

**OPEN CALL FOR TENDERS FOR THE PROVISION OF FACILITIES MANAGEMENT CONSULTANCY SERVICES FOR THE EUROPEAN UNIVERSITY INSTITUTE**

**Public Holidays and Closure Days of the Institute in 2017**

Please kindly take note of the following public holidays and days of closure of the EUI offices during calendar year 2017:

- 1 – 3 January Winter closure
- 13 – 18 April Easter break
- 1 May Labour Day
- 7 – 21 August Summer closure
- 1 – 2 November All Saints' Day/All Souls' Day
- 8 December Feast of the Immaculate Conception
- 22 – 31 December Winter closure

The August closure (11 days in total) corresponds to 10 days of annual leave, or 10 days to be compensated under the flexible working hours scheme. Therefore, in compliance with President's Decision No. 51/07 for calendar year 2017, the maximum number of days to be recuperated with compensatory leave is two (2).

The Institute will be closed for the period from 7 to 21 August 2017. Activities will resume as normal on Tuesday 22 August 2017.