

**Finding your way around  
the European University Institute  
and Florence**

Arrival in Florence, initial moves  
Transportation, retail, restaurants  
Counselling & medical services

**Other services**

Telephone directory  
Library  
Academic publications



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## 1. Other services at the EUI

### 1.1 *Canteen and cafeteria*

Throughout the year, except for Christmas, Easter and (most of) August, the Cafeteria and Canteen (Mensa) are open from Monday to Friday during the following hours:

Cafeteria	8.30-18.00
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Self-service canteen:	12.00-14.30
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In term time, the cafeteria at the Badia opens on Saturday mornings. Snacks and a simple lunch are served.

As an example, for researchers a light lunch during the week costs €3.60. Payment for meals is by your EUI registration card, which is also a top-up card. Amounts of €5.00 or more may be credited. See the cashier at the canteen for this.

Research students are given a reduction of 40% upon presentation of their Institute card.

### 1.2 *The Bar Fiasco [www.eui.eu/personal/researchers/barfiasco/](http://www.eui.eu/personal/researchers/barfiasco/)*

Situated in the basement below the main entrance of the Badia, is the Bar Fiasco. It has a TV and games room (pool-table and table football). It opens at approx. 6.30 p.m. and closes at ... last orders at 1 a.m. Drinks (both alcoholic and non-alcoholic) and sandwiches are served as well as hot drinks (at the bartender's mercy). It is a gathering place for all staff and researchers, and is, for the most part, managed by them. For updated information contact [Bar.Fiasco@eui.eu](mailto:Bar.Fiasco@eui.eu)

### 1.3 *Newspaper reading area*

Located in the Badia cafeteria. There is a selection of the major European newspapers.

#### 1.4 *The Crèche*

Currently located at the Villa Schifanoia, in Via Boccaccio, the EUI Crèche is available for staff members' and research students' children, from 6 months to 13 years old. It should be pointed out that really it is for younger children of non-schooling age. Lunches can be arranged for the children at mid-day. It is run by the Crèche Committee, currently under the responsibility of Ms. Gloria Peruzzi of the Logistics Service (055-4685.385, email gloria.peruzzi@eui.eu). Fees vary according to family income. However, rates are very fair, especially for research students.

#### 1.5 *Photocopy cards and print-outs*

Research students and post-doctoral Fellows are entitled to an annual photocopy and print-out quota. Distribution of the quota is under the responsibility of the Computing Service (CS). Total of pages in any one year: 4200.

If you exhaust your annual quota, you may obtain more printouts or photocopies by paying for them at the Cassa di Risparmio di Firenze bank branch at the Badia. You will be given a form to fill in, you pay, and you will be given a receipt in return, which you then hand in at the Computing Service site office at the Badia.

#### 1.6 *Banks – services at the EUI*

The bank listed below has a branch on the Institute premises. To open an account, a certificate is needed declaring you are registered as a research student, fellow or employee at the EUI. Research students and post-doc fellows will receive this certificate at registration. Simply fill in your name clearly and hand it in to the bank of your choice when you open your account. New staff members should contact the Personnel Service for this declaration.

It should be pointed out that you are under no obligation to bank there. The advantage of banking with them is that the Institute itself has its accounts there so that transfers of grants, salaries, mission expenses etc. owed by or to the Institute are done much more quickly than transfers via other banks.

*NB: Italian regulations require all bank account holders (regardless of nationality) to have a 'codice fiscale'. To obtain this card, which is available free of charge, you must go to the Ufficio Imposte (Tax Office) in Via Santa Caterina d'Alessandria between 8.30 and 12.00, Monday to Friday. Once you receive your card, you can open an account.*

#### Cassa di Risparmio di Firenze

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Main branch: Via Bufalini 4/6,  
50122 Firenze  
055-26121

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EUI branch: Ext. 2269

Opening Hours: Main branch

Monday - Friday: 08.20-13.20 and 14.35-15.35  
EUI (Monday - Friday - 08.45-13.00)  
(afternoons -  
consultations by appointment only)

Staff: Sig. Alessio Custer

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For conditions for research students'  
account "Conto Zapping IUE".

Interest; charges; cheques; statement: check directly with bank  
Foreign currency: most major currencies on demand  
More general information on banks and the exchange of foreign currency can be found below (section 2.2 - Banks).

Please note the EUI's bank account number for transactions:

Conto: 'Istituto Universitario Europeo'

CRF 69156/00

IBAN: IT75Z 06160 02800 000069156C00

SWIFT: CRFIIT3F

## 1.7 *Researcher missions*

Each academic year, a certain amount of money is made available to research students from the Institute budget so that they may undertake research trips ("missions").

These funds are managed by the departments.

If you want the mission payment in advance, you should start by filling in a "mission order request form" at least 10 days before your departure. Go to EUI Intranet pages to download the on-line form. Once filled in (and, where applicable, enclose proof of registration fees), the form has to be signed by your thesis supervisor and the head of department. The form will then be transmitted to the relevant department's administrative site officer who will make the necessary arrangements for the payment of the whole sum. The calculation for this is based on fixed amounts for distance travelled from Florence to the place of mission, plus the set daily allowance (per diem). The distance bands and corresponding lump sums are set at every 200km up to 2000km.

Foreign currency can be paid out in advance if needed.

Past experience has shown that some departments grant such trips on an ad hoc basis whilst others prefer to collate these requests as early as possible to ensure a reasonably equitable distribution of funds. In any event, you are advised to submit your request to the department as soon as possible and consult the departmental rules on missions.

Needless to say, research trips have to be fully justified.

Your supervisor will probably ask you for a written statement explaining the reasons for your proposed “mission” giving the details of the place(s) you intend to visit and the people you wish to see. As far as possible, research trips should be planned outside the period of seminars.

### 1.8 *EUI Alumni Association*

[www.eui.eu/Alumni/](http://www.eui.eu/Alumni/)

The Alumni Association of the EUI was set up in 1986 in order to maintain contacts with former researchers and to encourage participation in on-going activities of the Institute. For further information, contact e-mail [alumni@eui.eu](mailto:alumni@eui.eu), or visit the web page.

### 1.9 *The “4B” (Body and Brain Boosting Board)*

[www.eui.eu/General/5B/](http://www.eui.eu/General/5B/)

This committee was set up with the aim of promoting and organizing social and cultural activities of all kinds. Meetings are held from time to time, but generally speaking events go ahead without convening members. All members of the EUI are warmly invited, especially those who wish to propose an activity and are willing to organize it. For more information and details, please contact Beatrijs de Hartogh (Academic Service) ext. 2379; email: [beatrijs.dehartogh@eui.eu](mailto:beatrijs.dehartogh@eui.eu). Also check the Public Folders domain in Outlook: All Public Folders/Activities (4B et al).

Recent activities comprise football for men and women (EUI teams sometimes participate in international tournaments). Since June 2005, the Institute’s own football pitch (for five-a-side, or calcetto) in the Villa Schifanoia grounds hosts the EUI annual tournament, the famous Coppa Pavone.

A gym room (near the Badia) has been fitted out with weight-training and other fitness equipment; there is also a table-tennis table. Yoga lessons and courses in stretching and fitness training are usually held there. Taught courses are funded for 50% by participants, and 50% through the Institute. Learning ballroom dancing, tango or acting are also very popular activities.

A successful series of classical chamber music concerts ('Thursday evening concerts'), formerly organized by the researchers, is continuing. The EUI Choir is also partly funded through the 4B (contact: [coro@eui.eu](mailto:coro@eui.eu)).

The 4B committee maintains close contacts with the Florentine classical music scene; for example, chamber music in the Teatro della Pergola, often heavily discounted for members of the Institute; [www.amicimusica.fi.it](http://www.amicimusica.fi.it); and symphonic music, ballet and opera in the Teatro del Maggio Musicale; [www.maggiofiorentino.com](http://www.maggiofiorentino.com)).

The Body and Brain Boosting Board's Bulletin (the "5B") is exclusively a Website with, amongst other things, a calendar of activities and events (including reference to the latest programmes for films in English); [www.eui.eu/General/5B/](http://www.eui.eu/General/5B/). Information about current events are circulated through general emails, and/or posted in the Outlook Public Folders (see above).

Rebates for researchers: €6 for membership of the University of Florence sports centre (C.U.S.); €25 (per annum) for swimming during the winter months in one of the public pools in Florence; €5 when you purchase a Maggiocard (50% of cost). For more information please contact Beatrijs de Hartogh (Academic Service) ext. 2379; email: [beatrijs.dehartogh@eui.eu](mailto:beatrijs.dehartogh@eui.eu) and below (2.6, cultural life in Florence; 2.15, sports).

### 1.10 Pigeon-holes

All research students have pigeon-holes at the Institute for their mail. Post addressed to you should be clearly marked: Name & Surname, research student (year 1, 2, 3 or 4) c/o Department of ....., EUI, etc. Keys for pigeon-holes are with the porters of the relevant building.

### 1.11 Medical clinic

There is a consulting-room at the Badia where on Wednesday mornings, during term time, two doctors (one specialist [gynaecologist] and one general practitioner ([GP]) are available for consultation.

*N.B. by previous appointment only. For full details, please see the leaflet on counselling and medical services.*

### 1.12 Research student representation

Research students have representatives on the Academic Council. If you would like to contact the current representatives, they are:

#### Departmental Reps - Economics

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Oege Dijk

Clodomiro Ferreira

Gizem Korkmaz

Dominik Menno

#### Departmental Reps – History & Civilization

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Paolo Aranha

Ksenia Demidova

Minu Haschemi Yekani

Gabriela Popa

## Departmental Reps - Law

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Moritz Jesse

Nicholas Kyriakou

François-Xavier Millet

Philippe Reyniers

## Departmental Reps – Political & Social Sciences

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Fernando Casal Bertoa

Conor Little

Elisa Piras

Julien Topal

E-mail RepMail@eui.eu

Individual e-mail addresses name.surname@eui.eu

The reps' office is in the Mansarda of the

Villa Schifanoia (VS 053); 055-4685.304.

### *1.13 Travel agent*

There is a travel agency (Universalturismo) located on the EUI premises, at the Badia Fiesolana. Opening hours are 9:30 a.m.-1:00 p.m. and 2:30 p.m.-4:30 p.m.

### *1.14 Partners' group*

New partners are welcome to join an ongoing weekly meeting group for partners of researchers, professors, fellows, etc.

Please join us for coffee, new friendships, answers on how to survive as a partner at the EUI, book discussions, and outings (museums, picnics, cooking classes).

For more information contact Sabine Lütkepohl, luetkepohl@yahoo.de and/or post a message in the Outlook/Public Folder/All Public Folders/Partner's Group folder.

### 1.15 *Visiting cards for researchers*

Student visiting cards can be ordered from the Logistics Service through an online form: [www.eui.eu/Logistics/Internal/VisitingCards.shtml](http://www.eui.eu/Logistics/Internal/VisitingCards.shtml).

### 1.16 *Workspaces and lockers*

Research students have the use of desks and lockers in workspace areas throughout the Institute. They are situated:

#### In the Badia:

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Bank Corridor rooms 20-21 (west side) - 16 desks, with 45 lockers.

60 lockers in the PC terminal room (bank corridor)

In the Library (36 reserved desks and a larger number of open-access desks; with lockers)

#### In Villa Schifanoia:

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Sala Nyobe (19 desks, with 38 lockers)

“Garage” (14 desks, with 42 lockers)

“Casale” (18 places, with 24 lockers)

#### In the Scuola (San Domenico):

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5 rooms with 32 desks and ample locker space

#### In Villa San Paolo (and San Paolino)

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for the Economics research students

They are allocated once per year. A general e-mail is distributed to all research students towards mid-September informing them of the application procedure. The desks and lockers will be ready for occupation at the beginning of October.

For further information how workspaces are allocated and organized, you are also referred to the reps' web page: [www.eui.eu/Personal/Researchers/studrep/Welcome.html](http://www.eui.eu/Personal/Researchers/studrep/Welcome.html)



## 2. Other services in and around Florence

(see also the leaflet on Transportation, retail, restaurants)

### 2.1 Emergency services and numbers

114	Emergenza Infanzia/ Prevention of child abuse
115	Fire Brigade/ Vigili del Fuoco
116	Car breakdown/ Soccorso stradale (Automobile Club d'Italia)
118	Ambulance
1525	Environment / Emergenza ambientale
1515	Forest Fire / Vigilanza Antincendi boschivi
1522	Prevention of abuse to women / Antiviolenza donna
112	Police/ Carabinieri • Florence
055.3283333	Police/ Vigili • Florence
055.59136	Police/ Carabinieri • Fiesole
055.597177	Police/ Vigili • Fiesole
055.49771	Police/ Guardie di Pubblica sicurezza (headquarters "Questura")
055.503251	Traffic Police/ Polizia stradale
117	Police/ Guardia di Finanza
055.3283333	Municipal Police/ Vigili urbani (for reporting car accidents)
19696	Prevention of Cruelty to Children/ Telefono Azzurro: SOS per la prevenzione dell'abuso all'infanzia
051.225222	Telefono Azzurro for children over 14 years
800.025777	Telefono Arcobaleno
<b>Public Services/ Servizi di pubblica utilità</b>	
Airports/ Aeroporti	
050.849300	Pisa Airport/ Aeroporto di Pisa

055.30615	Florence Airport/ Aeroporto di Peretola
803.116	Automobile Club/ACI
803.803	Europ Assistance
055.56501	Bus (ATAF) (headquarters)
800.424.500	(information)
199.104.245	from cell phone
055.290606	Consumer protection/ Associazione per i diritti degli utenti e consumatori Via Cavour 68
800.900.800 /	Electricity (ENEL)
199.50.50.55	from mobile phone Electricity (ENEL)
803.500	ENEL
848.788.404 /	Gas (Energetic)-leaks/guasti
199.780.659	from mobile phone
800.862.048	Toscana Energia (24hrs service for gas leaks)
055.308249	Lost property office/ Oggetti smarriti, Via Circondaria, 19 (open from 9-12, weekdays & Saturday, excl. Thursday)
803160	Postal Services / Poste italiane
800.901.050	Public Lighting/ Illuminazione Pubblica
055.73391	Refuse collection (Quadrifoglia)
055.4242/4499/ 4390	Taxi (Radiotaxi)
055.2396230/ 210321	goods/ Taxi merci
186	Telegrammes/ telegrammi
182	Telephones (Telecom Italia)
892021	Trains(info)/ Ferrovie dello Stato (07h00 – 21h00)
	Water/ Acquedotto:
800.314314	Florence
055.599554	Fiesole
800.414240	

055.434030 SOS Casa: Emergencies in the house –  
 055.434445 fee-paying service for: carpenter/  
 falegname plumber/ idraulico electrician/  
 elettricista locksmith/ fabbro, etc.

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## 2.2 *Banks / Banche*

Generally speaking, most banks operate these hours:

Monday-Friday: 08.20-13.20 and 14.30-15.30

On Saturdays, foreign currency and travellers' cheques can be changed at the station, at the Banca Nazionale delle Comunicazioni office, at most travel agencies, or at the many Bureaux de Change which can be found in the city centre. The Cassa di Risparmio di Firenze branch at the EUI is open from 8h45 to 13h00 from Monday to Friday, while the main office of the CRF (Via Bufalini) and other branches are open from 8h30 to 16h00 continuously, Monday-Friday. Note also that there is a "Bancomat"/ATM at the Institute, located at the north end of the 'bank corridor'.

## 2.3 *Churches and places of worship / Chiese e centri di culto*

Roman Catholic:

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Santa Maria del Fiore (Duomo)

Piazza del Duomo

055.215380 / 294514

English mass: Saturdays 5 p.m.

English-speaking Catholic priest Robin Weatherill

339.3606042, cell. For additional listings, see Centri di culto e servizi religiosi in the Yellow Pages of the telephone directory.

Other religions on next pages.

### Baptist Church

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Borgo Ognissanti 6

055.210537

Services in Italian and Spanish

### Bible Christian Church (Evangelical)

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Via di Scandicci 86

055.7300130

### Christian Adventist Church

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Viuzzo del Pergolino 4

055.414040

### Brethren Church (Evangelical)

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Via della Vigna Vecchia 15/17

055.217236

[www.vignavecchia.org/](http://www.vignavecchia.org/)

### Gruppi Biblici Universitari (inter-denominational)

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Bible studies for students in Florence

[firenze.gbuitalia.org](http://firenze.gbuitalia.org)

### Islamic Association of Florence

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Via B. Bandinelli 58

055.711648

### Islamic Community of Florence and Tuscany

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Borgo Allegri 64/66r

339.3391660

### Jehovah's Witnesses

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(Cure area)

Via Maffei 4c

055.580351

Lutheran Church

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Lungarno Torrigiani 11/via de' Bardi 20

055.2342775

Methodist Church

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Via dei Benci 9

055.288143

Mosque

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Via Ghibellina 66-68/r

Tel. - contact Islamic Association above

Nazarene Church

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Via A. Toscanini 60/62

055.411951

[www.latuafamiglia.it/](http://www.latuafamiglia.it/)

Nichiren Daishonin Buddhism

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Via de' Bellagio 2/e

055.426971

Russian Orthodox

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Via Leone X 8

055.490148

St. Mark's Church (Anglican)

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Via Maggio 16

055.294764

St. James' Church (American Episcopal)

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Via B. Rucellai 9

055.293120

### Salvation Army

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Via Aretina 91

055.660445

### Synagogue

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Via L. Farini 4

055.245252/245253

[www.firenzebraica.net/firenzebraica/index.htm](http://www.firenzebraica.net/firenzebraica/index.htm); email  
comebrfi@fol.it

### Waldensian Church

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Via Manzoni 21

055.2477800

[www.chiesavaldese.org/](http://www.chiesavaldese.org/)

## 2.4 *Consulates / Consolati*

See the telephone directory under Consolati;

or consult the full on-line list at

[www.aboutflorence.com/consulates-in-Florence.html](http://www.aboutflorence.com/consulates-in-Florence.html)

## 2.5 *Cost of living in Florence*

The table below gives average monthly expenses for basic goods and services for a person living in a single room in a flat-share in Florence:\*

Description	Monthly expenses (in €)	Notes
Rent	400	Single room in flat shared by 3 persons
Electricity	40	Approx. monthly average
Gas & heating	40	Costs higher in winter than in summer
Telephone	30	Basic standing charge plus some local calls

Description	Monthly expenses (in €)	Notes
Transport	35	Approx. price for monthly bus pass
Supermarket, food, drink, essentials	250	
EUI lunches	70	20 lunches @ €3.50 per day
Breakfast/coffee bar	50	
Shoes, clothing	60	
Other expenses	80	Emergency, medical, postage, etc.
Leisure	100	Indicative figure for meals, drinks out, etc.
<b>Grand total in €</b>	<b>1,155</b>	(approx.)

\* *Persons arriving with families or wishing to live alone might note that the monthly expenses will be higher than those indicated in the above table.*

## 2.6 Cultural life in Florence

Museums / musei e gallerie

[www.aboutflorence.com/museums-in-Florence.html](http://www.aboutflorence.com/museums-in-Florence.html)

(Art, Galleries, etc)

Opening times are subject to sudden variations and the whole or part of a museum may close at very short notice.

For up-to-date information:

- ..... phone the tourist information offices  
(see section on ‘Tourist Information’),
- ..... consult the Cartellone Firenze page in  
La Repubblica (daily newspaper) or
- ..... the above web site.

Generally it is best to remember that most museums are open in the mornings only, from 09.00 to 14.00 (09.00-13.00 on Sundays) and are closed on Mondays and public holidays. The exceptions are the Uffizi and the Accademia, which are open until 19.00, Tues-Sat, and 09.00-13.00 Sundays (Mondays and public holidays closed).

Local municipal (comunali) museums may offer cheap student entry fees, and free entrance on certain Sundays. Entrance to The Uffizi costs €6.50 (€3.25 for EU citizens over 18 and under 25); other museums, e.g. the Museo Nazionale del Bargello may cost a little less (€4). Entrance fees are increased (to approx. €10) for special exhibitions.

For up-to-date information, [www.polomuseale.firenze.it/english/musei/uffizi/](http://www.polomuseale.firenze.it/english/musei/uffizi/); [www.polomuseale.firenze.it/english/accademia/Default.asp?](http://www.polomuseale.firenze.it/english/accademia/Default.asp?)

To avoid queuing at the Uffizi, a telephone booking system operates (for which you pay €4): 055.294 883

During the high (tourist) season, it may not always be possible to book on the day(s) that suit(s) you, so the sooner you know the date(s) for your visit, the better.

For a complete listing (including full address, opening hours, telephone and cost of ticket) of all Florentine museums, please consult the web site at the top of the page; or [www.polomuseale.firenze.it/english/musei/musei.asp](http://www.polomuseale.firenze.it/english/musei/musei.asp)

*N.B. Thanks to the implementation of an article in the EUI's Convention, EUI researchers, Fellows and professors have free access to all state museums in Tuscany by showing their EUI identity card. If for some reason this does not work, please contact the 4B coordinator ([beatrijs.dehartogh@eui.eu](mailto:beatrijs.dehartogh@eui.eu)), who will send you a PDF copy of the appropriate letter and a list of the museums concerned.*

The Amici dei Musei di Firenze, Via degli Alfani 39

055.289807/293007

organize tours in Italian of museums and other places of interest at weekends; these sometimes include visits to museums closed at present to the public.

### Theatres / teatri

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Teatro del Maggio Musicale Fiorentino, Corso Italia 16

[www.maggiofiorentino.com/index\\_eng.shtml](http://www.maggiofiorentino.com/index_eng.shtml)

Tickets 055.213535 and 2779350; fax 055.287222

Call Centre, 199 10 99 10; fax 055.277 9410

Opera, ballet and concert seasons; the most important music festival is the Maggio Musicale Fiorentino (May-June).

Booking office at the theatre open Tuesday to Friday 10.00-16.30; Saturday morning 9.00-13.00 (closed Monday), and 30 minutes before performances.

Tickets also available at:

Circuito Box Office, Via Alamanni 39 (near S.M. Novella)

055.210804

Box Office has various other branches both in the town centre and outside it. For instance in La Rinascente (4th floor, Piazza della Repubblica) which is open Tues/Sat., 1-8 p.m., for last-minute bookings for all theatre performances; 055.292508

### Maggiocard

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The price of tickets for all students, fellows and postdocs will be €10 (a great discount on normal prices). In order to obtain this, students, fellows and postdocs should first buy the Maggiocard (cost €10) at the Theatre, showing their EUI card. The card is valid for one year from the date of issue and offers a number of other advantages besides the above discount.

The EUI is encouraging the purchase of the Maggiocard by giving €5 from the 4B budget to each student, fellow and post-doc who purchases a card. Please contact Beatrijs de Hartogh to obtain this contribution.

### Teatro della Pergola

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Via della Pergola 18/32 055.2479651

[www.teatrodellapergola.com/](http://www.teatrodellapergola.com/)

Drama productions (organized by ETI) Tuesday-Friday evenings; chamber music concerts (Amici della Musica (see below), usually Saturday afternoons and Sunday evenings).

Booking office: Via della Pergola 30; 055.2264353/364

Hours: Mon/Friday, 9.30-18.45; Saturdays 9.30-14.00;

closed on Sunday.

### Teatro Verdi

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Via Ghibellina 101; 055.212320/239 6242

### Teatro del Cestello

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Piazza Cestello 3; 055.294609

Generally speaking, all theatres are closed on Monday.

### Concerts and recitals

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Apart from those at the Teatro del Maggio Musicale Fiorentino, Teatro della Pergola and Teatro Verdi, there are often concerts or recitals at Palazzo Pitti, Palazzo Vecchio and in churches (see the programmes for Musicus Concentus and Orchestra Regionale Toscana). In summer, consult the Estate Fiesolana programme (June/August; [www.estatefiesolana.it/](http://www.estatefiesolana.it/)). Weekly updates can be received free of charge by sending your email address to: [avve@news.comune.fi.it](mailto:avve@news.comune.fi.it)

Non-stop classical music is broadcast by Rete Toscana Classica (on FM 93.30, changing to different frequencies as you move around Tuscany; [www.retetoscanaclassica.it/](http://www.retetoscanaclassica.it/)), of which the

EUI is an institutional sponsor. With the sponsorship comes a card for reductions to various local concerts; for further details please contact [beatrij.s.dehartogh@eui.eu](mailto:beatrij.s.dehartogh@eui.eu).

Radio Classica intersperses finance with classical music (FM 99.40; [www.radioclassica.net/](http://www.radioclassica.net/)); the 3rd Italian radio channel, RAI Tre (FM 98.40) is the regional and cultural channel, it regularly broadcasts live performances.

### Amici Della Musica

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Via Pier Capponi, 41

055.607440/608420; fax 610141; [www.amicimusica.fi.it/](http://www.amicimusica.fi.it/)

Organizes chamber concerts or recitals most weekends at the Teatro della Pergola between September and April. The Institute is fortunate in being offered heavily reduced tickets for many concerts, usually (but not exclusively) those on Sunday evening. Last year the average price for reduced tickets was €11. The most prestigious names in the classical music world appear on the programme – do not miss this opportunity.

The Academic Service advertises the availability of tickets via email. To have your name added to the mailing list, please contact [beatrij.s.dehartogh@eui.eu](mailto:beatrij.s.dehartogh@eui.eu).

The 2009/2010 programme has been posted in the “4B” folder (in Outlook, choose “Public Folders”, then open the “All Public Folders” area), as well as on the above website. It will soon be available in printed form from most porters’ lodges.

Researchers up to 29 years of age can buy heavily reduced season tickets for concerts (taking place mainly on Sunday evenings); for further details, please email [beatrij.s.dehartogh@eui.eu](mailto:beatrij.s.dehartogh@eui.eu).

Each year, the Institute holds 2 season tickets (platea; ‘Turno B’) for use by its research students on a rotating basis (Saturday afternoon concerts only, October/April). For further details, please contact the coordinator by email: [laura.puccio@eui.eu](mailto:laura.puccio@eui.eu), or [beatrij.s.dehartogh@eui.eu](mailto:beatrij.s.dehartogh@eui.eu).

Some travel agencies also deal with tickets for events, such as those offered by the Teatro del Maggio Musicale Fiorentino, Teatro della Pergola, Estate Fiesolana, Teatro Metastasio: Universaliturismo, Via Cavour 180/r 055.50391 Box Office, Via Alamanni 39, 055.210 804.

Open Monday afternoon 15.30-19.30;

Tuesday to Saturday 10.00-19.30 handles all kinds of tickets, from rock concerts at the Stadio Comunale, to drama at the Metastasio (Prato) or opera at Salzburg and Munich, to name but a few.

*N.B. There is a box office agency in the Campo di Marte area: 'Firenze Ticket', Viale M.Fanti 71, 50137 Florence; 055.4089244, fax 055.552046; info@firenzeticket.com*

### Cinemas / cinema

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All foreign films in Italian cinemas are dubbed into Italian; for notable exceptions, please see below. Cinemas are divided into three categories: a film will usually start in prima visione (latest releases), then move to seconda visione after a few weeks, where seats will be cheaper. The terza visione cinemas are usually small suburban cinemas, some of which are open-air in summer.

For details of concerts, theatres, meetings, lectures and cinema, consult the La Nazione, La Repubblica or Corriere della Sera newspapers.

..... Cinema Odeon, Piazza degli Strozzi; 055.214068

[www.cinehall.it/odeon%20original%20sound.asp](http://www.cinehall.it/odeon%20original%20sound.asp)

Located in the centro storico (just behind Piazza della Repubblica), this Art Deco cinema also shows films in "original sound" (mostly in English; occasionally even in French, German or Spanish), Mondays/Tuesdays/ Thursdays.

Show your (valid) EUI Identity Card for a 30% discount on the price of a ticket. Alternatively, the Odeon offers a tessera, or punch card which gives you 40% off the entrance price. The 5B Website ([www.eui.eu/General/5B/](http://www.eui.eu/General/5B/)) regularly updates the programmes through direct links to the cinemas' websites. Printed copies of the programmes are usually available from porters' lodges (Badia, Villa Schifanoia).

Useful publications for cultural (and sports) events:

Daily newspapers	La Nazione, La Città, La Repubblica, Corriere di Firenze, Corriere della Sera
Weekly magazine	Tascabile TV
Weekly paper	Metropoli
Monthly magazines	Firenze la Sera, Firenze Spettacolo
Bi-monthly magazine	Firenze Oggi
Local monthly dépliant	informacittà firenze24ore, <a href="http://www.informacittafirenze.it">www.informacittafirenze.it</a>

## 2.7 Electricity

*N.B. voltage system in Italy (in Italy: 220 volts A.C., 50 Hz)*

*British appliances working on 240 volts work perfectly well on the 220 volts Italian system, but Americans beware! You will need a 'step-down' transformer to power your 110-volt appliances.*

If you move into a flat and find there is no electricity, check the meter, all fuse switches and then with the proprietor. If it has been cut off, you will have to contact the electricity company's central office (ENEL), in Via Salvagnoli, no. 4 (just off Piazza Indipendenza) (08.30-12.30 hrs only) in order to get a new contract. Supply your full name, address of the flat where you will be living, including the floor (Pianterreno-ground

floor, Primo piano-first floor, Secondo piano-second floor, etc.), and your tax code number (codice fiscale). If you can find out who the previous tenant was (sometimes the name is left underneath the electric meter/fuse box in the main entrance), it will certainly speed things up.

[www.enel.it](http://www.enel.it)

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Contracts vary: the standard 3kw contract is the cheapest where bills are concerned, but as you will soon discover, you cannot have your electric fire, immersion heater, iron, washing-machine, dish-washer, grill on all at the same time! ENEL will, where possible, increase the contract to 4.5 kw or 6 kw, but there is a higher cost, both in installation and energy charges. Should you choose this latter option (though costly), it will certainly save those journeys up and down the stairs to adjust the fuse box.

Tariffs also vary according to your residenza. If you do not take up official residence (proved by a certificate from the local Town Hall (Comune)), the ENEL company assumes it is seconda abitazione for which there is a higher standing charge (quota fissa).

Bills arrive every two months, but the meters are read only once or twice a year, so at least four of the annual bills will be based on estimated usage (the previous year's bills are taken as the basis for the calculation) and will be balanced when the meters are read by the company. Alternatively, you may phone the special number on the electric bill to communicate the meter reading at the end of a two-month period so that you have more accurate bills (the ENELTEL service – see below\* for details).

Costs: fixed standing charges every two months: €5.50 then, account taken of additional taxes, the average cost of a kwh is

approx. €0.18

0800.900800 ENEL office number (08h00 – 22h00)

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199.505055 from a mobile phone

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803500 Emergencies (24 hrs)

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16444\* ENELTEL Service:

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\* dial 16444, wait for answer, dial your ENEL user number (numero utente) followed by the reading on your meter (ignoring the decimals).

[www.prontoenel.it](http://www.prontoenel.it)

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N.B. This section refers only to ENEL as a supplier of electricity since they were, until recently, the sole company supplying electricity. Since 2007, other companies have been allowed to compete in the energy market. Look for their adverts in the daily newspapers, on TV and circulars.

The ENEL company now also supplies gas, for example (cf. the next section on gas), while gas companies may now also supply electricity.

## 2.8 Gas

800.900.202 24-hour Emergency number

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The Florence area is served by several companies, the largest of which is 'Toscana Energia'. For information, starting new contracts, consult their website, [www.toscanaenergiaclienti.it](http://www.toscanaenergiaclienti.it)

800.509.124 Their offices are in Piazza Mattei 3  
and Via de' Neri 25.

### *Example of conditions:*

Payment of bills: once every 2 months

Costs: Fixed standing charge of €5.00 (plus IVA 20%–value added tax) every two months.

The reading on your gas meter will be in cubic metres, and the basic cost is approximately €0.85 per cubic metre, once all the various taxes have been added.

Bills are sent out every two months but the meters are read by the company once a year. For most bills, therefore, you will receive an estimate from the gas company. You may have the gas company correct the reading at any time by phoning their GASTEL service on 800.547272.

Other companies:

800.900.860            ENEL  
848.788.404           Energetic  
(or 199.780.659)    (from mobile);  
www.energetic.it

## 2.9 *Gay Florence / Firenze Gay*

Consult Outlook/Public Folders/All Public Folders/LGBTQ folder for information.

## 2.10 *Lists of Hotels, Pensioni, Hostels and Camping-sites*

Useful websites to check out are:

www.hostels.com; www.hostelsclub.com;  
www.eui.eu/Housing/ShortStays/HotelsHostelsCamping.shtml

Below we list hotels and hostels that have been selected from budget travel guides (they have not been inspected by the EUI): Note: in hostel accommodation, men and women usually have separate dormitories/rooms.

### 2.10.1 *Hostels*

Plus Florence Hostel

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Via Santa Caterina d'Alessandria 17, Firenze 50129

www.plusted.com

A new luxury hostel in the centre of Florence, approx 1 km north of the railway station, i.e. on the north side of the city. Prices vary from €22 to €30 per person per night depending on the type of room. Facilities include: 24-hr reception, no curfew, laundry rooms, internet, air-conditioning, swimming

pool, bar and restaurant. Facilities for the disabled.

### Santa Monaca

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Via Santa Monaca 6,

055.268338/2396704, fax: 055.280185

www.ostello.it; email: info@ostello.it

no Youth Hostel card needed. Reservations obligatory. Kitchen facilities, no max. length of stay. Open from 14:00h to 00:30h, €17-20 per night, incl. hot shower.

Area: Oltrarno (south of river).

### Ostello Gioventù Villa Camerata (YHA)

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Viale A. Righi 2 (near Piazza Edison, convenient for the EUI)

055.601451, fax: 055.610300

Take bus 17B from main railway station. Doors open 7:00h-0:00h. No kitchen facilities. Nightly price of €20 includes breakfast and sheets. Evening meal optional.

Area: Salviatino (N.E. of city centre).

### Ostello Archi Rossi

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Via Faenza 94r

055.290804, fax: 055.2302601

www.hostelarchirossi.com;

e-mail: ostelloarchirossi@hotmail.com,

Rates per person: dormitory (4 to 9 beds) from €22.00 to €26.00 per night; single room €40.00 per night; sheets, shower and breakfast included.

Area: Station.

### Pensione Pio X – Artigianelli

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Via dei Serragli 106,

tel/fax: 055.225044

55 places in double, triple and quadruple rooms. Open from 6:00h-24:00h. approx. €20 per night, including sheets and shower

Area: Oltrarno

### Pensione Suore Oblate dell'Assunzione

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Borgo Pinti 15

055.2480582, fax: 055.2346291

single room approx. €40.00, use of kitchen, common room and TV, doors close at 23:30h.

Area: City Centre.

### Bed and Breakfast, Youth Firenze 2000

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Viale R. Sanzio 16,

055.2335558, fax: 055.2306392

[www.florencegate.it](http://www.florencegate.it), email: [scatizzi@dada.it](mailto:scatizzi@dada.it),

82 beds in single/double/triple rooms and dormitories, Low season November-February included, prices vary from €22 to €28 per person. High season, prices vary from €24 to €33 per person. Breakfast is included. Facilities for the disabled. Opening hours 7:00h-12:30h, 14:00h-21:00h. When making reservations, mention the EUI to obtain the best price. Single rooms on request.

Area: Oltrarno

### Ostello 7 Santi

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Viale dei Mille, 11

[www.eidinet.com/7santi/index.html](http://www.eidinet.com/7santi/index.html),

Rates ranging between €20 and €60 per night, breakfast incl.

Area: north of city, stadium (Campo di Marte).

### 2.10.2 *One-star Hotels/Pensioni*

(approx. price, incl breakfast, single room €40-60,  
double room €50-90)

#### Ferretti

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Via delle Belle Donne 17

055.2381328, fax: 055.219288

[www.pensioneferretti.it](http://www.pensioneferretti.it); email: [info@pensioneferretti.it](mailto:info@pensioneferretti.it)

Area: Station/Centre

#### Losanna

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Via Alfieri 9,

tel/fax: 055.245840, [www.albergolosanna.com](http://www.albergolosanna.com);

e-mail: [info@albergolosanna.com](mailto:info@albergolosanna.com)

Area: Centre, N.E.

#### Margaret

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Via della Scala 25,

tel/fax: 055.210138

Area: Station

#### Orchidea

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Borgo degli Albizi 11,

tel/fax: 055.2480346

[www.hotelorchideafflorence.it](http://www.hotelorchideafflorence.it); email [hotelorchidea@yahoo.it](mailto:hotelorchidea@yahoo.it)

Area: Centre

#### Ottaviani

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Piazza degli Ottaviani 1,

055.2396223, fax: 055.293355

Area: Station

### Visconti

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Piazza degli Ottaviani 1,

tel/fax: 055.213877

Area: Station

### Villa Sorriso

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Via Gramsci 21, Fiesole.

055.59027, fax: 055.5978075.

e-mail: info@albergovillasorriso.com; e-mail: s.benigni@

inwind.it

Area: centre of Fiesole

### Villa Baccano

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Via Bosconi 4, Fiesole.

tel/fax: 055.59341.

www.villabaccano.it; e-mail: villabaccano@fiesolehotels.com

Area: 2km from Fiesole (car needed).

### Masaccio

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Via Masaccio 228, Firenze

tel/fax: 055.578153

www.hotelmasaccio.net e-mail: hotelmasaccio@yahoo.it

Area: to north of city centre

### Il Granduca

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Via Pier Capponi 13, Firenze

055.572230, fax: 055.579252

Area: to north of city centre

### 2.10.3 Two-star Hotels/Pensioni

(approx. price for a single room, bed and breakfast:

€55-75; for double: €75-€130)

### Adam

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Via Monalda 1,

055.210369, fax: 055.219689.

[www.hoteladam.it](http://www.hoteladam.it); e-mail: [hoteladam@hoteladam.it](mailto:hoteladam@hoteladam.it)

Area: Centre

### Albergo Azzi - Locanda degli Artisti

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Via Faenza, 56, Firenze

055.213806.

[www.hotelazzi.it](http://www.hotelazzi.it) e-mail [info@hotelazzi.it](mailto:info@hotelazzi.it)

Area: Centre

### Alessandra

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Borgo SS. Apostoli 17, Firenze

055.283438, fax: 055.210619

e-mail: [info@hotelalessandra.com](mailto:info@hotelalessandra.com)

Area: Centre

### Balcony

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Via dei Banchi 3, Firenze

055.283133, fax: 055.289590

Area: Centre

### Centro

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Via dei Ginori 17,

055.2302901, fax: 055.212706; [www.hotelcentroflorence.com](http://www.hotelcentroflorence.com)

Area: Centre

### Centrale

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Via dei Conti 3, Firenze

055.215761, fax: 055.215216

e-mail : [info@hotelcentralefirenze.it](mailto:info@hotelcentralefirenze.it)

Area: Centre

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### Dino

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Via Faentina 329, Località Olmo, Fiesole

055.548932, fax: 055.548934

Area: approx. 8km north of Fiesole, at Olmo.

Recommended if you have a car

### Elite

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Via della Scala 12, Firenze

tel/fax: 055.215395

Area: Station

### Emma

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Via A. Pacinotti 20,

tel/fax: 055.57590,

www.hotelemma.net; e-mail: info@hotelemma.net

Area: Between City and EUI.

### Maxim

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Via dei Calzaiuoli 11/blu, Firenze

055.217474, fax: 055.283729

e-mail: hotmaxim@tin.it

### Rita Major

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Via della Mattonaia 43,

055.2477990, fax: 055.2478358.

www.hotelritamajor.it; e-mail: info@hotelritamajor.it

Area: Centre, N.E.

### Ungherese

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Via G.B. Amici 8,

tel/fax: 055.573474.

www.hotelungherese.it/; e-mail: info@hotelungherese.it

Area: Between City and EUI

## Villani

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Via delle Oche 11,

055.2396451, fax: 055.215348.

[www.hotelvillani.it/](http://www.hotelvillani.it/); e-mail: [info@hotelvillani.it](mailto:info@hotelvillani.it)

Area: Centre (cathedral)

## Villa La Stella - Casa Per Ferie

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Via Jacopone Da Todi, 12,

055.5088018.

[www.villalastella.it](http://www.villalastella.it);

Area: Very close to the EUJ

### *2.10.4 Bed & Breakfast accommodation*

#### Boccaccio

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Via Cino da Pistoia, 23,

055.576373;

e-mail: [boccacciocamere@libero.it](mailto:boccacciocamere@libero.it), [www.boccacciocamere.it](http://www.boccacciocamere.it)

Area: Le Cure (close to the EUJ)

#### La Mongolfiera

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Via G. Guinizzelli 1,

055.5535141

e-mail: [info@residenzelaamongolfiera.it](mailto:info@residenzelaamongolfiera.it), [www.residenzelaamongolfiera.it](http://www.residenzelaamongolfiera.it)

[residenzelaamongolfiera.it](http://www.residenzelaamongolfiera.it)

Area: Le Cure (close to the EUJ)

#### Casa Don Secchiaroli

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Via Borghini, 23/25,

[www.casadonsecchiaroli.it/](http://www.casadonsecchiaroli.it/),

approx. €55 per night incl. breakfast.

in the Cure area (north side of the city,

close to EUJ and Villa San Paolo)

## Casa Nuestra

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Viale dei Mille 8, Firenze

334.8433998

e-mail [info@casanuestra.it](mailto:info@casanuestra.it)

## Villa Vitalbandoli

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Via XXV Aprile, Fiesole

tel/fax: 055. 59089

e-mail: [vitalbandoli@inwind.it](mailto:vitalbandoli@inwind.it)

Area: 1 km outside Fiesole, between Fiesole and

Pian di Mugnone

## Le Cannelle

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Via Gramsci 52, Fiesole

055.5978336, fax: 055.5978292

[www.lecannelle.com](http://www.lecannelle.com), e-mail: [info@lecannelle.com](mailto:info@lecannelle.com)

### 2.11 *Italian police / Polizia*

The two main branches of the police are:

#### 2.11.1 *Guardie di Pubblica Sicurezza*

(or the Polizia) who also operate road patrols such as the Polizia Stradale. Their headquarters is the central Questura, responsible for maintaining order in the Province of Florence.

Main functions: crime prevention and detection;

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**Where to find them: Headquarters in Via Zara 2; 055.49771**

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Local offices are in the telephone directory under 'polizia'.

Uniform: dark blue jacket, blue trousers, peaked cap.

The Questura is given the authority by the Ministero degli Interni to take care of permessi di soggiorno and visti di rein-gresso (return visas), for example.

### 2.11.2 *Carabinieri*

part of the army, but act as a police force.

Main functions: very similar to those of the *Pubblica Sicurezza*, but they often take over from the latter at night and in country districts.

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**Where to find them: 'pronto intervento': 112**

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For local offices, see the telephone directory under 'carabinieri' or under the entry for your local *comune* in the telephone directory if you live outside the municipality of Florence.

For Fiesole, 055.59136. Uniform: black, with red stripes

### 2.11.3 *Vigili Urbani*

Local town and traffic police. Functions: enforcing by-laws and regulations of the *comune*; your main contact with them would probably be about traffic offences.

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**Where to find them: for Florence, see the phone directory under *comune*; pronto intervento: 055.3283333.**

**For Fiesole; 055.597177 / 597175 / 599931.**

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Uniform: dark blue (light blue in summer), white hat.

Additional note regarding Fines: If you are driving a car with an Italian registration and commit a traffic offence you may receive notification of a fine through the post even if you were not stopped at the time or even aware of committing the offence. The fine is payable at any post office or at the local office of the *Vigili Urbani*, and increases 15 days after the date on the post-mark. Otherwise, the fine is left on the windscreen of your car. Do not think that you can get away with not paying these parking tickets simply because your car has a foreign licence plate – after you have received a couple of fines, the police may already have pin-pointed you, and the third may well see the car being impounded.

## 2.12 Postal services / Poste italiane

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[www.poste.it](http://www.poste.it)

The Central Post Office, Via Pellicceria, off Piazza della Repubblica, is open from morning to night, although many services are only available in the morning. There is a fax service. Fiesole's main post-office is in Via Portigiani: postage and telegramme service, Mon-Fri, 08.15-19.00, Saturday 08.15-12.20.

Local post offices (e.g. San Domenico) are open from 08.15-13.30 (on Saturdays some post offices close at 12.20, and at 11.00 on the last day of the month).

The post office in Via. P. Carnesecchi (Campo di Marte area) is open from 8:20 a.m. until 7:00 p.m.; it also has a public fax service.

Stamps (francobolli) are also available at tobacconists (tabacchi). They show the blue sign with a white 'T'. Mail can be sent insured (assicurata), registered (raccomandata) and/or express (espresso) or (lowest rate) printed papers (unsealed) (stampe). Poste Restante: Correspondence can be addressed c/o the Post Office by adding Fermo Posta to the name of the locality. Delivery will be made at the town's central post office upon identification of the addressee by passport and payment of a small fee. Mail boxes are red.

Current prices for Italy :

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Letter	€0.60 (prioritaria)
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first-class

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Postcard	€0.60
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Letter/postcard	€0.65
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for other EU  
countries

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Small packages are cheaper if sent unsealed. Stationers (cartoleria) sell special padded envelopes (busta imbottita) for this purpose, and will suggest suitable packaging.

Radio / Television: you need a licence to use a radio or TV in Italy. This is available at post-offices. A TV licence covers a radio too. If you are renting a flat with a TV, it may already have been licensed: check with the owner! Licences are renewable in January every year for a period of 12 months.

Any queries should be addressed to RAI,

Lungarno A. De Gasperi, 055.24881

Beware of frequencies in Italy – not all foreign TVs work in Italy, particularly older models.

Licence charge 2009: €107.50 per annum

### *2.13 Public libraries / Biblioteche*

Biblioteca Comunale Centrale

Via S Egidio 21, 055.243399

Hours 9.00-19.00, Saturday 9.00-13.00, 055.2616512

Biblioteca Comunale di Fiesole,

Via Sermei, 055.599659

Archivio storico del Comune,

Via dell'Oriuolo 33, 055.2340383

Hours 8.30-18.00 Mon & Thurs; 8:30-13:30 Tue, Wed & Sat

Biblioteca del Gabinetto scientifico-letterario "G.P. Vieusseux"

Palazzo Strozzi, 055.288342

Hours 9.00-13.00, 15.00-19.00; Saturday 9.00-13.00

Biblioteca dell'Accademia economico-agraria dei Georgofili,

Logge degli Uffizi, 055.213360

Hours 15.30 -19.00

Biblioteca del Servizio Beni Librari

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Via G. Modena 13 055.576779

Hours 9.00-13.00; information on all libraries in the city.

Biblioteca dell'Istituto e Museo di Storia della Scienza,

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Piazza dei Giudici 1, 055.293493

Hours 9.00-13.00, 16.00-18.00; Saturday 9.00-13.00

Biblioteca dell'Istituto francese,

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Pizza Ognissanti 2, 055.2398902

Hours 10.00-13.00

Biblioteca dell'Istituto tedesco di Storia dell'Arte

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Via Giusti 44, 055.249111

Hours 9.00-18.00 Mon, Wed, Fri; 9.00-19.00 Tue, Thu;  
closed Saturday.

Biblioteca Medicea-Laurenziana

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Pizza S. Lorenzo, 055.214443/210760, Hours: 8.00-14.00

(Sat.: 8.00-13.00)

Biblioteca Marucelliana

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Via Cavour 43, 055.210602

Hours 9.00-13.00, 15.00-20.00, Saturday 9.00-12.30

Biblioteca dell'Istituto universitario olandese,

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Viale Torricelli 5, 055.221612

Hours 9.00-13.00, 14.00-18.00, closed Saturday.

Biblioteca Nazionale Centrale

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Pizza Cavelleggeri 1 055.241132

Hours 9.00-18.45, Saturday 9.00-13.00, 055.249191

Biblioteca Riccardiana, Via dei Ginori 10, 055.212586/293385

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Hours 8.00-14.00

British Institute Library

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Lungarno Guicciardini 9, 055.284032

Hours 10.00-12.30, 16.15-19.00, closed Saturday.

Reduced annual membership for EUI members.

Villa i Tatti

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Via di Vincigliata, 26, Fiesole

055.603251/608909,

(Harvard University Centre, Berenson collection)

055.268424

## 2.14 *Schools / Scuole*

Some researchers may have children of school age (in Italy 6-19 years old) and may want to find a particular school.

If this is the case, you are advised to consult: 1. the Tutto Città supplement under Scuole elementari e medie, or the telephone directory under scuole; or 2) the document on schools in Florence ([www.eui.eu/Servac/PracticalInformation/Children/SchoolsEnglish.shtml](http://www.eui.eu/Servac/PracticalInformation/Children/SchoolsEnglish.shtml)) on the EUI website, for more detailed information.

### 2.14.1 *School in Italy is for children of 6 to 19 years of age* (and obligatory until the age of 15)

Scuola elementare 6 - 11 years (5 grades)

Scuola media 11 - 14 years (3 grades)

Scuola superiore 14 - 19 years (5 grades)

For younger children, there are many asili nidi and scuole materne (nurseries and kindergartens) run by the local town councils (as well as private ones). The former will take babies and very young children while the pre-school, scuola materna, is for 4 to 6 year-olds.

The local Italian schools can be divided into two categories:

- 
- i) private – in general, run by religious orders
  - ii) council (comunali) run the ‘asilo’ and elementare  
state (statali) run the media and superiori
- 

*N.B. Children of scuola media age and above have to supply all their own materials and books which can work out quite expensive. Be prepared. Depending on where you get hold of the materials, you may spend anything from €250 to €500 over the school year.*

### 2.14.2 There are two foreign (private) schools

The International School of Florence

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Junior School:

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Via del Carota 23/25

Bagno a Ripoli 50012 (FI)

055.646 1007

www.isfitaly.org E-mail: Admin.Tav@isfitaly.org

Middle and Upper Schools:

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Villa Torri di Gattaia

Viuzza di Gattaia, 9

51025 Florence

055.200 1515

E-mail: Admin.Gat@isfitaly.org

It has a nursery school (children 3-5), lower and middle schools (children 6-13) and an upper school (children 13-18). Further information, including enrolment and annual tuition costs, can be found on the school's website: [www.isfitaly.org/](http://www.isfitaly.org/)

## L'École Française

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Via Gioberti 67,

Florence

055.677110

École maternelle” for children 5-11yrs; “École secondaire” for children 11-14 yrs. Further information, including enrolment and annual tuition costs, can be found on the school’s website: [www.ecole.florence.free.fr/](http://www.ecole.florence.free.fr/)

### 2.14.3 Private nursery and infant school

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Via San Gallo, n° 105. This is the ‘Kindergarten’ (055.495061).

Fees are about €400 per month (elementary school), while the nursery school costs €580 per month. (E-mail: [info@kindergarten.it](mailto:info@kindergarten.it))

### 2.14.4 A section of the Scuola Media SS. Annunziata

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(Viale del Poggio Imperiale 1, 055.220151) has the standard Italian curriculum, but some subjects, such as history and geography, are taught in French.

### 2.14.5 Baby sitters and ‘au pair’

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Consult the Yellow pages: under heading Baby Sitters,

Many adverts may also be found in La Pulce and Il Rigattiere (weekly papers). Au pair agency: Euro Au Pair, 055.242181

## 2.15 *Sports*

Most sports activities require that you hand over a medical certificate. Since these vary in price and are often non-reimbursable through medical insurance schemes, it is advisable to get one through the C.U.S., the University of Florence’s sports facilities (see below and [www.cusfirenze.it/](http://www.cusfirenze.it/)).



055.282130           Federazione Italiana Canottaggio  
Lungarno de' Medici 8

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055.450244/  
451789055           CUS  
Via Vittoria Della Rovere 40  
4250336

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This is the University of Florence sports association; last year membership was €10, of which €6 are reimbursable (for researchers, visiting students, trainees and postdoctoral fellows) by the "4B" committee (contact [beatris.dehartogh@eui.eu](mailto:beatris.dehartogh@eui.eu)) for more details. The CUS secretariat opens late September/start of October; make sure they are open before going out there (in Careggi hospital area); [www.cusfirenze.it/](http://www.cusfirenze.it/)

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055.283926           Cycling/Ciclismo  
055.280248           Federazione Ciclistica Italiana  
Via Fiume 11

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055.677068           Fencing/Scherma  
Accademia Schermistica Fiorentina  
Viale Malta 4

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055.27961           Federazione Italiana Scherma  
ext. 624              (c/o Commiliter)  
Via Cavour 49

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### Football/Calcio

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The annual five-a-side tournament, aka the Coppa Pavone/Peacock Cup tournament, has taken on legendary size both in players and public (1st two weeks in June).

For further information, check the notice-boards near Bar Fiasco, the 5B website [www.eui.eu/General/5B/](http://www.eui.eu/General/5B/)), and the Coppa's own folder under the All Public Folders area.

The Logistics Service handles access conditions for using the EUI pitch at Vila Schifanoia.

A.C. Fiorentina (Serie A) usually play on Sunday afternoons. The Artemio Franchi stadium (also “Stadio comunale”), seating circa 46,000, is at Campo di Marte. Tickets are available from many bars, especially around the Campo di Marte, Viale dei Mille area. Note: Women pay reduced prices!

Stadium; 055.587858

Calcio in costume: every year four teams representing the four quarters of Florence don 16th century football kits, and, in an attempt to score goals, use all types of rugby tackles and wrestling holds. Apparently, such moves are allowed, even at great distance from the ball. It is an understatement to say that a few players are hurt. It takes place every year in June, with the final on 24 June (Festa di San Giovanni), usually in Piazza S. Croce. Tickets can be obtained from the Bar Sportivi near the central post-office, off Piazza Repubblica.

For info. 055.2616051

## Golf

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Golf Club Ugolino. Via Chiantigiana 3, Impruneta (18 holes; handicap compulsory; also tennis and swimming) [www.golfugolino.it/](http://www.golfugolino.it/); email: [info@golfugini.it](mailto:info@golfugini.it). Green fee on weekdays: €60. Available to non-members only during the week.

055.2301009; fax: 055.2301141

There are two other courses near Florence, one near Prato (Le Pavoniere Golf and Country Club, [www.golfclublepavoniere.com](http://www.golfclublepavoniere.com)), and one just outside San Piero a Sieve (Golf Club Poggio dei Medici, [www.poggiodeimedici.com/eng/index.html](http://www.poggiodeimedici.com/eng/index.html)).

More details available from the Academic Service. For golf in Tuscany, [www.toscanagolf.it/](http://www.toscanagolf.it/)

Golf Club “Parco di Firenze” ([www.parcodifirenze.it/](http://www.parcodifirenze.it/), 055.785627) offers courses for beginners and has a driving range (opposite the Cascine Park). Private lessons by experienced pros. Green fee for 9 holes: €15 for members,

€20 for non-members. Discounts for students for taking courses – please contact [beatrijs.dehartogh@eui.eu](mailto:beatrijs.dehartogh@eui.eu).

### Gym/Palestra

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The Institute has its own small gym - located in the white building at the bottom of the Via della Badia dei Roccettini, on your right just inside the lane leading up to the parking lot (near the basketball court) - where staff and researchers can follow courses (yoga, aerobics, “Horton” and stretching), use the gym equipment (benches, weights, exercise machines/ cycle; punching bag) or play table tennis.

Free access by using your magnetic key, with a special code for the gym, once you have followed a compulsory introduction on how to use the machines. Please contact Academic Service for details or check the 5B website [www.eui.eu/General/5B/gym.shtml](http://www.eui.eu/General/5B/gym.shtml)

055.6820370, See also the yellow pages under Palestre ginnico sportive, or contact: Federazione Ginnastica d'Italia  
Via Isonzo 26a

### Horse riding/Maneggi

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055.8458333 Associazione sportiva scuderia La Torre  
Scuola federale Via di Castellina, 30, Loc. La Torre,  
Borgo San Lorenzo

055.406424; 055.406404; 055.813433

Club Ippico Corte Chiarese loc. Solsanto, Bivigliano

### Rollerskating/Pattinaggio

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055.6811880 Tennis-Pattinaggio, P.zzale Michelangelo,  
Viale Michelangelo 61 (skates for hire)

### Rowing

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see Canoeing

## Sailing

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You can sail on the Lago del Bilancino (near Barberino), that can be reached in less than 30 minutes from EUI.

It has a sailing club (Circolo Nautico Mugello; [www.circolonauticomugello.it](http://www.circolonauticomugello.it)), which organizes regattas at the lake and elsewhere. There are also two J24 that belong to the club which are used for match races. You need to be a member of the club.

Moreover, during the summer period sailing trips can be organized; contact [sailing@eui.eu](mailto:sailing@eui.eu) for further information

## Skiing/Sci

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The nearest slopes to Florence are at Abetone (about 2 hours' drive, in the mountains between Pistoia and Modena). The season runs from about mid-December to the end of March.

Many sports shops rent out skis and organize trips to Abetone (Pistoia) and Corno alle Scale (Modena) at weekends, e.g. Sarallo Sport, Jolly Sport. COPIT, in Piazza S.M. Novella, runs buses to Abetone – it is usually necessary to reserve seats.

Courses at Abetone and other centres are organized by the Federazione Italiana per Sport Invernali, Viale Matteotti 15  
055.576987

## Spectator sports

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055.4226067, Trotto Ippodromo delle Mulina (Cascine)

Motocross track at Polcanto

055.8499411, Motor-bike racing Autodromo internazionale del Mugello, Scarperia

## Squash

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055.7323055, Centro Squash Firenze, Via Empoli 16

055.418428, Squash Firenze, Via Ragazzi del '99, n. 59

## Swimming pools/Piscine

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### Outdoor pools (usually open June-Sept):

- 055.677521            Bellariva (Piscina Nannini), Lungarno  
Colombo opening hours 10.00-19.00;  
adults' and children's pools
- 055.6236027        Campo di Marte, Piscina Costoli,  
Viale, Malta, 4 Opening hours 10.00-19.00;  
deep pool, diving pool, children's pool  
(approx. 1 metre deep), wading pool for  
children under 7; bar, children's play  
ground, ample picnic space;  
less crowded at lunchtime.
- 055.3215644        Le Cascine, Piscina Le Pavoniere  
deep water only; opening hours 10-19.00

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055.2022888        Centro Fitness Zodiac  
Via Grande 2, Tavernuzze (FI)  
(4 pools, 8 tennis courts)

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484465              Flog Poggetto, Via M. Mercati 24/b  
(it also has a gym) [flog.fi@agorà.stm.it](mailto:flog.fi@agorà.stm.it)

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For the winter season (approx. Nov.-April) only:

EUI researchers can claim partial reimbursement (€25 once a year on an annual basis) from the "4B" Committee for swimming – Nov/May – at one of the municipal (not private) pools. Hand in a copy of your ticket plus a copy of your EUI Identity Card to the Academic Service (Beatrijs de Hartogh).

## Indoor pools

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055.6236027        Campo di Marte (Piscina Costoli – see  
above) is covered with an inflated roof in  
winter (deep and children's pools only);  
opening hours: contact the pool directly.

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055.677521            Bellariva pool (Lungarno Aldo Moro) is open to the public approx. three times per week during the week, Tuesday evenings, Saturday and Sunday mornings.  
*N.B. No medical certificate needed.*

055.5002225           Rari Nantes – pool under the football stadium

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#### Other pools

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055. 430703           Centro Sportivo Fiorentino  
Via Bardazzi 15

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055. 483951           Piscina Amici del Nuoto  
Via del Romito 38/b

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055.710479           Micropiscina Isolotto  
Via B.Bandinelli

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055.6812141           Rari Nantes Florentia (members only)  
Lungarno Ferrucci 24

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#### Tennis

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055. 332651           Circolo Tennis  
Viale del Visarno 1, Cascine

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055.541237           Tennis Fiesole  
(EUI members get discounts, see the Tennis public folder on Outlook)  
Via Pian di Mugnone, Fiesole(next to the schools at Pian di Mugnone, off Via XXV Aprile)

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055.577320           Fiorentina Sport  
Vicolo del Cionfo 4

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055.611348           Also: 'Federazione Italiana Tennis'  
Via Cento Stelle 3/a

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## Volleyball/Pallavolo

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055.577878	Federazione Italiana Pallavolo
	Viale Matteotti 15

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## Walking

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055.6120467	*Club Alpino Italiano (CAI)
	Via del Mezzetta, 2/m
	open 15.30 – 19-30

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055.2341040	*Trekking Italia, Assoc
2268207	Amici del Trekking e della Natura
	Via dell'Oriuolo, 17
	e-mail: <a href="mailto:firenze@trekkingitalia.com">firenze@trekkingitalia.com</a>

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## Waterpolo/ Pallanuoto

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055.6812141	Rari Nantes Florentia, Lungarno Ferrucci
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055.450244	C.U.S. Firenze
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055.282639	Firenze Pallanuoto
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## Yoga (Yellow pages 'palestre ginnico-sportive')

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055.2342703	Yoga Centre
	via de' Bardi 5

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055.480450	Scuola di Yoga
	Via delle Ruote 49

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Courses at the Badia are organised from mid-October to mid-June. Contact Ken Hulley, Academic Service ext. 2322, [ken.hulley@eui.eu](mailto:ken.hulley@eui.eu)

### 2.16 *Streets (and street maps) in Florence*

Tourist maps issued by the Florence tourist board are distributed by the EUI at registration and are always in stock at the Academic Service.

Most of the newspaper kiosks (*edicole* or *giornalai*) in town have detailed maps of Florence with a street guide, costing about €4. Alternatively, get hold of the *Tutto città* supplement to the telephone directory. It has all kinds of useful information, an A-Z index of all streets, both central and suburban, and maps of the various quarters of the city and the municipalities which border Florence.

It has bus maps, and, perhaps more important, the routes covered for each bus line, street by street.

Good quality walking, cycling and mountaineering maps can be bought at:

..... Edizioni Multigraphic s.r.l.,

Via A. Corelli, 55, 055.412908, (Novoli)

..... Libreria "Stella Alpina", Via Corridoni, 14b,

055.411688, [www.stella-alpina.com](http://www.stella-alpina.com)

#### A note on Florentine street numbers

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When looking up the number of a house or business in Florence, the numbering system goes by colours:

Black/blue for private houses

Red for businesses or shops, e.g. 8r (*rosso*).

The red numbers are indicated in the directories/street guides by a small 'r', e.g. Via Cavour 20r, while the black/blue numbers have no special indication.

### 2.17 *Telephones and telecommunications/ Il telefono*

The telephone company which had the monopoly on telecommunications in Italy until recently is called Telecom Italia.

Other companies (eg. Omnitel, Vodafone, Wind, Tele2, Fastweb) are now making their presence felt. The full list can be found in the first few pages of the telephone directory, under 'operatori di telefonia'.

Fixed phones: Anyone wishing to install a phone may contact Telecom (tel. 187) and then judge if the additional services needed are to be provided by TELECOM or the other phone companies. For connecting a phone, Telecom requires you to have a codice fiscale or tax code (see section 1.6 in leaflet 1 – “arrival/initial moves” for how to get the codice fiscale).

#### Other companies

192022	Tele2: <a href="http://www.tele2.it">www.tele2.it</a> , or free line
159	Wind, <a href="http://www.wind.it">www.wind.it</a>
154	Vodafone Omnitel

#### Mobile Phones

These may cost anything from €60 upwards for the pay-as-you-go type (including initial connection). Most big electrical appliances shops in Florence (e.g. CDS Euronics (Viale dei Mille), Ganzaroli, Imperial (Via Mannelli 119a) will be able to fit you up with a phone and contract in next-to-no time, and the choice of phones and calling tariffs are endless. You will need a “codice fiscale” (section 1.6, leaflet 1 on initial moves). This is the Italian tax-code number required for all types of contracts.

#### *The main companies operating cell-phone networks*

055.2396066	TIM, Via della Pellicceria 3; <a href="http://www.tim.it">www.tim.it</a>
055.244021	Vodafone-Omnitel, Viale Gramsci 20r; <a href="http://www.omnitel.it">www.omnitel.it</a>
055.284911	WIND; <a href="http://www.wind.it">www.wind.it</a>

Look out for the adverts in the daily newspapers and on the TV.

### *Telephone bills*

(TELECOM) Telephone calls are billed every two months. Bills can be paid at the post office at the counter marked *conti correnti* or *accettazione bollettini c/c* (cash only), or at your bank (on-the-spot or direct debit). An explanation of the bill may be found in the telephone directory – consult the contents of *avantielenco* and look for “*Bolletta*”. A detailed list of calls can be sent with the bill by Telecom upon request.

Note that long-distance calls connected by the operator appear on the bill some 3-6 months after they have been made. The basic cost of one (Telecom) 30-second unit is €0.07; then add taxes, IVA @ 20%; the fixed standing charge for private residences for 2 months is €27.62 (plus IVA). See the front of the telephone directory for full details.

### *Public telephones. There are various types around*

- ..... coin-operated phones (generally flanked by magnetic-card slots);
- ..... those using just magnetic cards, which can be bought at *tobacconisti* and post offices (€1.00, €2.50; €5.00; €7.50);
- ..... those using *contascatti* or meters (usually in bars and hotels);
- ..... Telecom personal credit and “Call It Omnia” cards (see Telecom directory)
- ..... Telecom and other companies’ pre-paid international phone cards (using codes and special access numbers and, e.g. for €5, €10, €12, €25 worth of calls) for use on private and public phones.

Public phones at the Badia can be found outside the Bar Fiasco and in the ‘Bank Corridor’. Villa Poggiolo, Villa Schifanoia and the Convento at San Domenico also have card-operated public telephones.

Local calls: to make a call within the Florence area, dial the number with the area code 055. Calls are timed, so have several coins at hand, especially when phoning areas outside the urban area.

Long-distance calls within Italy: these can be dialled directly using the area code; dial 181 for information on area codes. For public telephones, several coins should be inserted before dialling if the meter or card system is not available.

Calling abroad: the tariffs are at the front of the telephone directory. Most countries can be dialled directly. Otherwise calls may be booked through the operator. Dial 15 for Europe and 170 for intercontinental calls.

Public phone services in Florence: For all long-distance calls, the Central Post Office, Via Pellicceria (near Piazza Repubblica) is open till late, 7 days a week; or go to the public phone office in Via Cavour 21/r: hrs: 7-23 (automatic service); (with staff-assisted service 9-13 & 16-19 hrs Monday-Friday).

Also, the Telecom office at Santa Maria Novella central railway station (open 07.30 to 23.00 hrs).

Useful terms when being connected via the operator: Collect/Reverse charges: pagamento all'arrivo; Personal: personale.

Do you want to know how much your Telecom phone bill is to date? The number to dial is 4717 (Chiarotel).

### *2.18 Tourist information (Florence and surroundings)*

*N.B. When enquiring at the local official tourist offices, remember their information is limited to the local areas, Florence and towns within its Province. So, if you want information on Rome or Siena, for example, it will be pointless asking the Florence office. Call the Rome or Siena tourist offices instead.*

### Main tourist office for Florence:

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055.290832/3 (APT) Azienda di Promozione  
Turistica Firenze  
Via A. Manzoni 16;  
www.firenze.turismo.toscana.it  
with subsidiary office in: Via Cavour 1r

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055.598720 APT Fiesole  
Via Portigiani, 3-5, Fiesole  
(mornings only, Monday-Saturday)  
E-mail: info.turismo@comune.fiesole.fi.it

### Offices run by town council of Florence

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055.2340444 Borgo S. Croce 29r

---

055.212245 Piazza Stazione

---

055.27681 Tourist Guide Service  
Piazza da Parte Guelfa 3

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055.288448 Other offices for tourist guides:

055.288476 (fax) Centro Guide Turismo  
Via Ghibellina 110

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### Trips around Tuscany

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055.287838 Agriturismo, Piazza S. Firenze 3  
(visits to vineyards; overnight  
stays in farms & villas)

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### Hotel lists

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The official hotel list for Florence and surroundings is available at the main APT tourist office in Via Manzoni 16, Florence (see above).

A list of hotels has also been compiled by the Academic Service, including low-budget accommodation (e.g. camping sites and hostels). Refer to the section on Hotels in this leaflet (see section 2.10 above).

## 2.19 *Voluntary Organizations / Associazioni di Volontariato*

055.475982	Amnesty International, Via S. Reparata 23/r
055.2344567	A.V.O. (hospital volunteers) Interpreters for patients, Via Carducci 4 (16:00-18:00 h)
055.660445	Salvation Army, Via Aretina 91
055.215381	Red Cross, Lungarno Soderini 11

Also look under the Yellow Pages, under Associazioni di volontariato e di solidarietà

## 2.20 *Water & water companies / Acqua & Acquedotto*

### Florence

800.314314	In an emergency (freephone)
800.238238	For information (freephone)

### Fiesole

055.599554	Acque Toscane
800.414240	(freephone)

### *Bills*

Virtually all flats and houses have their own water meter and there is no flat-rate system. The sum charged is based on the number of cubic metres of water used and, to discourage wastage, there are consumption bands with progressively increasing rates: e.g. for Fiesole, there is a standard concessional rate (now approx. €0.60 per m<sup>3</sup>) for the first band (covering up to 36 m<sup>3</sup>), which is then doubled, then tripled, and ultimately octupled, for successive bands.

Water bills may be delivered only once or twice per year and are generally in the property owner's name; they can be paid at the post-office or by direct debit. The water bill may be included in the condominio (communal services) charges for the flat you are renting. As the tenant, you are expected to pay for water you use during the lease. Make sure you clarify this with your landlord/lady when drawing up the rental agreement.

## *2.21 Work–Employment and unemployment benefit*

EEA/EU nationals have the right to live and work in Italy with the same rights as Italian nationals as regards pay, working conditions, access to housing, vocational training, social security and trade union membership.

To work in Italy, you must have a full EU/EEA passport or ID card. EU citizens are free to enter Italy for up to 3 months and look for work or set up business.

For most types of work a 'libretto di lavoro' (worker's registration card) is required. Your employer(-to-be) should make out a written declaration of employment for you to take to the 'anagrafe' office of the town hall in the 'Comune' where you are residing so you can obtain the 'libretto' (which the employer keeps while you are employed) and put your residence papers in order.

EU citizens have free access to the services of the Italian employment service, the "Centro per l'Impiego" or "Ufficio di Collocamento" ([www.provincia.fi.it/cpi](http://www.provincia.fi.it/cpi) in Florence).

### *Useful websites for finding work*

..... [www.monsteritalia.it](http://www.monsteritalia.it)

..... [www.recrutaly.it](http://www.recrutaly.it)

Useful addresses when looking for employment:

..... Il Rigattiere (newspaper, published twice per week)

..... La Pulce (newspaper, published twice per week)

..... La Nazione (newspaper, weekend edition)

..... La Repubblica (newspaper).

If you wish to place an advert in Il Rigattiere or La Pulce, this is usually free of charge.

### *Unemployment benefit*

Should you register as unemployed, there are special arrangements for EU citizens to register for unemployment benefit (sussidio di disoccupazione) at the local Labour Office (I.N.P.S.). You must still get your Italian residence papers in order before doing anything.

This scheme is usually in conjunction with your own country's unemployment benefit arrangements and works as follows. If you were registered as unemployed in your home country before coming to Italy, under EU regulations you have the right to three months' unemployment benefit paid by your home country (to be collected in Italy). You should therefore bring document E303 to the INPS (Istituto Nazionale per la Previdenza Sociale or Labour Office) office in Viale Spartaco Lavagnini, Florence, within 7 days of leaving your home country. If at the end of this three month period you are still unemployed, you must renew these arrangements with your home country's Department of Employment. You must continue to satisfy the benefit conditions that would have applied if you had stayed in your home country AND follow the procedure for claiming benefit in Italy. If these conditions are not met, you may lose benefit.

*N.B. Many of the formalities for claiming unemployment benefit in Italy have to be carried out in your home country before leaving. It would therefore facilitate matters if you could arrange for the following:*

- ..... inform the staff at your local unemployment benefit office that you intend looking for work in Italy and would like your benefit transferred there;
- ..... ask them to check that all the rules apply to you;
- ..... ask them to inform the main Overseas Branch that you wish to go, thus avoiding delay in payment;
- ..... ask them for a form to help you register at the Italian office (e.g. form Code 2/Appendix L12);
- ..... supply your address in Italy or agree to supply it as soon as it is known.

All queries regarding this subject should be addressed to your home country's local office of the Department of Employment.



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