

TECHNICAL OFFER FORM

Open call for tender for the supply and concession of the sales service of EUI (European University Institute) branded merchandising items

Ref: **OP/EUI/COMM/2023/001**

The undersigned _____ tax identification n. _____
born in _____ on _____
address _____
email address _____ PEC (certified) email address _____

☐ representing the following legal person:

⇒ full official name:

⇒ official legal form:

⇒ full official address:

⇒ VAT registration number:

SUBMITS ITS TECHNICAL OFFER FOLOWING THE DIRECTIONS PROVIDED HERE BELOW:

TABLE I				
DESCRIPTION				MAX SCORE
A1	Catalogue			<u>30</u>
	A1.1	Quality of the items proposed Points will be assigned based on the compliance of the items proposed in the technical offer with each of the following requirements, as described in Article 8 of the TS (Annex I): 1. Proven use of material compliant with the current legislation on product safety (6 points); 2. Use of eco-friendly materials (6 points); 3. Use of eco-friendly packages (3 points).	15	
	A1.2	Quality of the customization procedures requested Points will be assigned based on the compliance of the 3 samples requested by the EUI with the quality standards set up for the assessment of the customization	15	

Initialled by the Legal Representative for acceptance

	<p>procedures in Article 8 of the TS (Annex I). In particular, the <i>tenderer</i> must submit the following 3 sample of reproduction of the EUI logo:</p> <ol style="list-style-type: none"> 1. Sewing on textile (6 points); 2. Laser engraving on wood (3 points); 3. Silkscreen printing on textile (6 points). <p>For this purpose, the <i>tenderer</i> can use the vector size EUI logo downloadable from Annex II J.</p> <p>The present score, A1.2, will be assigned based on the indications included in Table II of the TS.</p>		
A2	<p>Quality of the online platform proposed for undertaking the supply and the sales service in compliance with the requirements included in Annex II K – IT requirements</p> <p>Points will be assigned based on the compliance of the online platform proposed by the <i>tenderer</i> with each of the following requirements, as reported in Annex II K:</p> <ol style="list-style-type: none"> 1. General requirements (3 points); 2. Security requirements (3 points); 3. Application functionality (3 points); 4. Interoperability requirements (2 points); 5. Maintenance and support requirements (1 point) <p>With reference to the above sub criteria, the score will be assigned based on the indications included in Table II of the present TS (Annex I).</p>	<u>12</u>	
A3	<p>Storage and delivery time schedule</p> <p>Points will be assigned based on the delivery time schedule proposed by the <i>tenderer</i> in accordance with the following possible time schedules:</p> <ol style="list-style-type: none"> 1. Within 3gg working days (8 points); 2. Within 5gg working days (5 points); 3. Within 7gg working days (3 points); 4. Within 10gg working days (2 points); 5. Within 15gg working days (1 point). 	<u>8</u>	
A4	<p>Proposal concerning the management of the sales service</p> <p>Points will be assigned based on the proposal submitted by the <i>tenderer</i>, taking into considerations the information included in Article 7 “Description of the service”. The proposal will also have to describe how to use the “EUI Shop”, located at the <i>EUI</i>, in Badia Fiesolana.</p> <p>The present score will be assigned based on the indications included in Table II of the present TS (Annex I).</p>	<u>15</u>	
A5	Possession of certifications (e.g. ISO 9001, ISO 14001 and	<u>5</u>	

	equivalent) Points will be assigned as follows, based on the possession of the relevant certifications listed below: 1. ISO 9001 or equivalent (2 points); 2. Additional certifications (es. ISO 14001 or equivalent) (3 points).	
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The tenderer is required to submit a technical offer duly addressing all the aspects included in the above table, point by point.

Please, fill the table above by including the page numbers of the sections in the technical offer where the each aspect reported in the above table is properly addressed.

Date: __ / __ /2023

Signature of the economic operator's legal representative:
