



Florence, 5 February 2021

VACANCY NOTICE for a PROJECT ASSISTANT

The EUI has a vacancy for a Project Assistant in the Robert Schuman Centre for Advanced Studies.

Reference number: V/RA/RSC/4/2021 (please quote in all correspondence)

Department:	Robert Schuman Centre for Advanced Studies, Migration Policy Centre (MPC)
Length of contract and % of full-time:	Full-time, starting as soon as possible until 31/12/21. This contract may be further renewed (several times and conditional to the availability of funds), leading to an extension of the period of service up to a total of 5 years, including the first contract period.
Salary indication:	The basic net monthly salary is approx. 1,927 euro (grade Astac1e step 1). More information about conditions of employment is available here .
Director of project:	Prof. Andrew Geddes
Title of project:	Migration Policy Centre (MPC)
Job description:	<p>The Migration Policy Centre (MPC) is looking for a candidate to fill the position of MPC digital info specialist. The selected candidate will:</p> <ul style="list-style-type: none">• Redesign and further develop existing websites including databases, statistics, texts, templates and maps.• Contribute to the communication of MPC activities via the website and other outlets, such as social media channels.
Place of work:	Florence, Italy
Qualifications:	<ul style="list-style-type: none">• Ability to proactively contribute to the communication of MPC activities via the website and other outlets, such as social media channels• Social Media management editorial planning skills;• Experience with Zoom (or similar tools), live streaming on YouTube and video editing• Fluent writing HTML5/CSS3 and responsive design;

	<ul style="list-style-type: none">• Advanced understanding of AJAX communication;• Experience with WordPress back-end development using the following technologies: PHP, MySQL, WP REST API, JSON;• Experience with map and chart libraries such as OpenstreetMap, D3.js, Chart.js, AmCharts; Wordpress theme and plugin development;
Languages:	Fluent English in writing and speaking is required, knowledge of other languages is a plus
Contact details	For more information contact: migration@eui.eu
Deadline	The closing date for applications is 01 March 2021 at midnight (Florence time) .
How to apply	Fill in the on line application form and upload documents as requested. The documents to be uploaded are: <ul style="list-style-type: none">• Your CV (max 5 pages underlining relevant experiences)• Cover letter (max 2 pages)