

Florence, 1/7/2005

VACANCY NOTICE IUE/6/2005

coupled with a notice for an OPEN COMPETITION ON THE BASIS OF QUALIFICATIONS

Nature of post: 1 temporary post – grade B* 4 ¹– Assistant (Systems analyst)

Unit to which post is attached: Computing Service

Duration of contract: two years, with possibility of renewal.

Description of duties: temporary staff member reporting to the Head of Unit, in charge of providing technical supervision in the maintenance, the development and the enhancement of desktop PC configurations. In particular:

- o Creation, updating and testing of software clones images.
- o To research and promote prototype technical solutions in response to user requirements.
- o To evaluate innovative software and hardware as well as emerging technologies for integration in the development and deployment of systems.
- o To provide second level support to the User Support group
- o To maintain documentation.

Qualifications required:

- Being a national of the European Union, or a national of third countries having acquired the status of long term resident on the basis of the European Council directive 2003/109/EC;
- A Level of scientific/technical post-secondary education attested by a diploma;
- Knowledge and practical experience in:
 - o Microsoft Windows XP;
 - o Windows configuration/management and troubleshooting;
 - o Desktop software configuration and integration in network environment and Microsoft Active Directory services;
 - o Scripting technologies, including WMI integration (VBscript and JScript);
 - o Networking technologies and troubleshooting;
 - o Enterprise tools used for centralised deployment and management of applications.
- At least 5 years working experience in information technology;

¹ The Institute's own careers structures is equivalent to the careers structure at the European Communities. In January, the post will be re-denominated as temporary post AST 4 : AST functions group of Assistants, at grade 4.

- Ability to work as part of a multinational team;
- Excellent knowledge of English and good knowledge of a second language of the Institute. Knowledge of a third language would be an asset.

Selection process:

Candidates short listed by the Selection Board will be invited for an interview, enabling assessment of the candidate's ability to

- carry out the tasks of the post
- work in a European university institution
- exercise language skills.

The net monthly salary:

The net monthly salary after taxes is approx. euro 3,000. In addition, when conditions as laid down by the Statutes are applicable, there are family allowances - household allowance, dependent child allowance, education allowance – and expatriation allowance (approx. 16% of salary).

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The European University Institute is an equal opportunity employer.

Applications (for which there is no form to fill in) should refer to open competition IUE/6/2005. They should be sent, accompanied by relevant documents and including the names of two referees from whom references might be sought, to:

Mrs Michela Pistolozzi
Personnel Service
European University Institute
Via dei Roccettini 9
I-50016 San Domenico di Fiesole (Fi) – Italy

Fax: +39 0554685289
e-mail: applyadm@iue.it

DEADLINE **FOR RECEIPT** OF APPLICATIONS: **31/7/2005**

Gianfranco VARVESI