



ACADEMIC SERVICE

Florence, August 2019

### **SCHOOL OF TRANSNATIONAL GOVERNANCE - DIRECTOR**

Please find enclosed information about this vacancy of the School of Transnational Governance and the Institute. This also lists the documents that are required as part of the application dossier, and gives instructions for submitting the application online.

The Academic Service assures the confidentiality of the application procedure. The deadline for receipt of applications is **30 October 2019**.

For any questions about the application procedure please contact [applypro@eui.eu](mailto:applypro@eui.eu), tel. +39.055.4685.377.

Further and more up-to-date information about the Institute is available on our website: <https://www.eui.eu>.

Thank you for your interest in the European University Institute.

Yours sincerely,

Veerle Deckmyn  
Director



## **School of Transnational Governance - Director**

The School of Transnational Governance (STG) seeks to recruit a new Director.

Candidates will have proven experience in managing an academic, policy research, policy advocacy, and/or executive education centre, strong institution-building skills, and a demonstrated track record of engaging with public policy questions and the world of practice. They will preferably have acquired direct experience in the world of transnational policy making. They will have a proven talent and strong skills in creating and motivating transnational networks, a sound knowledge of the global higher education and training landscape in the fields of governance, international relations and public policy, a proven and deep familiarity with one of the relevant fields of study of the STG.

The Director will be responsible for the growth and consolidation of the STG and will build it into an internationally recognised institution. She/he will manage the School and develop its medium and long-term strategy, recruit faculty, implement educational programmes and raise funds.

The contract is for five years, renewable for a further three years conditional upon satisfactory performance appraisal and availability of funds. The Institute is an equal opportunity employer, and takes into account the importance of balance in gender, geographical and minority representation.

### ***The Director***

The School of Transnational Governance is looking for a Director to provide his/her expertise and leadership to the newly established EUI programme.

The STG focuses on the following so-called thematic clusters:

- Peace and Security
- Trade and Finance
- Sustainability (Climate, Migration, Welfare)
- Digital Politics, Economy and Society
- Transnational Democracy
- Gender in Transnational Governance
- Comparative Regionalism Governance

The Director is affiliated to the STG and is expected to dedicate his/her time to the School and to the related activities, including overseeing the education offer, managing the activities of the School, taking strategic decisions and strengthening the STG network.

The Director of the School will ensure the fulfilment of high scientific standards and the outstanding quality of all the activities of the STG. He/She will manage the School and will commit to its evolution and implementation. The Director will be responsible for the launch and consolidation of the Master of Arts in Transnational Governance, for the executive education offer and for the other activities of the School. She/he will play a crucial role in building a solid network with other public, private, policy and academic institutions worldwide and in attracting external funds.

The Director will sit in the relevant EUI committees in which his/her presence is asked and will represent the School internally and externally.

The Director should have the following qualities:

- Experience in the policy sector in one or more of the principal fields of the School;
- Significant experience of working in the world of policy and practice in transnational governance;
- Publication record and teaching experience in the field;
- Background in social sciences and humanities;
- Managerial and organizational attitude;
- Ability to communicate and develop relations in the policy, academic and private sectors and proven fund-raising capacities;
- Excellent command of English and knowledge of other languages;
- Strong ability to work in a multi-cultural environment with students and stakeholders coming from all over the world.

### **Working in the European University Institute**

The European University Institute is a postgraduate research institute set up in 1976 by the Member States of the European Union. It is not an institution of the European Union, but an intergovernmental organisation in its own right, funded directly by the signatory Member States.

The EUI consists of four academic departments - Economics, History and Civilization, Law, and Political and Social Sciences; an interdisciplinary postdoctoral training programme – the Max Weber Programme; an interdisciplinary research centre - the Robert Schuman Centre for Advanced Studies; and the School of Transnational Governance, focussing on teaching and training of governance beyond the State.

There are no special citizenship requirements for faculty members. In order to work effectively the professors have to be fluent in English and have a working knowledge of at least one other EU language. Teaching is done in English.

### **The School of Transnational Governance**

The EUI School of Transnational Governance was created in 2017 with the aim of delivering teaching and high-level executive education in the methods, knowledge, skills and practice of governance beyond the State. Based within the European University Institute in Florence, the School brings the worlds of academia and policy-making

together in an effort to navigate a context, both inside and outside Europe, where policy-making increasingly transcends national borders.

The main activities of the STG are structured around four pillars: (i) Master of Arts in Transnational Governance (MTnG); (ii) Executive Education for Practitioners; (iii) Policy Leader Fellowships; (iv) High-Level Policy Dialogues.

The STG develops its teaching and training in line with its core themes, by keeping the transnational governance (beyond the State) angle as key driver.

The on-going series of High-Level Policy Dialogues, the Executive Education offer and the upcoming Master in Transnational Governance are based on the study and analysis of thematic clusters: Peace and Security; Trade and Finance; Sustainability (Climate, Migration, Welfare); Comparative Regional Governance; Gender Governance; Digital Politics, Economy and Societies; and Transnational Democracy.

A number of activities of the STG are organized with internal partners (the Robert Schuman Centre for Advanced Studies (RSCAS) and the four departments of the European University Institute) and with external ones (other academic players but also public institutions, research and policy centres, international organisations, etc.).

Further details about the STG can be found at <https://stg.eui.eu/>

***Faculty: Director, Executive Director, Full-Time Chairs, Part-Time Professors, Joint Chairs/Secondments***

The STG is currently headed by Miguel Poiars Maduro. The Executive Director is Fabrizio Tassinari.

Joint Chairs are affiliated to both the School of Transnational Governance and one of the EUI Departments and/or the Robert Schuman Centre for Advanced Studies and represent the connection between the two. In addition, a number of EUI Professors of the latter are seconded for a percentage of their time to the School.

The STG also includes part-time professors (currently 10) who work on the various thematic clusters and a Master Coordinator. These are renowned Scholars of prestigious academic institutions and high-level practitioners, who work part-time with the School.

Following the current call for Chairs in Transnational Governance, the School will have a first cohort of four full-time Professors who will be based at the EUI in Florence.

***Teaching Associates***

The STG has a group of Teaching Associates who work in close cooperation with the STG Professors. Each of them works on two clusters. They ensure the link with the support staff. They will collaborate on the development of the Master courses and related activities.

### ***Project Associates***

Project associates of the STG are responsible for specific activities of the School. In some cases this relates to a vertical approach (e.g. working each on one of the single pillars of the School), in other cases to a horizontal one (e.g. networking).

### ***Administrative Staff***

The administrative staff of the School is skilled and dedicated and includes roles such as administrative assistant, conference organiser, communications specialist, administrator, academic coordinator, fundraiser, marketing specialist, external relations officer.

## **Conditions of employment – salary - benefits**

The European University Institute is an equal opportunity employer.

Full-time professors at the EUI are appointed on a five-year contract which may be renewed for further three years.

### ***Salary***

The amount of take-home salary varies and depends on seniority, eligibility to expatriation, household and dependent children allowances. The Human Resources Service is available for providing more information on the basis of the actual family situation of the short-listed candidates.

### ***Additional benefits***

The Institute covers moving expenses to and from Florence (up to a maximum equivalent of a monthly basic salary), in addition to a settlement allowance calculated on each individual family situation.

Faculty members who are eligible to the expatriation or foreign residence allowance and their families are entitled to a flat-rate payment of travelling expenses from Florence to the place of origin; the flat-rate payment is based on an allowance calculated on distance.

Faculty members at the Institute may opt in to the health insurance administered by the Joint Sickness Insurance Scheme of the European Communities Ispra Settlements Office. An average of 80% of medical or dental expenses is reimbursed upon presentation of invoices. Some treatment (dental braces, for example) requires authorisation in advance.

There is educational allowance for school or university costs of Institute members' dependent children.

Faculty members can opt to be covered by the EUI social security scheme for the risks of disability, death, old age/severance. In this case 10,25% of an EUI professor's salary is withheld monthly; twice this amount is contributed by the Institute. Upon departure a generous severance grant, corresponding to approx. 30% of the aggregate of the basic salary is paid to the EUI member. Faculty members could also opt for a payment to be made into a national or private fund.

Under the terms of the treaty establishing the Institute, EUI professors are exempt from income tax on their salary paid by the Institute anywhere in the Contracting states. In lieu of national taxes, a deduction is carried out by the Institute.

Further details on all information contained in this note are available from the Human Resources Service.

### **The recruitment procedure at the EUI**

The selection procedure at the EUI has some specific features due to its character as an international organisation, and due to the fact that the faculty is recruited on medium-term appointments with a high level of turn over.

#### ***Procedure and organs involved***

Several Committees and Councils are involved in the selection procedure, which is regulated by Decision n° 2/03 of the High Council of the EUI:

- The School of Transnational Governance
- the Academic Council (all EUI professors and the President of the Institute)
- the Selection Committee

When a chair is vacant, the academic unit submits a profile for the chair to be filled to the Academic Council, which sets up the Selection Committee.

The composition of the Selection Committee depends on the appointment in question (i.e. a committee for one chair only, joint committee for more than one chair, or committee for a joint chair Department/RSCAS/STG). The selection committee is composed of professors from the EUI, external experts, the President of the EUI (consultative voice) and a representative of the STG fellows (consultative voice). The composition of the Committee is kept confidential until the invitations for interviews are sent to shortlisted candidates. They will receive further information about the composition of the selection committee.

After publication of the vacancy and reception of applications, the Committee may either draw a short list of candidates to be interviewed or turn into a search Committee.

Having set up a shortlist the Committee subsequently interviews the shortlisted candidates and submits a recommendation of one or more candidates to be appointed.

The Committee's recommendation is transmitted to the Academic Council, which acts as a sovereign body for appointments. A recommended candidate is appointed if the majority (50%+1) of members present vote in favour.

### *Tentative schedule for the present procedure*

The schedule we would like to adhere to is the following:

- shortlisting decisions should be made by the end of November/mid-December;
- interviews are scheduled to take place presumably early 2020 (exact dates to be announced shortly);
- the Selection Committee proposal will be submitted to the first available Academic Council.

### **Application file**

Your file should contain the following elements.

- 1) **Application form** (to be filled in [online](#)) in which you are invited to provide your personal data, and to submit four names of possible **referees** whom the EUI may contact. The referees should not include members of the professorial staff of the EUI. Please give us the names and e-mail addresses of referees who know you in your teaching, networking and applied research functions. The Selection Committee may consult other external experts if it considers that helpful to its deliberations.

**Attach** the following documents as PDF files to the online application form:

- 2) **Cover letter**
- 3) **CV:** Please present a **short** CV of maximum 5 pages including education, professional experience, prizes and other major achievements.
- 4) **List of publications (if applicable):** Please present a **selected** list of publications: a list of your books, contributions to books, and articles in major professional journals.
- 5) **Proposal for the development of the STG:** please outline your vision of the development of the STG and your plan for the next five years were you to be appointed. The proposal should preferably be written in English, and have a length of up to 2000 words.

Formal applications should be submitted [online](#) by **30 October 2019** at midnight (CET). For any queries about the application procedure you may contact [applypro@eui.eu](mailto:applypro@eui.eu).

### **Practical information about life in Florence**

#### *Learning Italian*

The Institute's language service offers intensive Italian courses in September and less intensive courses throughout the year. Some other European languages are also taught. There are several private language schools in Florence.

## ***Housing***

Rents are very variable, likely figures for Florence and its immediate surroundings are 500-650 Euros for a one-bedroom flat and 650-750 Euros for a two-bedroom flat. Larger flats with three or four bedrooms run from 800-1000 Euros, depending on size and location, and can rise to 1500-2500 Euros (villas or large luxury flats).

The Real Estate and Facilities Service has a Housing Office which gathers offers of accommodation from the private sector (houses, studios and rooms - generally furnished) and can provide a list of apartments that suit specific requirements. The housing office helps as far as possible but it should be noted that it does not commit for personal assistance nor is it able to intervene in the relationship between the owner and tenant.

## ***Day care and Schools***

The EUI has a Crèche which provides preschool childcare.

In addition to private and public Italian schools there is a French and an international school in Florence:

The French school offers a programme that goes from Maternelle to Terminale, a good programme that many at the Institute take advantage of. Further information is available at [www.vhugo.eu](http://www.vhugo.eu).

The International School of Florence (ISF) offers an elementary through to high-school programme in English. Places should be reserved as soon as possible and are expensive. The high school offers the International Baccalaureate, which is recognised for university entrance throughout the world. Its American high school diploma is also recognised by the Italian government as equivalent to that of a *liceo linguistico*. Further information: [www.isfitaly.org](http://www.isfitaly.org).

More detailed information about day care and schools is available on our website at <http://www.eui.eu/ServicesAndAdmin/HealthAndFamily/Children/Index.aspx>.

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Potential applicants requiring information beyond that contained in these further particulars, or who would like to discuss the vacancy informally, are welcome to contact the President of the European University Institute, Prof. Renaud Dehousse ([Presidents.Office@eui.eu](mailto:Presidents.Office@eui.eu)).