

Florence, 22/2/06

VACANCY NOTICE IUE/4/2006

**coupled with a notice for an
OPEN COMPETITION ON THE BASIS OF QUALIFICATIONS AND INTERVIEW**

Nature of post: 1 contract post – FG II– Clerk

(The post will be financed by the Max Weber Postdoctoral Programme of the Institute)

Unit to which post is attached: Computing Service

Duration of contract: three years, with possibility of renewal.

A member of the contract staff is entitled to participate in internal competitions for temporary or permanent staff members after two years of service.

Description of duties: contract staff member in charge of carrying out IT maintenance and user support, both for hardware and software, in client/server architecture on Windows XP and related peripherals under the supervision of permanent or temporary staff.

Qualifications required:

- Being a national of a Member State of the European Union, or a national of third countries having acquired the status of long term resident on the basis of the EU Directive 2003/109/EC;
- Good knowledge of Information Technology, attested by a diploma of post-secondary education;
- Work experience in a university or research environment will constitute an advantage;
- Ability to work as part of a multinational team;
- Good knowledge of English and of a second official EU language.
- Knowledge of a third language and knowledge of a language of one of the new EU Member States could be an asset.

Selection process:

Candidates short-listed by the Selection Board will be invited for an interview, enabling assessment of the candidate's ability to

- carry out the tasks of the post
- work in an international academic institution
- exercise language skills.

The net monthly salary:

The net monthly salary after taxes is approx. euro 1,850. In addition, when conditions as laid down by the Statutes are applicable, there are family allowances - household allowance, dependent child allowance, education allowance – and expatriation allowance (approx. 16% of salary).

The European University Institute is an academic institution set up in 1976 by the Member States of the European Union charged with research and postgraduate training in Law, Economics, History and Civilisation and Political and Social Sciences with special reference to Europe. The Institute which is not part of the European Union is an intergovernmental institution, funded directly by the signatory states and partly by the EU (<http://www.iue.it>).

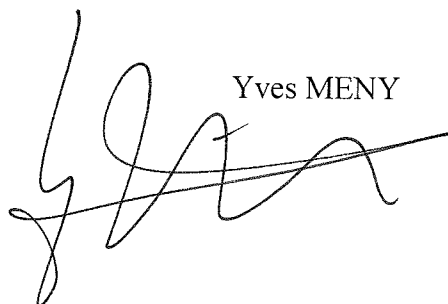
The European University Institute is an equal opportunity employer.

Applications (for which there is no form to fill in) should refer to open competition IUE/4/2006. They should be sent, accompanied by relevant documents and including the names of two referees from whom references might be sought, to:

Mrs Sarah Ludemann
Personnel Service
European University Institute
Via dei Roccettini 9
I-50016 San Domenico di Fiesole (FI) – Italy

Fax: +39 0554685293
e-mail: applyadm@iue.it

DEADLINE **FOR RECEIPT** OF APPLICATIONS : **24 March 2006**


Yves MENY