

OP/EUI/HRS/2020/001

**OPEN CALL FOR TENDER FOR THE SELECTION OF A MEDICAL CENTRE AND OF MEDICAL SERVICES FOR THE EUROPEAN UNIVERSITY INSTITUTE**

I, the undersigned \_\_\_\_\_  
 born in \_\_\_\_\_ on \_\_\_\_\_  
 resident of with fiscal code \_\_\_\_\_  
 in the role of \_\_\_\_\_  
 for the company/ TGC/ Consortium \_\_\_\_\_  
 with registered office in \_\_\_\_\_  
 and administrative office in \_\_\_\_\_

**PRESENT THE FOLLOWING TECHNICAL OFFER:**

**CRITERION T1 (max 39/70) – Detailed description of the process (step-by-step) for each of the requested services**

<p>1.1.1 (max 10/70) +</p>	<p>Pre-employment medical visit (articles 2.1, 2.3, 2.4 of TS) Please indicate clearly the timing for the execution and delivery of the medical results</p>
<p>1.1.2 (max 10/70) +</p>	<p>Annual medical visit (articles 2.2, 2.3, 2.4 of TS) Please indicate clearly the timing for the execution and delivery of the medical results</p>
<p>1.1.3 (max 3/30)</p>	<p>Ad hoc medical control of absences related to sickness (article 2.4.1 of TS)</p>

1.3 (max 4/70)	Consultations and availability of specialists (article 2.5, 2.6, 2.7 of TS)
1.4 (max 4/70)	Additional services (article 2.8 of TS)
1.5 (max 3/70)	Service Management (article 2.9 of TS)

**CRITERION T2 (max 6/70) - Measures proposed in order to guarantee confidentiality and high professional standards both for medical, psychological staff and administrative staff**

**CRITERIA T3 (max 16/70, composed of 10/70 for medical advisers and 6/70 for specialists) and T4 (max 3/70) - Profiles of experts and service manager (based on CVs):** describe previous experiences (with particular reference to experience in public bodies **and/or universities**), indicating all specialization and refresher courses attended. Curricula of any experts with education, training qualifications and experience relevant to this call for tenders **shall be submitted**; please indicate clearly the specific role for which any expert applies. Please refer to articles 2.4, 2.5, 2.6, 2.7, 2.9 and 5.5 of TS.

--

**CRITERION T5 (max 4/70) Description of online management services (e.g. for appointments, access to medical results etc.)** Please refer to articles 2.1 and 2.2 of TS.

--

**CRITERION T6 (max 2/70) List previous experience with universities and/or international organisations:** the EUI reserves the right to contact previous contracting authorities, please provide contacts;

--

\* Expand the tables as needed in order to submit a detailed technical proposal. It is possible to attach documents that develop points of interest, taking care to indicate specific references in the table.

Place and date \_\_\_\_\_

Signature of the Legal Representative \_\_\_\_\_

**Please, attach a copy of a valid identification document of the Legal Representative who signed this document.**