

Open Tender for the provision of a dark fibre service to connect the seats of the European University Institute

Ref: OP-EUI-ICTS-2020-001 - Annex A (Checklist) ENVELOPE 1

Tenderers are requested to fill in this Checklist before submitting their Request to participate in the Open procedure:

1.		
	The Request to participate in the tender is being submitted WITHIN the DEADLINE of the date and hour given in the "Invitation Letter" .	
2.	The Tenderer is sending a package (sealed with adhesive tape and signed across the tape) containing 3 (three) envelopes, in compliance with the instructions in the Chapter III – "Submission and evaluation of offers" of the STS. (Envelopes 1-2-3).	
3.	Envelope no. 1 – Administrative documents - sealed (including with adhesive tape) and initialled across the seals:	
1 o	riginal + 1 paper copy (clearly distinguishable from the original), and a digital copy of the following documents:	
a)	Checklist, duly filled in and signed (Annex A).	
b)	Request to participate in the tender, duly filled in and signed (Annex B).	
c)	Declaration on honour concerning the legal status of the Company, duly filled in and signed (Annex C), and including all the qualifications, documents and certificates necessary to prove that the Company is in possession of all requirements as stated in Article 15 of the STS.	
d)	Copy of the Invitation to Tender letter, of the Special Tender Specifications and of the Draft Contract, with no additions, amendments or changes, initialled on every page and bearing on the last page the full and legible signature of its owner or Legal Representative.	
e)	Antimafia selfcertification or equivalent certification.	
4.	Envelope no. 2 – Technical Offer – sealed (including with adhesive tape) and initialled across the seals:	
	riginal + 1 paper copy (clearly distinguishable from the original), and a digital copy of the Technical Offer filled ccording to the instructions given in Chapter III (Articles 11-15) of the STS.	
	a) Descriptive project + annex D – Technical Offer Form	
	b) Annex G – table for Technical Description of the OF Stretches and Reliability Levels	
	c) Cartographic map showing the paths of both routes in GIS/QGIS format	
The	original of the Technical Offer shall be signed by the Company's Legal Representative.	
5.	Envelope no. 3 – Economic Offer – sealed (including with adhesive tape) and initialled across the seals:	
in a	riginal + 1 paper copy (clearly distinguishable from the original), and a digital copy of the Economic Offer, filled ccording to the instructions given in Chapter III $-$ "Submission and evaluation of offers" of the STS, using the m in Annex E.	
The	original of the Economic Offer shall be signed by the Company's Legal Representative.	
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6.	Envelope no. 4 – Further documentation – sealed (including with adhesive tape) and initialled across the seals	

A non-authenticated photocopy of the valid ID document of the signatory is enclosed.