



European  
University  
Institute

ROBERT  
SCHUMAN  
CENTRE FOR  
ADVANCED  
STUDIES

Florence, 24 January 2017

## VACANCY NOTICE for a PROJECT ASSISTANT

The EUI has a vacancy for a Project Assistant in the Robert Schuman Centre for Advanced Studies.

**Reference number: RSC3/2017** (please quote in all correspondence)

<b>Department:</b>	Robert Schuman Centre for Advanced Studies
<b>Length of contract and % of full-time:</b>	Six months, full-time, envisaged starting date 1 April 2017 (with flexibility)
<b>Salary indication:</b>	Approx. net salary: 1,850 EUR
<b>Director of project:</b>	Prof. Brigid Laffan and Prof. Rainer Bauböck
<b>Title of project:</b>	Global Citizenship Observatory (GLOBALCIT) of the Global Governance Programme (GGP)
<b>Job description:</b>	<p>Based at the Schuman Centre's Web Unit, the successful candidate will be in charge of migrating the content of the EUDO Citizenship Website to GLOBALCIT, in accordance with EUI protocols and rules. More specific duties include:</p> <ul style="list-style-type: none"><li>• Development and implementation of web user interfaces for the GLOBALCIT website;</li><li>• Supporting the development, testing and implementation of new features, in collaboration with internal resources or external contractors, including in-house developed tools and third party applications;</li><li>• Supporting the implementation of security and accessibility procedures, throughout the development and customization of advanced technical solutions;</li><li>• Supporting the maintenance and updating of the website, including installation of CMS software and plugins, managing access rights, etc.</li></ul>
<b>Place of work:</b>	Florence, EUI
<b>Qualifications:</b>	<p><b>Essential:</b></p> <ul style="list-style-type: none"><li>• Excellent knowledge of CMS (Content Management Systems), such as Wordpress, and API (application program interface) common practices;</li><li>• Excellent knowledge of the key programming languages for the web, including: PHP, Javascript, etc.;</li><li>• Excellent knowledge of database management system MySQL (e.g., construction of HTML forms to query data)</li></ul>

	<ul style="list-style-type: none"><li>• Excellent knowledge of the Bootstrap framework</li></ul>
<b>Languages:</b>	A good level of written and spoken English is required, knowledge of other languages is an advantage
<b>Contact details</b>	For more information contact: <a href="mailto:ingo.linsenmann@eui.eu">ingo.linsenmann@eui.eu</a>
<b>Deadline</b>	The closing date for applications is: <b>14 February 2017</b>
<b>How to apply</b>	Fill in the <a href="#">on line application form</a> and upload a two-page cv and a letter of motivation.