**CFT/EUI/ICTS/2016/001**

**Open Call for Tenders for the Supply of Managed Print Services on the Premises of the European University Institute**

**CANDIDATES EVALUATION FORM**

The undersigned\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

born on (date)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_at (place)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Province\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tax identification code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

in his/her function as\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

for the Company\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

legally established in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

with administrative offices in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submits the following document summarizing the qualifications of the proposed Candidate**

|  |  |  |
| --- | --- | --- |
| PERSONAL DATA OF THE CANDIDATE PROPOSED AS A MEMBER OF THE ON-SITE SUPPORT TEAM | | |
| A3 | Candidate’s name and surname: | |
| A3 | Type of employment contract with the Contractor: | |
| SKILLS AND COMPETENCES OF THE CANDIDATE PROPOSED AS MEMBER OF THE ON-SITE SUPPORT TEAM | | Compliant = Yes, No, Partially Compliant |
| A3 | Knowledge of the Windows Server environment and Microsoft directory service (Active Directory) |  |
| A3 | Knowledge of Windows, Mac and Linux operating systems |  |
| ACADEMIC TRAINING, QUALIFICATIONS, CERTIFICATIONS | | Compliant = Yes, No, Partially Compliant |
| A3 | Possession of certification on the print systems provided |  |
| A3 | Knowledge of English at least B2 level |  |
| A3 | In possession of a car and valid driving licence, category B or higher |  |
| FURTHER PROFESSIONAL QUALIFICATIONS | | Note or page ref. of Technical Report (TR) |
| A3 | Further qualifications or certifications possessed (give reference to page in the Technical Report where they are described) |  |

Tenderer shall fill in the above table on a separate form for each candidate being proposed as a member of the On-Site Support Team. Tenderer shall indicate, alongside each parameter, the level of compliance with the requested skills. Possible levels of compliance are: Yes, No or PC (Partially Compliant). In the event that the reply is PC, and the Tenderer wishes to provide more detailed information, it is possible to enlarge the cell in the table so as to write a longer answer, or to refer to the Technical Report (TR) submitted with the tender documentation, giving the page number of the section that addresses that question in more detail.

Place and date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Legal Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A non-authenticated photocopy of the valid ID document of the signatory is enclosed.**