



Florence, 3 October 2018

## VACANCY NOTICE for a RESEARCH ASSISTANT

The EUI has a vacancy for a Research Assistant in the Robert Schuman Centre for Advanced Studies.

**Reference number: V/RA/RSC/17/2018** (please quote in all correspondence)

<b>Department:</b>	Robert Schuman Centre for Advanced Studies
<b>Length of contract and % of full-time:</b>	One year starting as soon as possible, renewable, full-time
<b>Salary indication:</b>	Approximate net salary 2.000 € per month, plus allowances if applicable  More information about conditions of employment is available <a href="#">here</a> .
<b>Director of project:</b>	Agnes Favier
<b>Title of project:</b>	Prospects, challenges and policy options in wartime and for post-conflict in Syria
<b>Job description:</b>	<p>The Research Assistant will help in the coordination and implementation of the project activities. S/he will support the Director of the Project in monitoring developments in Syria, in coordinating the network of partners and contacts in Syria and neighbouring countries, as well as in producing reports and analysis relevant to the Programme's activities.</p> <p>Expected tasks:</p> <ol style="list-style-type: none"><li>1) Contributing to the project's research activities through coordination of the project's network of partners in Syria and neighbouring countries and drafting of short analytical pieces on selected topics;</li><li>2) Supporting and contributing to the organisation of workshops, conferences and policy dialogues in Italy, Brussels, Lebanon and Turkey; coordination with the research team; contacts and communication around the events; organisational support;</li></ol>

	<p>contribution to drafting reports on the project's activities;</p> <p>3) Assist the director of the project and the project manager in administrative and project management procedures.</p>
<b>Place of work:</b>	Florence
<b>Qualifications:</b>	<p><b>Essential:</b> Analytical skills and capacity to assess the quality and relevance of the information; Experience in academic research on Middle East and North Africa issues; Good ability to work in a team; Autonomous, organized, sense of initiative.</p> <p><b>Desirable:</b> Experience in conflict countries and/or crisis situations.</p>
<b>Languages:</b>	Very good command of both English and Arabic (spoken and written) is essential. French would be an asset.
<b>Contact details</b>	For more information contact <a href="mailto:donato.dibartolomeo@eui.eu">donato.dibartolomeo@eui.eu</a>
<b>Deadline</b>	The closing date for applications is: <b>22/10/2018 at midnight (Florence time)</b>
<b>How to apply</b>	Fill in the <a href="#">on line application form</a> and upload documents as requested