



The Secretary General

Florence, 27 May 2020

NOTE TO THE MEMBERS OF THE INSTITUTE

RE: Public Holidays and Closure Days of the Institute in 2021

Please kindly take note of the following public holidays and days of closure of the EUI offices during calendar year 2021:

1 – 6 January	Winter closure
1 – 5 April	Easter break
10 May	European Day
9 – 22 August	Summer closure
1 November	All Saints' Day
22 – 31 December	Winter closure

The summer closure (10 days in total) corresponds to 10 days of annual leave, or 10 days to be compensated under the flexible working hours' scheme. Therefore, in compliance with President's Decision No. 46/14, for calendar year 2021, the maximum number of days to be recuperated with compensatory leave is two (2).

The Institute will be closed for the period from 9 to 22 August 2021.
Activities will resume as normal on Monday 23 August 2021.

These closure days should be taken into account when organising the Institute's activities and in particular seminars, conferences, lectures, etc. in order to avoid logistical difficulties and additional costs.

Days of annual leave not taken before 31 December 2021 will be carried over to the following year within the statutory limits.

Vincenzo Grassi
(original signed)