

## TECHNICAL OFFER FORM – LOT 4

### Open Call for Tenders for the provision of Facility Management Consultancy Services for the European University Institute

Ref: **OP/EUI/REFS/2023/003**

The undersigned \_\_\_\_\_ tax identification n. \_\_\_\_\_  
born in \_\_\_\_\_ on \_\_\_\_\_  
address \_\_\_\_\_

☐ representing the following legal person: *(only if the economic operator is a legal person)*

⇒ full official name:

⇒ official legal form:

⇒ full official address:

⇒ VAT registration number:

**or**

☐ in his/her own name *(for a natural person)*

⇒ VAT registration number *(if any)*:

### SUBMITS THE FOLLOWING TECHNICAL OFFER:

#### **Instructions**

- Read carefully the whole Tender Specifications document before filling this form.
- Provide as many details as possible
- When making reference to other documents, make sure that the documents are included in the documentation submitted as part of the tender proposal. Do not provide links to external documents.

| TECHNICAL AND QUALITATIVE ASPECTS                                |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | REFERENCE<br>PAGES IN THE<br>TECHNICAL<br>OFFER | MAXIMUM<br>SCORE |
|------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------------|
| <b>PROFESSIONALISM AND SUITABILITY OF THE TECHNICAL PROPOSAL</b> |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                  |
| <b>A1</b>                                                        | <b>A1.1</b> | <b>Description of three similar services undertaken by the tenderer in the last three years. The tender shall indicated the projects that are more significant in relation to the service required in the STS.</b>                                                                                                                                                                                                                                                                                        | <b>.....</b>                                    | <b><u>30</u></b> |
| <b>METHODOLOGY CRITERIA OF THE TECHNICAL PROPOSAL</b>            |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                  |
| <b>A2</b>                                                        | <b>A2.1</b> | <b>The tenderer should provide a detailed and comprehensive description of the workflows he will follow and the results he will reach for each specific services to meet all objectives pursued by the STS (art. 7.4.1). Such report shall be made of a maximum of 4 pages in A4 format, with single line spacing and 12 body character. Any covering page and any summary of contents will not be counted in the number of pages. Pages exceeding the above limits will not be evaluated by the EUI.</b> | <b>.....</b>                                    | <b><u>20</u></b> |
| <b>SUPPORT TEAM QUALIFICATIONS</b>                               |             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                  |
| <b>A3</b>                                                        | <b>A3.1</b> | <b>Professional profile of the consultant and the team (as per CV). Please refer to the requirements set out in article 9.4 of the STS.<br/>The CV must be anonymised and must not contain any personal data that could identify the individual.</b>                                                                                                                                                                                                                                                      | <b>.....</b>                                    | <b><u>10</u></b> |

The tenderer is required to submit a technical offer duly addressing all the aspects included in the above table, point by point.

Please, fill the table above by including the page numbers of the sections in the technical offer where the each aspect reported in the above table is properly addressed.

Date:     /     / 20   

Signature of the economic operator's legal representative:

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