

Florence, 20.12.2019

VACANCY NOTICE for a PROJECT ASSISTANT

The EUI has a vacancy for a Project Assistant in the Department of Law

Reference number: V/RA/LAW/9/2019 (please quote in all correspondence)

Department:	Department of Law
Length of contract and % of full-time:	Starting on 16 February 2020 for 10,5 months (renewable); 10/30 (part-time)
Salary indication:	The basic net monthly salary after taxes is approx. 600 €/month + allowances, if applicable. More information about conditions of employment is available here .
Director of project:	Prof. Giovanni Sartor / Prof. Deirdre Curtin
Title of project:	Computable Law (CompuLaw)
Job description:	<p>CompuLaw is an ERC advanced project, which started on 1/11/2019 and will be running for 5 years. It addresses the regulation of computations (processes and systems) through an innovative legal & technological framework: it provides epistemic, technical and normative guidance for the development of computable laws and law compliant computations.</p> <p>The Project Assistant will provide support in the following tasks:</p> <ul style="list-style-type: none"> • event organisation • summer school organisation • mission requests and reimbursements • web editing • assistance to researchers, fellows and PhD students working on the project

	<ul style="list-style-type: none"> other miscellaneous tasks related the administration of the Compulaw project
Place of work:	Florence, Italy
Qualifications:	<p>Essential:</p> <ul style="list-style-type: none"> previous experience relevant to the job description strong organisational skills ability to work under pressure and strict deadlines eye for detail interest in law and technology <p>Desirable:</p> <ul style="list-style-type: none"> experience in research projects, in particular in law and social sciences experience in event organisation
Languages:	<ul style="list-style-type: none"> Good written and oral command of English
Contact details	For more information contact manuela.corsini@eui.eu
Deadline	The closing date for applications is: 20/01/2020 at midnight (Florence time)
How to apply	<p>Fill in the online application form and upload documents as follows:</p> <ol style="list-style-type: none"> CV in English (2 pages max) Cover letter in English (1 page max)