

**OPEN CALL FOR TENDER FOR DIGITIZATION OF ARCHIVAL MATERIALS TO BE CARRIED OUT AT
THE HISTORICAL ARCHIVES OF THE EUROPEAN UNION HEADQUARTERS**

TECHNICAL OFFER

The undersigned born in
in province
taxation code in the role of
for the company VAT number
with registered office in
with the administrative headquarters in

In order to participate in the Open Call for tenders for the provision of ordinary removal services and handling service storage and safekeeping of material for the European University Institute, submits the following Technical offer composed of:

1. Digital material production: Provide a brief description requested in Special Technical Specifications, point 8.3 *:

2. A detailed description of the digital material project development environment by explaining technical methodology, software and hardware equipment and timescheduling/delivery rules, as better indicated in Special Tender Specifications, points 8.4 and 8.5:

3. Please provide a brief description of the company minding to indicate the years of previous experience in the digitalization field, provide your clients portfolio and the CV of the personnel proposed to undertake the service and possible back up, as indicated in Special Tender Specifications, point 11.2 k)::

(Signature of the legal representative and Company' stamp)

* Expand the tables as needed in order to submit a detailed technical proposal. It is possible to attach documents that develop points of interest, taking care to indicate specific references in the table.

Place and date _____

Signature of the Legal Representative _____

Please, attach a copy of a valid identification document of the Legal Representative who signed this document.