EUI

The EUI has an open vacancy for a

Project Assistant in

School of Transnational Governance

Who we are

The **European University Institute** (EUI) at a glance:
- an **international organisation** set up in 1972;
- a research university focusing exclusively on **postgraduate**, **doctoral** and **post-doctoral studies**, and advanced research;
- located in the hills overlooking the city of Florence, Italy.

The Institute also hosts the Historical Archives of the European Union.

The EUI **School of Transnational Governance** (STG) trains tomorrow's leaders on the concepts, methods and practices of governance beyond the state. It offers policy leader fellowships, executive training and high-level policy dialogues. The School launched a new Master's programme in transnational governance in 2020.

Employment details

Contract type	Full-time
Length of contract	Starting date to be agreed with the candidate, 12 months.
	This contract may be further renewed (several times and conditional to the availability of funds), leading to an extension of the period of service up to a total of 5 years, including the first contract period.
Salary indication and grade	Grade: ASTAC1e step 1
	The basic net monthly salary after taxes is approximately 1,990 Euro, plus allowances if applicable.
	More information about conditions of employment is available here.
Place of work	Florence, Italy

About the project

Project Director(s)	Alexander Stubb
Project details	School of Transnational Governance
Job description	- Conducting background research for technologies, learning and teaching modalities; - Evaluating emerging technologies for teaching and learning and designs and implements pilots; - Engaging in project work to enhance existing services and identifying and developing new services; - Working on project assignments related to the EUI's Virtual Learning Environment (VLE) Brightspace; - Assisting organization and implementation of trainings, workshops and events on e-learning tools and instructional technologies.

Qualifications and experience

Qualifications and Experience

Essential:
- Bachelor's degree;
- Proven knowledge of computers and different programs and operations;
- Proven skill in the operation of hybrid classrooms computer and audio-visual equipment, Zoom, MS Teams, Google Classroom and other videoconferencing;
- Demonstrated experience in working within a Virtual Learning Environment in the role of developer and/or technical support.

Desirable:
- Knowledge of adult learning theories, assessment, and evaluation in course design and development in diverse content areas.

Languages

Excellent level of written and spoken English is essential, knowledge of other languages is an advantage.

How to apply

Deadline

The closing date for applications is **2 February 2022** at midnight (Florence time)

Contact details

For more information contact (Peter Ivanov, peter.ivanov@eui.eu)

How to apply

Fill in the online application form and upload documents as requested