



ACADEMIC SERVICE

Florence, June 2020

DIRECTOR OF THE ROBERT SCHUMAN CENTRE FOR ADVANCED STUDIES

Please find enclosed information about this vacancy and about the Robert Schuman Centre for Advanced Studies. The document also lists the documents that are required as part of the application dossier, and gives instructions for submitting the application online.

NB: After having submitted your application online you will receive confirmation of receipt by email; **if not**, contact us at applypro@eui.eu or by phone +39.055.4685.377 to make sure that your application has safely arrived. For any questions about the application procedure please contact applypro@eui.eu.

The Academic Service assures the confidentiality of the application procedure. The deadline for receipt of applications is **24 September 2020**.

Further and more up-to-date information about the Institute is available on our website: <https://www.eui.eu>.

Thank you for your interest in the European University Institute.

Yours sincerely,

Veerle Deckmyn
Director



Director of the Robert Schuman Centre for Advanced Studies

The European University Institute (Florence) invites applications for the post of Director of its Robert Schuman Centre for Advanced Studies (RSCAS). The post becomes vacant in September 2021. The current Director is Prof. Brigid Laffan.

The mission of the RSCAS is to contribute to policy relevant research on the main issues confronting Europe. Its activities are based on the findings of basic research in the human and social sciences, in particular the disciplines represented at the Institute (History, Economics, Law, Social and Political Sciences). It promotes comparative and interdisciplinary approaches.

The Director is responsible for leading the activities of the Centre. He/She must be an outstanding academic in a discipline represented at the Institute and have a proven record in interdisciplinary research and experience in university administration or research management. He/She will be expected to further the development of the Centre. A practical knowledge of at least two main European languages is required.

The Director of the Centre will be nominated at the 'senior professor' level of the EUI professorial scale on a five-year contract renewable for a further three years. The Institute is an equal opportunity employer and takes into account the importance of balance in gender, geographical and minority representation.

The European University Institute

The European University Institute is a postgraduate research institute set up in 1976 by the Member States of the European Union. It is not an institution of the European Union, but an intergovernmental organisation in its own right, funded directly by the signatory Member States.

The EUI consists of four academic departments - Economics, History and Civilization, Law, and Political and Social Sciences; an interdisciplinary postdoctoral training programme – the Max Weber Programme; an interdisciplinary research centre - the Robert Schuman Centre for Advanced Studies; and the School of Transnational Governance, focussing on teaching and training of governance beyond the State.

There are no special citizenship requirements for faculty members. In order to work effectively the professors have to be fluent in English and have a working knowledge of at least one other EU language.

The Robert Schuman Centre for Advanced Studies

The Centre was created in 1992 in order to conduct interdisciplinary research and to encourage work on the contemporary challenges of European integration. It consists of

faculty members holding joint chairs with departments, Robert Schuman Chairs, Programme Directors, part-time professors, post-doctoral fellows, research fellows and assistants, together with an administrative staff. In addition it hosts post-doctoral fellows, visiting fellows, EU fellows and Robert Schuman fellows. The Centre conducts theoretical, normative, analytical and applied policy research in a number of domains by drawing on the disciplines present at the EUI. Its work is currently guided by three major themes:

- Integration, Governance and Democracy;
- Regulating Markets and Governing Money; and
- 21st Century World Politics and Europe.

The Centre draws its income from a variety of sources, with around two thirds from externally funded grants. It runs an extensive conference programme, and publishes (mainly on-line) working papers, policy papers, research reports, and several research tools. Some of its research activities are organised in special programmes or units, including the Global Governance Programme, the European Governance and Politics Programme, the Florence School of Regulation, (covering the areas of Energy, Communication and Media, Transport, Water and Climate), the Migration Policy Centre, the Loyola de Palacio Programme on EU Energy Policy, the Centre for Media Pluralism and Media Freedom, the Florence School of Banking and Finance, and the MiddleEastDirections Programme. Other current and recent research includes several other projects on migration, a programme on European monetary union, and projects on security in Europe (internal and external). A continuing priority is to produce research and to stimulate debate on issues of reform within the European Union.

The RSCAS acts as a home institution for ERC advanced grant holders, ERC starting grant holders and Marie Skłodowska-Curie Fellows.

In June 2020, the Centre includes approximately 200 people (depending on the number of visiting fellows and research assistants, which is constantly changing).

Further details about the RSCAS can be found on our website:

<https://www.eui.eu/DepartmentsAndCentres/RobertSchumanCentre>

Faculty: Director, Joint Chairs, Robert Schuman Chairs, Programme Directors, and part-time professors

Since September 2013 the RSCAS is directed by Prof. Brigid Laffan.

‘Joint Chairs’ are affiliated to both the Robert Schuman Centre and one of the EUI Teaching Departments and represent the connection between the two.

In addition to the Joint Chairs, the RSCAS currently has three Robert Schuman Chairs, responsible for research programmes in the field of Migration and Global Economics and one Programme Director, for the MEDirections Programme.

The RSCAS also includes part-time professors (currently 42) with different degrees of involvement in the various projects/programmes. One emeritus professor and one senior fellow complete the faculty.

Research Fellows and Research Assistants

Research Fellows and Research Assistants constitute the second component of the RSCAS staff. They represent the research force of the Centre, recruited to direct research projects (Research Fellows) or to carry out more specific research and support activities (Academic Assistants). In June 2020 the Centre employs 17 research fellows and 77 academic assistants.

Fellows

The ‘Fellows’ compose the third component of the Centre. During the academic year 2019/20 approximately 70 fellows were (for periods varying from two months up to the full academic year and beyond) in residence at the Centre: 19 post-doctoral fellows (Jean Monnet Fellows and Max Weber Fellows), 4 Marie Curie (or similar) Fellows, 8 Robert Schuman Fellows, 2 EU fellows and approx. 40 Visiting Fellows.

Fellows are in residence at the Centre for limited periods that rarely exceed one academic year (two years for the Marie Curie Fellows), and often are much shorter (Visiting Fellows). The presence of a Fellows’ community is a key and distinctive feature of the RSC since the early years.

Administrative Staff

The administrative staff of the Centre is skilled and dedicated and includes among others administrative assistants, project managers, conference organisers and dissemination specialists. There are currently 27 administrative staff members working at the Centre.

Conditions of employment – salary - benefits

The European University Institute is an equal opportunity employer.

Full-time professors at the EUI are appointed on a five-year contract which may be renewed for further three years.

Salary

The amount of take-home salary varies and depends on seniority, eligibility to expatriation, household and dependent children allowances. The Human Resources Service is available for providing more information on the basis of the actual family situation of the short-listed candidates.

Additional benefits

The Institute covers moving expenses to and from Florence (up to a maximum equivalent of a monthly basic salary), in addition to a settlement allowance calculated on the basis of each individual family situation.

Faculty members who are eligible to the expatriation or foreign residence allowance and their families are entitled to a flat-rate payment of travelling expenses from Florence to the place of origin; the flat-rate payment is based on an allowance calculated on distance.

Faculty members at the Institute may opt in to the health insurance administered by the Joint Sickness Insurance Scheme of the European Communities Ispra Settlements Office. An average of 80% of medical or dental expenses is reimbursed upon presentation of invoices. Some treatment (dental braces, for example) requires authorisation in advance.

There is educational allowance for school or university costs of Institute members' dependent children.

Faculty members can opt to be covered by the EUI social security scheme for the risks of disability, death, old age/severance. In this case 10,25% of an EUI professor's salary is withheld monthly; twice this amount is contributed by the Institute. Upon departure a generous severance grant, corresponding to approx. 30% of the aggregate of the basic salary is paid to the EUI member. Faculty members could also opt for a payment to be made into a national or private fund.

Under the terms of the treaty establishing the Institute, EUI professors are exempt from income tax on their salary paid by the Institute anywhere in the Contracting states. In lieu of national taxes, a deduction is carried out by the Institute.

Further details on all information contained in this note are available from the Human Resources Service.

The recruitment procedure at the EUI

The selection procedure at the EUI has some specific features due to our character as an international (European) organisation.

Procedure and organs involved

Several bodies are involved in our selection procedure, which is regulated by Decision n° 2/03 of the High Council of the EUI. In this procedure the following bodies are involved:

- the Academic Council (all EUI professors and the President of the Institute)
- the Selection Committee
- the High Council

The selection committee is composed of members of the EUI and external experts. The composition of the Committee is kept confidential until the invitations for interviews are sent to shortlisted candidates. They will receive further information about the composition of the selection committee.

After publication of the vacancy and reception of applications, the Committee may either draw a short list of candidates to be interviewed or turn into a search Committee, which happens whenever the number and/or quality of applications does not seem adequate.

A few weeks after having set up a shortlist, the Committee interviews the candidates and submits a recommendation of one or more candidates to be appointed.

The Committee's recommendation is transmitted to the Academic Council, which acts as a sovereign body for appointments. A recommended candidate is appointed if the majority (50%+1) of members present vote in favour.

Tentative schedule for the present procedure

The schedule we would like to adhere to is the following:

- shortlisting decisions should be made in October;
- interviews will take place on **6 November 2020**; shortlisted candidates will receive details of the procedure for the interviews;
- the proposal of the Selection Committee will be submitted to the first available Academic Council;
- we expect the successful candidate to take up the post in September 2021.

Application file

Your file should contain the following elements.

- 1) **Application form** (to be filled in [online](#)) in which you are invited to provide your personal data, and to indicate two “**signature publications**” which you consider most representative of your work, one of them an article and the other one either a monograph or an article. Normally they should be single-authored. If you submit jointly authored work please specify the contribution of each co-author. Please provide the full bibliographic citation and if available, also a link to the publication.

Please submit four names of possible **referees** whom the EUI may contact. The referees should not include members of the professorial staff of the EUI. Given the tight schedule of the selection procedure please note that references may be requested on a short notice.

The Selection Committee may consult other external experts if it considers that helpful to its deliberations.

Attach the following documents as PDF files to the online application form:

- 2) **Cover letter**
- 3) **CV:** Please present a **short** CV of maximum 5 pages including education, professional experience, prizes and other major achievements.
- 4) **List of publications:** Please present a list of your books, contributions to books, journal articles, and other relevant publications.
- 5) **Proposal for the development of the RSCAS:** please outline your views of development of the RSCAS and the plan for the first five years were you to be appointed. The proposal should preferably be written in English, and have a length of up to 2000 words.

Formal applications should be submitted [online](#) by **24 September 2020** at midnight (CETS). For any queries about the application procedure you may contact applypro@eui.eu.

Practical information about life in Florence

Learning Italian

The Institute's language service offers intensive Italian courses in September and less intensive courses throughout the year. Some other European languages are also taught. There are several private language schools in Florence.

Housing

Rents are very variable, likely figures for Florence and its immediate surroundings are € 550-650 for a studio, € 700-850 for a one-bedroom flat, and from € 900 for a two-bedroom flat. Larger flats with three or four bedrooms run from € 2000, depending on size and location.

For more information you may consult <https://www.eui.eu/ServicesAndAdmin/Housing>

Daycare and Schools

The EUI has a Crèche which provides preschool childcare.

In addition to private and public Italian schools there is a French and an international school in Florence:

The French school offers a programme that goes from Maternelle to Terminale, a good programme that many at the Institute take advantage of. Further information is available at www.vhugo.eu.

The International School of Florence (ISF) offers an elementary through to high-school programme in English. Places should be reserved as soon as possible and are expensive. The high school offers the International Baccalaureate, which is recognised for university entrance throughout the world. Its American high school diploma is also recognised by the Italian government as equivalent to that of a *liceo linguistico*. Further information: www.isfitaly.org.

More detailed information about daycare and schools is available in our website at <http://www.eui.eu/ServicesAndAdmin/HealthAndFamily/Children/Index.aspx>.