

FINANCIAL OFFER FORM

Open call of tender for the provision of services for translating, editing, proof-reading, transcribing for administrative purpose and interpreting for the European University Institute

Ref: **OP/EUI/REFS/2022/004**

The undersigned _____ tax identification n. _____
born in _____ on _____
address _____

☐ representing the following legal person: *(only if the economic operator is a legal person)*

⇒ full official name:

⇒ official legal form:

⇒ full official address:

⇒ VAT registration number:

or

☐ in his/her own name *(for a natural person)*

⇒ VAT registration number *(if any)*:

SUBMITS THE FOLLOWING FINANCIAL OFFER:

(prices must be VAT exempt, since the EUI is exempt from payment of value added tax for services and purchases under the normal course of business for amounts exceeding €300.00 (for intra-EU purchases, pursuant Article 151 para 1 (b) and para 2 of Council Directive 2006/112/EC, as last amended by Council Directive 2009/162/UE and subsequent amendments; for purchases in Italy, pursuant to Article 72-paragraph 1-e, paragraph 2 of Presidential Decree 633 of 26/10/1972 and subsequent amendments)

Initialed by the Legal Representative for acceptance

TRANSLATION Service (Max 15 points)*

Prices must be comprehensive of any additional costs
(Secretarial fees, daily allowance, transfer etc)

Source Language	Target Language	Amount €/ standard page (1500 characters)
Italian	French, English, Spanish, German	€ _____
English	Bulgarian, Croatian, Greek, Polish, Serbian, Turkish, Rumanian, Danish, Arabic, Russian and Finnish	€ _____
French, English, Spanish, German	Italian	€ _____
French, English, Spanish, German	French, English, Spanish, German	€ _____
Bulgarian, Croatian, Greek, Polish, Serbian, Turkish, Rumanian, Danish, Arabic, Russian and Finnish	English	€ _____

* The 15 points will be assigned only for Italian and English source language prices.

TRANSCRIPTION Service (Max 5 points)

Prices must be comprehensive of any additional costs
(Secretarial fees, daily allowance, transfer etc)

Service	Amount € / hour
Transcription of texts	€ _____

INTERPRETATION Service (Max 20 points)*

Prices must be comprehensive of any additional costs
(Secretarial fees, daily allowance, transfer etc)

Fees		Price
Fee for	Simultaneous	€ _____
	Consecutive	€ _____
	In Chuchotage	€ _____
	Negotiation	€ _____

* The 20 points will be assigned only for the simultaneous price.

The tenderer is required to duly fill the table above by including the price offered for each financial aspect to be evaluated.

Please, take note that the points available for the financial offer shall be assigned per each financial aspect to be evaluated by applying the following formula:

$$P = \text{max score} \times \frac{\text{Best price offered}}{\text{Price offered}}$$

P = points assigned to the tender.

Date: 17/11/2022

Signature of the economic operator's legal representative:
