**Open Procedure for the subscription to a services contract for the Supply of IT Technical Support Services to End Users of the European University Institute.**

**ECONOMIC OFFER**

|  |  |
| --- | --- |
| The undersigned | Click or tap here to enter text. |
| born on (date) | Click or tap here to enter text. |
| at (place) | Click or tap here to enter text. |
| Province | Click or tap here to enter text. |
| Country | Click or tap here to enter text. |
| Tax identification code | Click or tap here to enter text. |
| in her/his function as | Click or tap here to enter text. |
| for the Company | Click or tap here to enter text. |
| legally established | Click or tap here to enter text. |
| with administrative offices in | Click or tap here to enter text. |

In order to participate in the tender procedure for the provision of the services described above, hereby submits the following quotations, in figures and letters, excluding VAT:

|  |  |  |
| --- | --- | --- |
| **Description of the Service** | **Price** | **MAX Points** |
| **P1, On-site Technical Support Service** All-inclusive Service Cost / Year | € Click or tap here to enter text.(VAT excluded) | **10** |
| **P2, Hourly Rates for Off-hour Interventions**Cost of Technician / Hour  | € Click or tap here to enter text. (VAT excluded) | **2** |
| **P3, Compensation Coefficient**Percentage | Click or tap here to enter text. % | **2** |
| **P4, Helpdesk Service**All-inclusive Service Cost / Year | € Click or tap here to enter text. (VAT excluded) | **10** |
| **P5a, Off Hours Helpdesk Service, Off-Site**Cost of Off-Site Service / 5 Hours | € Click or tap here to enter text. (VAT excluded) | **2** |
| **P5b, Off Hours Helpdesk Service, On-Site**Cost of Off-Site Service / 5 Hours | € Click or tap here to enter text. (VAT excluded) |
| **P6, Surcharge for Single User**Cost per User / Month | € Click or tap here to enter text. (VAT excluded) | **2** |
| **P7, Extension to 300 Users**Cost per 300 Users / Year | € Click or tap here to enter text. (VAT excluded) | **2** |

**Instructions**: the fee must be disclosed net of any tax, tax or charge (including VAT), since the EUI is exempt from such tax charges pursuant to Article 72, paragraph 1-e and paragraph 2 of D.P.R. n. 633/1972 and subsequent amendments, and shall include any travel, subsistence or any other service-related expenses as they will not be paid separately by the EUI.

Place: Click or tap here to enter text.

 Date: Click or tap to enter a date.

Signature of Legal Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A non-authenticated photocopy of the valid ID document of the signatory is enclosed.**