**OP/EUI/BFA/2021/001**

**OPEN CALL FOR TENDER TO PROVIDE EXTERNAL AUDIT SERVICES TO THE EUROPEAN UNIVERSITY INSTITUTE**

**TECHNICAL OFFER**

 I, the undersigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

born in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

resident of with fiscal code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

in the role of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

for the company/ TGC/ Consortium \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

with registered office in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and administrative office in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PRESENT THE FOLLOWING TECHNICAL OFFER (ref article 11 of T.S.):**

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| **Criterion A1 – Organisation and methodology for the execution of audit assignments (maximum score: 10)** |
| **Organisation and methodology** **for the execution of audit assignments: detailed description of the organisation and proposed methods to be applied for carrying out the service in compliance with all the requirements set up in the T.S., including a description of the procedure for replacement of team members.** |  |

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| **Criterion A2 – Evaluation of audit team (maximum score: 45)****Please, include full CV for each team member**  |
| **A2.1 (max 25)****Audit Leaders** |  |
| **A2.2 (max 15)****Audit team additional members** |  |
| **TEAM COMPOSITION:** |
| **Leaders** | **Auditor’s name** | **Years of experience** | **Short description of relevant experiences** |
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| **Please add additional members if necessary** |
| **A2.3 (max 5)****Previous experience undertaking similar type of audit for similar type of institutions** |  |

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| **Criterion A3 – Additional services and/or improvements (maximum score: 5)** |
| **Presentation of any additional services and/or improvements** |  |

\* Expand the tables as needed in order to submit a detailed technical proposal. It is possible to attach documents that develop points of interest, taking care to indicate specific references in the table.

Place and date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Legal Representative\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please, attach a copy of a valid identification document of the Legal Representative who signed this document.**