



ACADEMIC SERVICE  
Veerle Deckmyn  
Director

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### **THREE CHAIRS IN LAW**

Please find enclosed information about these vacancies, about the Department of Law, and the Institute. This also lists the documents that are required as part of the application dossier, and gives instructions for submitting the application online.

**NB:** After having submitted your application online you will receive confirmation of receipt by email; **if not**, contact us at [applypro@eui.eu](mailto:applypro@eui.eu) or by phone +39.055.4685.377 to make sure that your application has safely arrived. For any questions about the application procedure please contact [applypro@eui.eu](mailto:applypro@eui.eu).

The Academic Service assures the confidentiality of the application procedure. The deadline for receipt of applications is **8 February 2016**.

Further and more up-to-date information about the Institute is available on our website: <http://www.eui.eu>.

Thank you for your interest in the European University Institute.

Yours sincerely,

Veerle Deckmyn  
Director, Academic Service



DEPARTMENT OF LAW  
<http://www.eui.eu/LAW>

### **Three Chairs in Law**

The vacancies are open to candidates whose research profile and expertise would complement and expand the Department's current portfolio of research activities. In particular, the Department is interested in candidates that will continue its long-standing research and supervision in the field of European Law. In addition, applications are sought from those whose research falls within one or more of the following: legal philosophy and transnational legal theory; international institutions and organizations; international private and commercial law; law and technology; social scientific research methods (including gender studies, law and economics and law and society).

The contracts are for five years, renewable for a further three years. The Institute is an equal opportunity employer, and takes into account the importance of balance in gender, geographical and minority representation.

The successful candidates will be expected to provide major input in research, teaching, supervision and management, as follows:

#### *Research:*

- To develop and lead research in the fields mentioned in the profile;
- To promote the integration of his/her research with other research interests within the Department of Law as well as interdisciplinary research with the other Departments and Centres of the EUI;
- To maintain a high national and international profile of publications in books and in internationally recognised journals;
- To attract research income on an individual basis and in collaboration with others.

#### *Teaching and supervision:*

- To teach effectively for postgraduate researchers, mainly in research seminars or advanced courses;
- To provide high quality doctoral supervision and attract research students to the EUI;
- To act as mentor for Max Weber fellows and other postdoctoral fellows.

#### *Management:*

- To make a significant contribution to the promotion of the EUI in his/her country's academic community, and to contribute to the insertion of EUI alumni in professional life, especially in academic careers;
- To make the best use of his/her research budget and try to complement it with outside funding;
- To provide support for the Head of Department, amongst others by serving on appropriate Committees, and to contribute fully to the general life of the Department and the Institute;
- To contribute to the promotion of cultural diversity in the Department and the EUI.

## **Working in the European University Institute**

The European University Institute is a postgraduate research institute set up in 1976 by the Member States of the European Union. It is not an institution of the European Union, but an intergovernmental organisation in its own right, funded directly by the signatory Member States.

The EUI consists of four academic departments - Economics, History and Civilization, Law, and Political and Social Sciences; an interdisciplinary postdoctoral training programme – the Max Weber Programme; and an interdisciplinary research centre - the Robert Schuman Centre for Advanced Studies. The doctoral students of the EUI are drawn mainly from the graduates of universities in the Member States, with a small number of students from outside Europe.

There are no special citizenship requirements for faculty members. In order to work effectively the professors have to be fluent in English and have a working knowledge of at least one other EU language. Teaching is mostly done in English. Theses and seminar papers are mainly written in English, but a number of them are written in French, German, Spanish, Italian or in other European languages.

## **The Department of Law**

The Department's focus is on the European, comparative and international dimensions of legal scholarship, and it seeks to promote interdisciplinary approaches to the study of law.

### ***Teaching and Supervision***

As we only have postgraduate students, our teaching takes the form of advanced courses and seminars (about one two-hour session a week for each professor). Apart from our annual Methodology programme for first year researchers, we do not have a regular curriculum, as we have to take account of variations in student intake; but we offer a number of regular advanced courses (again, at post-graduate level) as well as research seminars in the fields covered by the department's work where the students' ongoing work may be discussed, as well as our own research projects. No difference is made in teaching between first year students in the doctoral programme and LLM students. A major part of our activity with students is thesis supervision, both in the doctoral programme (normally four years) and in the LLM (one year) programme. This is why residence in Florence is compulsory even outside the teaching periods.

Typically, some 30 to 35 research students are admitted to the department's doctoral programme each year, and around 10 to 15 join the LLM programme, which is a one-year research-based degree programme examined by a thesis. As PhD researchers will stay at the Institute for four years, each faculty member may expect to supervise, on average, 10 to 15 researchers – that is, typically 2 to 4 new researchers per year.

Faculty members are obliged, by contract, to continue supervision of their researchers even after they have left the Institute.

## ***Research***

Apart from teaching and supervision, the major part of professors' work is devoted to research. Research at the Institute is supported by an excellent academic Library. Even if it is only 30 years old, its collections include about 2.000 printed journals, approximately half a million volumes in law, economics, history and civilization, and political and social sciences; electronic access to more than 13.000 full text e-journals and to over 435.000 e-books; and numerous databases and networked CD-ROMs. There is one information specialist whose task is to ensure a proper collection development in Law, and to act as a liaison between the Department and the Library. The ICT Service is user-oriented and has good resources for research in all areas of social and political sciences and the humanities.

The EUI hosts the Historical Archives of the European Union (HAEU) which preserve and make available to the public the documents produced by European Institutions, some European Agencies, as well as private archives and collections of European movements and personalities.

Each professor normally receives a flat allocation of currently 7.500 € a year upon presentation of a short description of his/her project. Supplementary funding may be obtained on a yearly basis from the Institute's Research Council, which is composed of external advisors, for innovative projects and for co-operative projects involving several professors. Research projects should have an international dimension. Although no guarantee can be offered, EUI funding usually allows for the employment of a part-time assistant and for organising seminars and workshops.

In addition, professors are strongly encouraged to raise external funds as internal resources are often insufficient to cover all research costs.

Applicants are requested to present a research project for the duration of about five years (which corresponds to first contract). If short-listed, this project will serve as a basis for discussion during the interview, and if appointed, be circulated to members of the Academic Council.

## ***Administrative Duties***

Departmental meetings are held monthly. One faculty member acts as Head of Department, and meets frequently with the Heads of other Departments and with the President of the Institute to prepare the monthly meeting of the Institute faculty, known as the Academic Council. All professors are required to be present in these meetings.

Professors also have the responsibility of screening applications for the doctoral programme and for post-doctoral fellowships. From time to time professors are expected to participate in committees to select new colleagues. Some colleagues serve on Institute-level committees, dealing with Library and ICT issues, Admissions, etc. These committees do not occupy more than a very small part of professors' time.

### *Staff in the Department*

The Department of Law comprises at present 13 professors representing 11 different nationalities, (two hold a joint appointment with the Robert Schuman Centre for Advanced Studies), a Departmental assistant and four secretaries. The Max Weber Programme attracts around 50 post-doctoral scholars, approximately ten with a PhD in Law. The Department collaborates in mentoring the fellows. In addition, a number of scholars visit the Department each year for shorter periods, offering workshops or seminar presentations in their fields of interest.

### **Conditions of employment – salary - benefits**

The European University Institute is an equal opportunity employer.

Full-time professors at the EUI are appointed on a five-year contract which may be renewed for further three years.

#### *Salary*

The amount of take-home salary varies and depends on seniority, eligibility to expatriation, household and dependent children allowances. The Personnel Service is available for providing more information on the basis of the actual family situation of the short-listed candidates.

#### *Additional benefits*

The Institute covers moving expenses to and from Florence (up to a maximum equivalent of a monthly basic salary), in addition to a settlement allowance calculated on each individual family situation.

Faculty members who are eligible to the expatriation or foreign residence allowance and their families are entitled to a flat-rate payment of travelling expenses from Florence to the place of origin; the flat-rate payment is based on an allowance calculated on distance.

Faculty members at the Institute are covered by health insurance administered by the Joint Sickness Insurance Scheme of the European Communities Ispra Settlements Office. An average of 80% of medical or dental expenses is reimbursed upon presentation of invoices. Some treatment (dental braces, for example) requires authorisation in advance.

There is educational allowance for school or university costs of Institute members' dependent children.

Faculty members can opt to be covered by the EUI social security scheme for the risks of disability, death, old age/severance. In this case 10,25% of an EUI professor's salary is withheld monthly; twice this amount is contributed by the Institute. Upon departure a generous severance grant, corresponding to approx. 30% of the aggregate of the basic salary is paid to the EUI member. Faculty members could also opt for a payment to be made into a national or private fund.

Under the terms of the treaty establishing the Institute, EUI professors are exempt from income tax on their salary paid by the Institute anywhere in the Contracting states. In lieu of national taxes, a deduction is carried out by the Institute.

Further details on all information contained in this note are available from the Personnel Service.

## The recruitment procedure at the EUI

The selection procedure at the EUI has some specific features due to its character as an international organisation, and due to the fact that the faculty is recruited on medium-term appointments with a high level of turn over.

### *Procedure and organs involved*

Several Committees and Councils are involved in the selection procedure, which is regulated by Decision n° 2/03 of the High Council of the EUI:

- the Department of Law (all professors of the Department)
- the Academic Council (all EUI professors and the President of the Institute)
- the Selection Committee

When a chair is vacant, the Department submits a profile for the chair to be filled to the Academic Council, which sets up the Selection Committee.

The composition of the Selection Committee depends on the appointment in question (i.e. a committee for one chair only, joint committee for more than one chair, or committee for a joint chair Department/the RSCAS). The selection committee is composed of professors from the EUI, external experts, the President of the EUI (consultative voice) and a representative of the researcher students (consultative voice). The composition of the Committee is kept confidential until the invitations for interviews are sent to shortlisted candidates. They will receive further information about the composition of the selection committee.

After publication of the vacancy and reception of applications, the Committee may either draw a short list of candidates to be interviewed, or turn into a search Committee.

Having set up a shortlist the Committee subsequently interviews the shortlisted candidates and submits a recommendation of one or more candidates to be appointed.

The Committee's recommendation is transmitted to the Academic Council, which acts as a sovereign body for appointments. A recommended candidate is appointed if the majority (50%+1) of members present vote in favour.

## Application file

Your file should contain the following elements.

- 1) **Application form** (to be filled in **online** – the form is available at [www.eui.eu/vacancies](http://www.eui.eu/vacancies)) in which you are invited to provide your personal data,

and to indicate two “**signature publications**” which you consider most representative of your work, one of them an article and the other one either a monograph or an article. Normally they should be single-authored. If you submit jointly authored work please specify the contribution of each co-author. Please provide the full bibliographic citation.

Please submit four names of possible **referees** whom the EUI may contact. The referees should not include members of the professorial staff of the EUI. Please give us the names and e-mail addresses of referees who know you in both your teaching and a research functions.

The Selection Committee may consult other external experts if it considers that helpful to its deliberations.

**Attach** the following documents as PDF files to the online application form:

- 2) **CV:** Please present a **short** CV of maximum 5 pages including education, professional experience, prizes and other major achievements.
- 3) **List of publications:** Please present a list of your books, contributions to books, journal articles, and other relevant publications.
- 4) **Research project:** The research project should be designed to cover a five year contract and correspond to the profile. It should specify the objectives and scope of the project and give indications on the background, especially how it relates to work you have already undertaken and published. It should also give some preliminary indications about the methodology you intend to follow in exploring the proposed hypotheses or theories; indications as to the empirical components and sources; management of the research especially its organisation and the possible running of a research team. It should also include some preliminary indications on the type of outcome you have in mind. The project should preferably be written in English, and have a length of up to 2000 words.

Formal applications should be submitted online ([www.eui.eu/vacancies](http://www.eui.eu/vacancies)) by **8 February 2016** at midnight (CET). For any queries about the application procedure you may contact [applypro@eui.eu](mailto:applypro@eui.eu).

## Practical information about life in Florence

### *Learning Italian*

The Institute’s language service offers intensive Italian courses in September and less intensive courses throughout the year. Some other European languages are also taught. There are several private language schools in Florence.

### *Housing*

Rents are very variable, likely figures for Florence and its immediate surroundings are 500-650 Euros for a one-bedroom flat and 650-750 Euros for a two-bedroom flat. Larger flats with three or four bedrooms run from 800-1000 Euros, depending on size and location, and can rise to 1500-2500 Euros (villas or large luxury flats).

The Real Estate and Facilities Service has a Housing Office which gathers offers of accommodation from the private sector (houses, studios and rooms - generally furnished) and can provide a list of apartments that suit specific requirements. The housing office helps as far as possible but it should be noted that it does not commit for personal assistance nor is it able to intervene in the relationship between the owner and tenant.

### ***Daycare and Schools***

The EUI has a Crèche which provides preschool childcare.

In addition to private and public Italian schools there is a French and an international school in Florence:

The French school offers a programme that goes from Maternelle to Terminale, a good programme that many at the Institute take advantage of. Further information is available at [www.vhugo.eu](http://www.vhugo.eu).

The International School of Florence (ISF) offers an elementary through to high-school programme in English. Places should be reserved as soon as possible and are expensive. The high school offers the International Baccalaureate, which is recognised for university entrance throughout the world. Its American high school diploma is also recognised by the Italian government as equivalent to that of a *liceo linguistico*. Further information: [www.isfitaly.org](http://www.isfitaly.org).

More detailed information about daycare and schools is available in our website at <http://www.eui.eu/ServicesAndAdmin/HealthAndFamily/Children/Index.aspx>.

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Potential applicants requiring information beyond that contained in these further particulars, or who would like to discuss the vacancies informally, are welcome to contact the Head of Department, Prof. Giorgio Monti (tel. +39 055 4685 724, e-mail: [Giorgio.Monti@eui.eu](mailto:Giorgio.Monti@eui.eu)).