

FINANCIAL OFFER FORM

OPEN TENDER PROCEDURE FOR THE AWARD OF ENVIRONMENTALLY FRIENDLY CANTEEN, CATERING AND COFFEE BAR SERVICES FOR THE EUROPEAN UNIVERSITY INSTITUTE

Ref: OP/EUI/REFS/2022/003

The undersigned _____ tax identification n. _____
born in _____ on _____
address _____

representing the following legal person: *(only if the economic operator is a legal person)*

⇒ full official name:

⇒ official legal form:

⇒ full official address:

⇒ VAT registration number:

or

in his/her own name *(for a natural person)*

⇒ VAT registration number *(if any)*:

SUBMITS THE FOLLOWING FINANCIAL OFFER:

(prices must be VAT exempt, since the EUI is exempt from payment of value added tax for services and purchases under the normal course of business for amounts exceeding €300.00 (for intra-EU purchases, pursuant Article 151 para 1 (b) and para 2 of Council Directive 2006/112/EC, as last amended by Council Directive 2009/162/UE and subsequent amendments; for purchases in Italy, pursuant to Article 72-paragraph 1-e, paragraph 2 of Presidential Decree 633 of 26/10/1972 and subsequent amendments)

FINANCIAL OFFER TABLE				
FINANCIAL ASPECTS TO BE EVALUATED			PRICE OFFERED	MAX SCORE
A	CANTEEN SERVICE	1. Canteen menu (total)	€	<u>12</u>
		2. Creche menu	€	<u>3</u>
B	CATERING SERVICE		€	<u>10</u>
C	BAR SERVICE (total)		€	<u>5</u>
			Total	<u>30</u>

The tenderer is required to duly fill the table above by including the price offered for each financial aspect to be evaluated.

Please, take note that the points available for the financial offer shall be assigned per each financial aspect to be evaluated by applying the following formula:

$$P = \text{max score} \times \frac{\text{Best price offered}}{\text{Price offered}}$$

P = points assigned to the tender.

DESCRIPTION:

A. CANTEEN SERVICE (MAX 15 points)

1. Canteen menu price (Max 12 points)

The score will be awarded considering the total cost offered for menu in the following list

Tipologia Menu	Prezzo offerto
Large menu	€
Medium menu	€
Small menu	€
Total cost of entire list	€

2. Crèche pupils menu price (Max 3 points)

Price €

Initialled by the Legal Representative for acceptance

B. CATERING SERVICE (MAX 10 points)

The score will be awarded considering the total cost for all services in the following list

Type of service		Price
1	The unit price of lunch and/or dinner with table service <i>Appetizer, starter, main course, side dish, dessert, water, Chianti DOCG wine or other equivalent, coffee. Fabric tablecloths, porcelain tableware, steel flatware, glassware and table centerpiece (e.g., floral decoration).</i>	€
2	The unit price of the full buffet lunch and/or dinner <i>Two first courses, main course, side dish, dessert, water, Chianti DOCG wine or other equivalent, coffee. This type of service may be simpler than the served service.</i>	€
3	The unit price of cocktail services	€
	<ul style="list-style-type: none"> LARGE formula (6 hot/cold types including tartine, canapé, etc. + assorted appetizers + soft drinks + sparkling/natural water + 1 cocktail + DOCG white and red wine + Prosecco di Valdobbiadene superiore DOCG) 	€
	<ul style="list-style-type: none"> MEDIUM Formula (2 hot/cold types including tartines, canapés, etc. + assorted appetizers + chips + capers and olives + soft drinks + white and red DOCG wine + sparkling/natural water + Prosecco) 	€
8	<ul style="list-style-type: none"> SMALL formula (Assorted savouries + hot savouries + chips and nuts + soft drinks + white and red DOCG wine + sparkling/natural water) 	€
	The unit price of coffee break services	€
	<ul style="list-style-type: none"> LARGE formula (Coffee, tea, milk, sparkling/natural water, fresh croissant mignon and savory mignon) MEDIUM Formula (Coffee, tea, milk, sparkling/natural water, dry pastries (50 gr per participant)) SMALL Formula (Coffee, tea, milk, sparkling/natural water) 	€
Total cost of entire list		€

C. BAR SERVICE (MAX 5 punti)

The score will be awarded considering the total cost offered for all products in the following list

Prodotto	Prezzo offerto
Coffee	€
Cappuccino	€
Hot chocolate	€
Soy milk	€

Tea/infusions and herbal teas	€
Freshly squeezed orange juice	€
Fruit juice	€
Canned drinks	€
Bottled mineral water, 0.5L	€
Bottled mineral water, 1.5L	€
Assorted savoury snacks (crackers, slices of pizza, cakes, sandwiches, toast, etc.)	€
Pastries including those produced with special flour	
Yoghurt	€
Total cost of entire list	€

Please note that the brands and products indicated in the description above should be considered only as a reference to the quality standards of the service, therefore tenderers are not bound to supply products of the same brands quoted.

Date: / / 20

Signature of the economic operator's legal representative:
