Sample application form for viewing only - do not use to apply.

All * relevant fields must be duly completed (Candidates should complete the form in all its parts)

1 Language used to fill in the form *	
• EN • FR • IT	
2 Name (Your application will be registered and idea	ntified under this name)
Title : [Mrs,Ms,Mr,Dr,Pr]	
Lastname/Surname :*	(eg. Smith)
Firstname/Forenames:*	(eg. John)
3 Address for correspondence (The EUI should be in	nformed of any address change)
Street :*	
Street number :	
Postal code :*	
Town:*	
Country:*	
Telephone number :*	
Daytime telephone number :	
Mobile phone number :	
E-mail address :*	
Alternative E-mail address :	
Fax number:	
4 Date of birth *	
Day/Month/Year:	

5 Ge	nder *										
0	Male	0	Female	e							
6 Na	tionality	*									
0	AUT	0	DNK	0	FRA	0	IRL	0	NLD	0	ROU
0	BEL	O	ESP	0	GBR	0	ITA	0	PRT	0	BGR
0	DEU	0	FIN	0	GRC	0	LUX	0	SWE	0	HRV
0	CYP	0	CZE	0	EST	0	HUN	0	LVA		
0	LTU	0	MLT	0	POL	\circ	SVK	\circ	SVN		
0	Other										

The EUI may ask for supporting documents at any stage of the procedure.

7 Knowledge of European Union languages *

Tick the appropriate box or boxes

•	No knowledge	Basic knowledge	Satisfactory knowledge	Good knowledge	Excellent knowledge	Mother tongue
Bulgarian	•	0	0	0	0	0
Croatian	•	0	0	0	0	0
Czech	•	0	0	0	0	0
Danish	•	0	0	0	\circ	0
Dutch	•	0	0	0	0	0
English	•	0	0	0	0	0
Estonian	•	0	0	0	0	0
Finnish	•	0	0	0	0	0
French	•	0	0	0	0	0
German	•	0	0	0	0	0
Greek	•	0	0	0	0	0
Hungarian	•	0	0	0	0	0
Italian	•	0	0	0	0	0
Latvian	•	0	0	0	0	0
Lithuanian	•	0	0	0	0	0
Maltese	•	0	0	0	0	0
Polish	•	0	0	0	0	0
Portuguese	•	0	0	0	0	0
Romanian	•	0	0	0	0	0
Slovak	•	0	0	0	0	0
Slovenian	•	0	0	0	0	0

Spanish	•	U	O	U	0	O
Swedish	•	0	0	0	0	0
Other						
8 Education	on *					
				other formal trainersity or its equiva		on (e.g. secondary nate,).
Education	1					
Name & F	Place :					
Type:						
Year atten	nded (Fron	m):				
Year atten	nded (To)	:				
Certificate	es, diplon	nas, degrees or	r academic distin	nctions obtained :		
Education	2					
Name & F	Place :					
Type:						
Year atten	nded (Fro	m) :				
Year atten	nded (To)	:				
Certificate	es, diplon	nas, degrees or	r academic distin	nctions obtained :		
Education				_		
Name & F	Place :					
Type:						
Year atten	nded (Fro	m) :				

Year attended (To):
Certificates, diplomas, degrees or academic distinctions obtained :
Education 4
Name & Place :
Type:
Year attended (From):
Year attended (To):
Certificates, diplomas, degrees or academic distinctions obtained :
Education 5
Name & Place :
Type:
Year attended (From):
Year attended (To):
Certificates, diplomas, degrees or academic distinctions obtained :
Education 6
Name & Place :
Type:
Year attended (From):
Year attended (To):

Certificates, diploma	as, degrees or	academic dist	inctions obtained	1:
9 List IT skills you p	ossess and of	her tools you	can use. *	
Tick the appropriate		ъ.		m.
	No knowledge	Basic knowledge	Satisfactory knowledge	Thorough knowledge
IT applications/ software	0	0	8	ŷ
Word	•	0	0	0
Excel	•	0	0	0
Powerpoint	•	0	0	0
Document Management System	•	0	0	0
Outlook	•	0	0	0
Accountancy Management System	•	0	0	0
Other	remaining:	100(Ch	aracters
10 Employment reco	ord *			
Starting with your prengaged. List militar	-			activity in which you have been
In the description of environment, and to	-			fically describing your job and its ying for.
Present or most recen	nt occupation			
Name of employer:				
City and country:				
Title of your post or	occupation :			

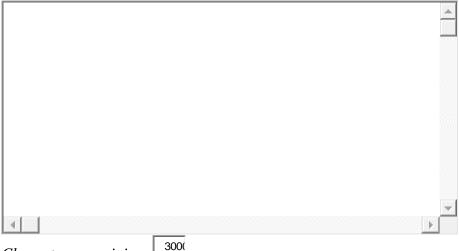
Description of duties and responsibilities :
Characters remaining: 1000
Name of Supervisor :
Number and kind of employees supervised by you :
From (MM/YYYY):
To (MM/YYYY):
Previous occupation [2]
Name of employer:
City and country:
Title of your post or occupation :
Description of duties and responsibilities :
Characters remaining: 1000
From (MM/YYYY):
To (MM/YYYY):
Previous occupation [3]
Name of employer:
City and country:
Title of your post or occupation :

Description of duties and responsibilities :	E E
Characters remaining: 1000	
From (MM/YYYY):	
To (MM/YYYY):	
Previous occupation [4]	
Name of employer :	
City and country:	
Title of your post or occupation :	
Description of duties and responsibilities :	×
Characters remaining:	
From (MM/YYYY):	
To (MM/YYYY) :	
Previous occupation [5]	
Name of employer :	
City and country:	
Title of your post or occupation :	

Description of duties and responsibilities :
Characters remaining: 1000
From (MM/YYYY):
To (MM/YYYY):
Previous occupation [6]
Name of employer:
City and country:
Title of your post or occupation :
Description of duties and responsibilities:
Characters remaining: 1000
From (MM/YYYY):
To (MM/YYYY):
11 Years of experience
Total number of years of professional experience *:

12 Additional information

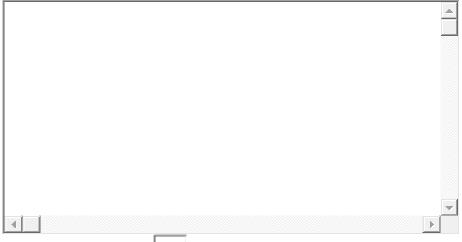
State any further facts or experiences (scientific, multicultural, cultural or social activities, sports, etc.) which you believe will serve in the evaluation of your candidature.



Characters remaining: 3000

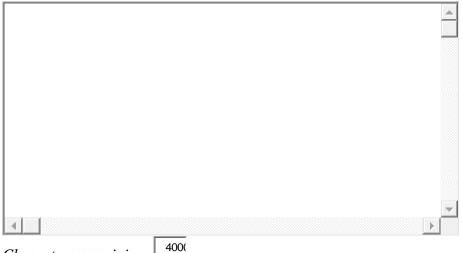
13 Motivation

Describe your motivation for applying to this post.



Characters remaining: 3000

14 Professional knowledge and skills relevant to the functions and duties specified in the job description.



Characters remaining: 4000

15 References

List 2 persons not related to you who are familiar with your character and qualifications.

Reference [1] *	
Name : *	
Address:	
Phone number : *	
Email: *	
Business occupation :	
Reference [2] *	
Name:*	
Address:	
Phone number : *	
Email: *	
Business occupation:	

To in the event of your being selected, now much notice would you need before appointment?
17 Can the EUI contact your present employer/supervisor ? *
C Yes C No
18 Declaration *
(1) I declare on my word of honour that the information provided above is true and complete. If there is any contradiction between this application and my curriculum vitae (which can be requested later by the EUI), only the application form will be considered correct.
(2) I declare on my word of honour that I have fulfilled any obligations imposed on me by the laws concerning military service (where relevant).
By ticking in this field, I confirm the above statements *
(3) By filling in the present form I automatically authorise the European University Institute to process the personal data I provide for recruitment purposes only.
19 Important information
a) The applicant is responsible for the completeness of his or her file. The EUI will not give any information on the status of individual applications.
b) While submitting your application, please make sure to print out the full application form at the end of the process to keep it as a copy for your records.
c) Your application will be considered successfully submitted once you receive an automatic email confirmation.
d) In case you do not receive an automatic email confirmation within 48 hours, you should notify the EUI Personnel Service within another 24 hours using the following fax no.: +39-055-4685293.
e) The EUI may ask for supporting documents at any stage of the procedure.
f) The European University Institute is an equal opportunity employer.
g) The candidate notes and accepts the fact that in case the appointing authority of the European University Institute selects her/him or inserts her/him on the reserve list regarding the above mentioned competition, her/his name will be transparently published on the EUI web pages.

Thank you for applying.