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ROBERT
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CENTRE FOR
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STUDIES

Florence, 21 January 2016

VACANCY NOTICE for a PROJECT ASSISTANT

The EUI has a vacancy for a Project Assistant in the Robert Schuman Centre for Advanced Studies.

Reference number: RSC3/2016 (please quote in all correspondence)

Department:	Robert Schuman Centre for Advanced Studies
Length of contract and % of full-time:	Initially half time (possibly later to be extended to full time), initial contract for 6 months, renewable (up to max. 5 years). Start date as soon as possible
Salary indication:	Approx. € 900 net/month for a half time position
Director of project:	Prof. Brigid Laffan
Title of project:	N/A
Job description:	The Project Assistant will, with other colleagues of the RSCAS web unit, be responsible for the updating, development and management of various project web sites and the RSCAS general web site
Place of work:	Florence
Qualifications:	<p>Essential:</p> <ul style="list-style-type: none">• Fluency in various programming languages/techniques including PHP HTML, CSS/LESS, JavaScript/JQuery, SQL,• Knowledge of and experience with a CMS (Content Management System) e.g. Wordpress or similar• Solid knowledge of usability, accessibility, web design.• Ability to work in team and excellent communication skills• Be adaptable and able to pick up new techniques <p>Desirable:</p> <ul style="list-style-type: none">• Knowledge of database query languages (i.e. MySQL);

	<ul style="list-style-type: none">• Experience in the configuration and customization of a CMS• Knowledge of SEO, SEM
Languages:	A good working knowledge of English is required, knowledge of Italian is an advantage
Contact details	For more information contact: meilan.goei@eui.eu
Deadline	The closing date for applications is: 12 February 2016
How to apply	Fill in the on line application form and upload documents as requested.