

VACANCY NOTICE IUE/2/2006

**coupled with a notice for an
OPEN COMPETITION ON THE BASIS OF QUALIFICATIONS AND
INTERVIEW**

Nature of post: 1 temporary post B*4 ¹ Assistant - Electronic resources librarian

Unit to which post is attached: EUI Library

Duration of contract: Four years, with possibility of renewal

Description of duties: The successful candidate will be in charge of the development and delivery of e-resources, in liaison with the Systems Librarian and Library management. The person will report directly to the Director of the Library

Responsibilities:

- Organising, monitoring and developing electronic collections (periodicals & serials)
- Implementing electronic resources management tools and applications.
- Dealing with policy issues such as preservation, metadata, licensing, and web services
- Facilitating access to e-collections
- Dealing with projects using metasearch engines
- Taking an active part in special projects and working groups
- Support to public service points

Qualifications required:

- University degree in librarianship or information science, or equivalent professional experience, preferably in an academic research library
- Experience with electronic information resources
- IT knowledge applied in the library domain (e.g. Open URL, HTML, Z39.50 etc.)
- Familiarity with XML metadata and collection description standards for e-resources. (Dublin Core, MARC etc.)
- Ability to work independently in a rapidly changing and demanding environment.
- Ability to work as part of a multinational team
- Proactive approach
- Experience with relational databases Innovative / Millennium software, Perl, OAI - PMH would be an advantage

¹ The Institute's own careers structures is equivalent to the careers structure at the European Communities. In January 2007, the post will be re-denominated as temporary post AST 4: AST functions group of Assistants, at grade 4.

Languages:

- Excellent knowledge of English
- Good knowledge of a second official EU language
- Knowledge of a language of one of the new EU Member States could be an asset.

Selection process:

Candidates short-listed by the Selection Board will be invited for an interview, enabling assessment of the candidate's ability to

- carry out the tasks of the post
- work in an international academic institution
- exercise language skills.

The net monthly salary:

The net monthly salary after taxes is approx. euro 3,000. In addition, when conditions as laid down by the Statutes are applicable, there are family allowances - household allowance, dependent child allowance, education allowance – and expatriation allowance (approx. 16% of salary).

The European University Institute is an academic institution set up in 1976 by the Member States of the European Union charged with research and postgraduate training in Law, Economics, History and Civilisation and Political and Social Sciences with special reference to Europe. The Institute which is not part of the European Union is an intergovernmental institution, funded directly by the signatory states and partly by the EU (<http://www.iue.it>).

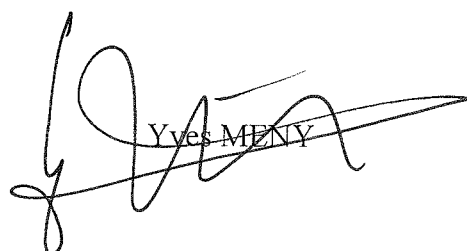
The European University Institute is an equal opportunity employer.

Applications (for which there is no form to fill in) should refer to open competition IUE/2/2006. They should be sent, accompanied by relevant documents and including the names of two referees from whom references might be sought, to:

Mrs Sarah Ludemann
Personnel Service
European University Institute
Via dei Roccettini 9
I-50016 San Domenico di Fiesole (Fi) – Italy

Fax: +39 0554685293
e-mail: applyadm@iue.it

DEADLINE **FOR RECEIPT** OF APPLICATIONS: **24 March 2006**



Yves MENY