researchers – Mon-Fri 16:15-19:00

09:00 - 16:00 Introductory interviews of SPS professors -- Badia, Emeroteca TBC
Introductory interviews of faculty members, for all SPS Department first year Researchers.

14:00 - 17:00 SPS STATA course -- TBC
(TBC) Introduction to data analysis and STATA for SPS Researchers.

10:00 - 17:00 SPS STATA course -- TBC
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10:00 - 17:00 SPS STATA course -- TBC
(TBC) Introduction to data analysis and STATA for SPS Researchers.

14:00 - 15:00 Dean of Graduate Studies Introduction -- Badia, Theatre
The Dean of Graduate Studies will introduce the Academic Regulations of the EUI. For all new Researchers.

15:00 - 17:30 Presentation on Academic Skills -- Badia, Theatre
Avoiding Plagiarism, for all new Researchers and Post-doc Fellows:
• Introduction (Veerle Deckmyn, Director of Academic Service);
• Use of Turnitin Software (Gabrielle Horan, ICT);
• Academic Writing (Nicky Owtram, Language Centre);
• Software for Correct Citation: Use of End Note and Zotero (Lorenzo Ortiz Jimenez and Serge Noiret, Library).

Followed by a cocktail offered by Academic Service in the Badia Lower Loggia.

10:00 - 13:00 "How to write a PH.D." -- Badia, MWP Common Room
by Prof. Joseph Weiler - For SPS, ECO and HEC researchers.