

EUROPEAN UNIVERSITY INSTITUTE

High Council Décision n° 4/04  
of 10 June 2004  
on the **selection of the Institute's Secretary**  
(amended in light of Bureau discussion - 11-2-2004)

The High Council,

Having regard to Article 8 of the Convention setting up a European University Institute;

Resolved to give effect to the decision of the High Council of December 2003, taken in the light of the Report of the High Council's Working Group on Governance of November 2003;

HAS DECIDED AS FOLLOWS:

**Article 1**

The Institute's Secretary shall be appointed, upon the proposal of a selection committee, for a term of four years, once renewable.

**Article 2**

Where a new Secretary has to be appointed, the High Council shall establish a Selection Committee at least one year before the post falls vacant. The Selection Committee shall be composed of the current President of the High Council, his/her successor, the Principal, an external member (i.e., a senior administrator, proposed by the President of the High Council), the Head of the Italian Delegation to the High Council (or, where he/she is already included *ex officio*, another member of the High Council designated by it), and the Director of the Robert Schuman Centre for Advanced Studies.

The Selection Committee shall be chaired by the current President of the High Council.

### **Article 3**

The Selection Committee shall draw up a profile for the post and assume responsibility for its advertisement. Upon concluding its deliberations, in the course of which it shall seek such information on candidates as it sees fit and conduct interviews with those candidates it deems worthy of serious consideration, the Selection Committee shall make a recommendation to the High Council of one name. No recommendation may be made unless the candidate is supported by at least four members of the Selection Committee.

### **Article 4**

The High Council shall decide either to accept or to reject the recommendation of the Selection Committee. Acceptance of the recommendation requires the decision to be carried by a qualified majority vote.<sup>1</sup>

### **Article 5**

In the event of the High Council rejecting the candidate proposed by the Selection Committee, or in the event of a successful candidate declining the offer of the position of Secretary, the Selection Committee shall reconvene and, where it is able to do so, recommend another candidate for the consideration of the High Council. Should this second candidate fail to be accepted by the High Council or decline the offer, the process of selection must recommence.

### **Article 6**

At least 13 months before the end of his first term of office, a serving Secretary must inform the Principal and the President of the High Council whether he wishes to seek a second term of office. The High Council shall decide on the question of renewal. The High Council can only renew the term of office of the Institute's Secretary if its decision is carried by a qualified majority vote.<sup>2</sup>

Done at Florence, 10 June 2004

For the High Council

The President



Friedrich FAULHAMMER

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<sup>1</sup> As defined in Art. 6(7) of the Convention setting up a European University Institute, as amended.

<sup>2</sup> As defined in Art. 6(7) of the Convention setting up a European University Institute, as amended.