

## FINANCIAL OFFER FORM

### Open call of tender for the provision of an electronic registration module and of technical support, consulting, and maintenance services for Alfresco the Electronic Document and Records Management System of the EUI

Ref: **OP/EUI/REFS/2023/002**

The undersigned \_\_\_\_\_ tax identification n. \_\_\_\_\_  
born in \_\_\_\_\_ on \_\_\_\_\_  
address \_\_\_\_\_

☐ representing the following legal person: *(only if the economic operator is a legal person)*

⇒ full official name:

⇒ official legal form:

⇒ full official address:

⇒ VAT registration number:

**or**

☐ in his/her own name *(for a natural person)*

⇒ VAT registration number *(if any)*:

### SUBMITS THE FOLLOWING FINANCIAL OFFER:

(prices must be VAT exempt, since the EUI is exempt from payment of value added tax for services and purchases under the normal course of business for amounts exceeding €300.00 (for intra-EU purchases, pursuant Article 151 para 1 (b) and para 2 of Council Directive 2006/112/EC, as last amended by Council Directive 2009/162/UE and subsequent amendments; for purchases in Italy, pursuant to Article 72-paragraph 1-e, paragraph 2 of Presidential Decree 633 of 26/10/1972 and subsequent amendments)

FINANCIAL OFFER TABLE			
FINANCIAL ASPECTS TO BE EVALUATED		PRICE OFFERED	MAX SCORE
A1	Electronic Registration Module	€ .....	2

FINANCIAL OFFER TABLE			
FINANCIAL ASPECTS TO BE EVALUATED		PRICE OFFERED	MAX SCORE
<b>B1</b>	<b>Senior Consultant</b> Per hour rate – ON SITE (Standard operation – 8 hours a day)	€ .....	<b>4</b>
<b>B2</b>	<b>Senior Consultant</b> Per hour rate – REMOTE	€ .....	<b>9</b>
<b>B3</b>	<b>Developer</b> Per hour rate – ON SITE (Standard operation – 8 hours a day)	€ .....	<b>4</b>
<b>B4</b>	<b>Developer</b> Per hour rate – REMOTE	€ .....	<b>9</b>
<b>B5</b>	<b>Conversion Ratio</b> between hours worked in “off-hours” (from 7 pm to 8 am) and hours worked in office hours (from 8 am to 7 pm) <sup>1</sup> . <i>e.g., 1 (“off-hours”) equal to 1.5 (office hours)</i>		<b>2</b>

The tenderer is required to duly fill the table above by including the price offered for each financial aspect to be evaluated.

Please, take note that the points available for the financial offer shall be assigned per financial aspects A to B4 to be evaluated by applying the following formula:

$$P = \text{max score} \times \frac{\text{Best price offered}}{\text{Price offered}}$$

P = points assigned to the tender.

Points available for the financial aspect B5 shall be assigned by applying the following formula:

$$P = \text{max score} \times \frac{\text{Proposed conversion ratio}}{\text{Best proposed conversion ratio}}$$

Date: \_\_ / \_\_ / 20\_\_

Signature of the economic operator’s legal representative:

\_\_\_\_\_

\_\_\_\_\_

<sup>1</sup> Work outside standard support hours can be requested for the resolution of SLA Level 1 incidents.