

Florence, 5 April 2016

## VACANCY NOTICE for a RESEARCH ASSISTANT

The EUI has a vacancy for a Research Assistant in the Robert Schuman Centre for Advanced Studies.

**Reference number: RSC15/2016** (please quote in all correspondence)

<b>Department:</b>	Robert Schuman Centre for Advanced Studies
<b>Length of contract and % of full-time:</b>	6 months, starting as soon as possible One full time or two part time positions
<b>Salary indication:</b>	Approx. € 1.800 net for a full time position
<b>Director of project:</b>	Amb. Luigi Narbone, Director of the Middle East Directions Programme
<b>Title of project:</b>	Middle East Directions (MED) Programme
<b>Job description:</b>	<p>The Middle East Directions Programme focuses on socio-political and religious transformation, geopolitics, conflicts and political economy of change in the Middle East;</p> <p>Following the inauguration Research Meeting titled “Rethinking the Middle East, transformations, flows and (dis)-orders ” in March 2016 at the EUI, the Programme started to consolidate a network of researchers and to collect inputs for its development.</p> <p>The Research Assistant will help in the efforts to enhance the visibility of the MED Programme by mobilising a network of researchers and op-ed contributors, assisting in the efforts to disseminate policy papers and policy briefs among policy makers and the general public and liaising with policy makers and European institutions</p> <p>S/he will also support the Programme’s Director in the organization of workshops and policy dialogues as well as in preparing project proposals and MED programme strategies.</p> <p>Expected tasks:</p> <ol style="list-style-type: none"><li>1) - Create a dedicated MED blog linked to the programme official page</li></ol> <ul style="list-style-type: none"><li>- Create and manage dedicated social media platforms:</li><li>- Prepare a periodic bulletin including policy papers, videos, interviews on key issues to re-thinking the Middle East to be sent through a dedicated EUI mailing list</li></ul>

	<p>2) Support and contribute to the organization of workshops and policy dialogues on:</p> <p>identification of possible participants</p> <p>contacts and communication around the event</p> <p>organizational support</p> <p>3) Support to the Programme's Director during the launching phase of the Programme, particularly in programme strategy making, project identification, preparation of project proposals, as well as in fund raising initiatives.</p>
<b>Place of work:</b>	Florence
<b>Qualifications:</b>	<p><b>Essential:</b></p> <p>Experience in research, investigation of specific issues</p> <p>Analytical skills (and capacity to assess the quality and relevance of the information)</p> <p>Writing skills</p> <p>Autonomous, curious, sense of initiative</p> <p><b>Desirable:</b></p> <p>Familiar with the Middle East and North Africa and the research environment</p>
<b>Languages:</b>	English is essential. French, Arabic and other Middle Eastern languages desirable
<b>Contact details</b>	For more information contact <a href="mailto:Luigi.Narbone@eui.eu">Luigi.Narbone@eui.eu</a>
<b>Deadline</b>	The closing date for applications is: <b>25 April 2016</b>
<b>How to apply</b>	Fill in the <a href="#">on line application form</a> and upload documents as requested. (NB: CV of maximum 2 pages)