



PAB RESIDENCES USER'S GUIDE

(Electricity, heating, air-conditioning
and mosquito nets)




What to do in case of problems with your central heating system

- A. Have you checked that the heating is switched on according to operating hours indicated in the EUI heating and cooling policy (see <https://www.eui.eu/Documents/ServicesAdmin/Logistics/Policies-and-Procedures/EUIHeatingandCoolingPolicy.pdf>) ?
- B. Have you checked that the radiators' valve is set between 1 and 5 (image 1)?
1= lower heating level
5= higher heating level



Image 1

- C. Have you checked that the  indicator is displayed (nr. 3, image 3) on the chrono-thermostat?

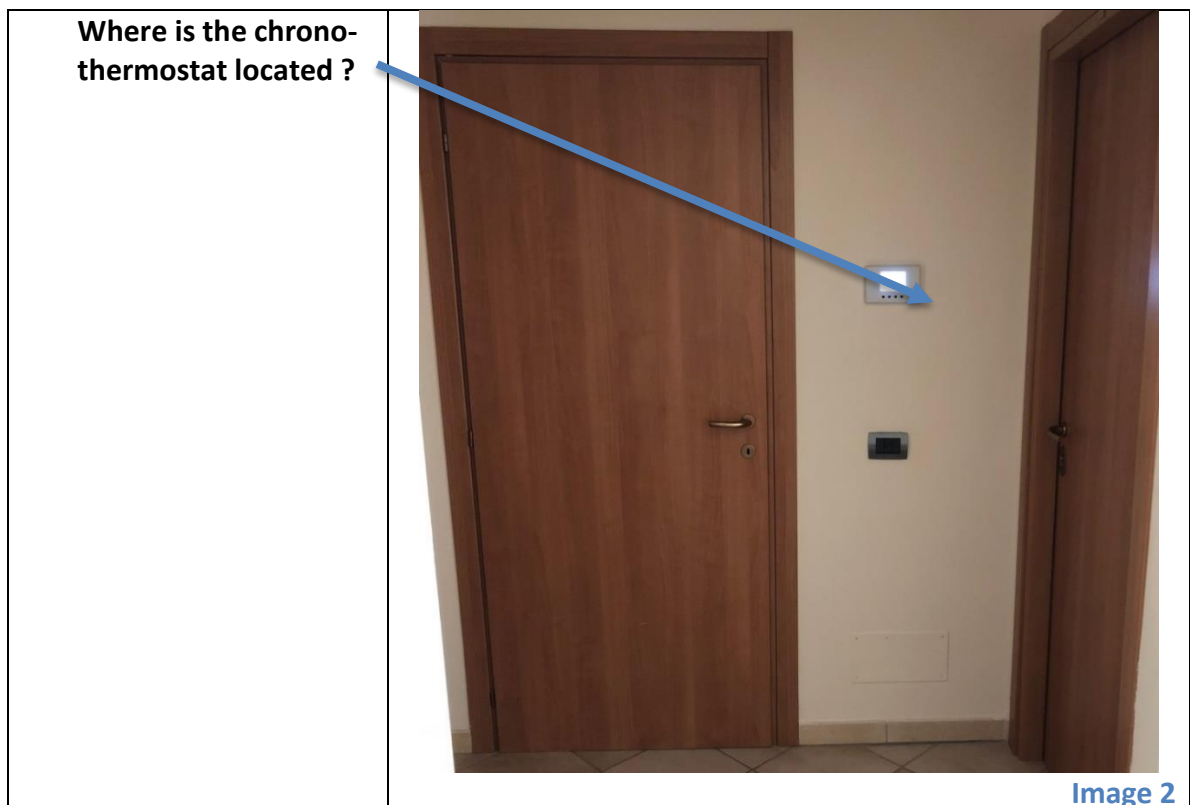
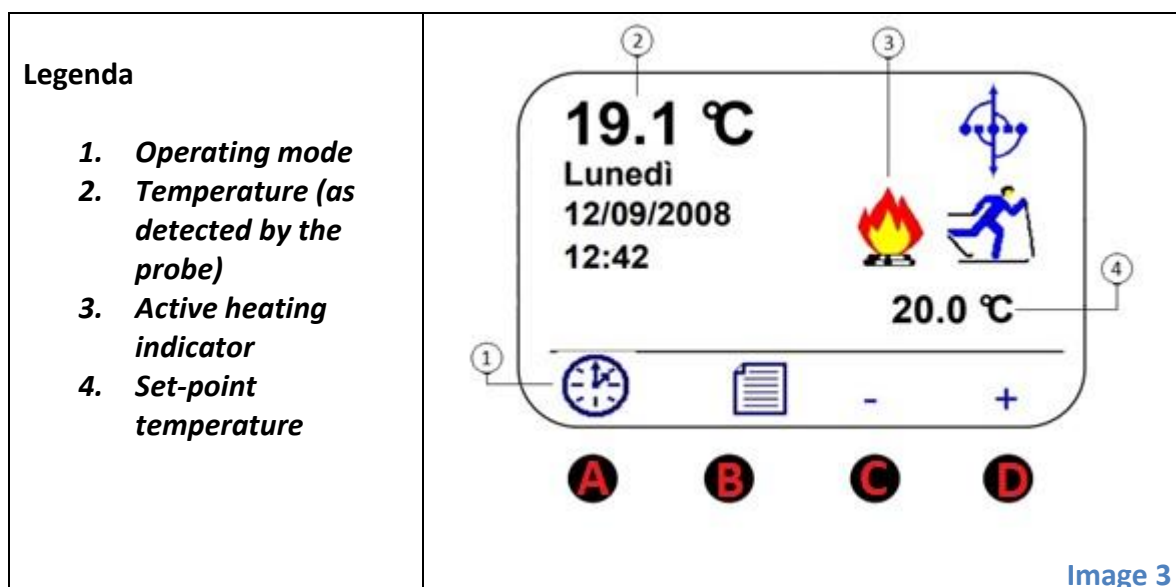





Image 2





- If the  indicator is displayed on the screen but the heating is not working, please contact the EUI Helpdesk*.
- If the  indicator does not appear on the screen, please check that the  indicator (nr. 1, image 3) is displayed. If not, press (A) to switch on the heating system.

If none of above mentioned solutions works, please contact the EUI Helpdesk*.

***You can contact the EUI Helpdesk from Monday to Friday from 8 am to 6 pm by opening a ticket on the web portal (helpdesk.eui.eu), by sending a mail message to eui.helpdesk@eui.eu or by calling [+39] 055 4685 600 (ext. 2600). In case of emergencies outside working hours or over the weekend, please contact the control room ([+39] 055 4685 999).**

What to do in case your air conditioning system does not work

- A. Have you checked on the remote control of your cooling unit that the  button (image 3) is set on “cooling” mode (image 4) ?
- If not, please press  until the “cooling” mode is selected as indicated in image 4 or switch off cooling units that you do not want to use.

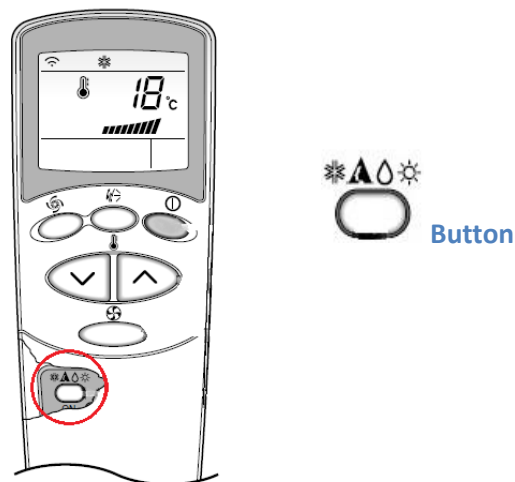


Image 4

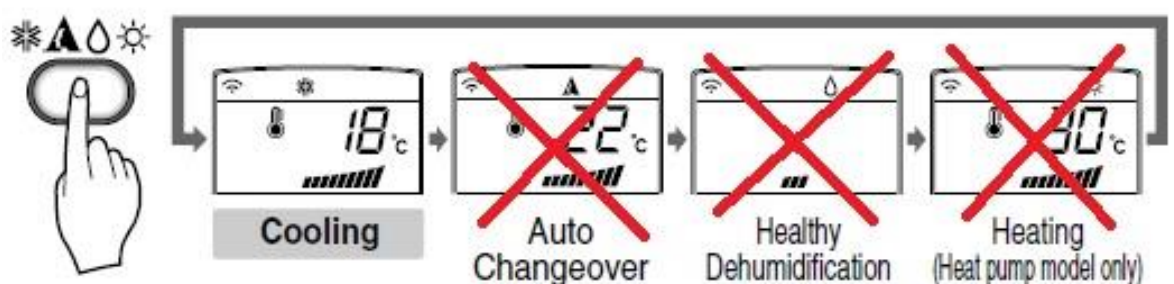


Image 5

If the proposed solution does not work, please contact the EUI Helpdesk*.

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What to do in case of power outages

Generic picture

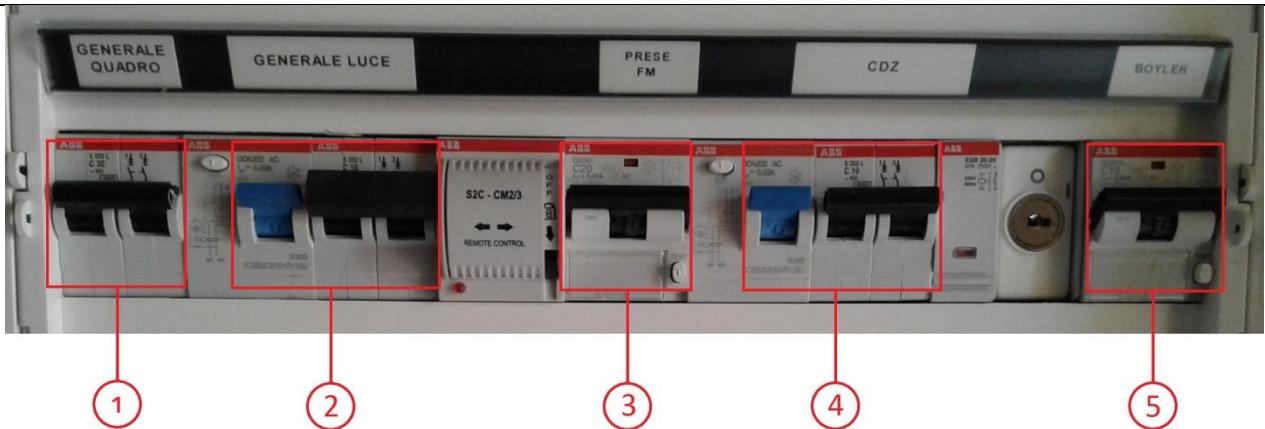


Image 6

Legenda:

1. Master switch of the flat (supplying all other switches).
2. Switch supplying lights in the flat.
3. Switch supplying all power outlets (kitchen appliances are all connected to power outlets, so this is the switch they depend on).
4. Switch supplying cooling units.
5. Switch supplying central heating system and sanitary hot water.

A. If the power outage affects the whole building (lights, outlets, air conditioning/heating, household appliances), have you checked that switches nr. ① ② ③ ④ ⑤ on the master panel are all positioned upwards (image 6)?

- Please check the position of switch nr. ① and, if downwards, please set it back upwards.
- If this does not work, please check that switches nr. ② ③ ④ ⑤ are all positioned correctly, and, if downwards, please set them back upwards.

If none of above mentioned solutions works, please contact the EUI Helpdesk*.

B. If only lights are out, have you checked that switch nr. ② is positioned upwards (image 6)?

- If switch nr. ② is placed downwards, please set it back upwards.

- If this does not work, please check the position of switch nr. ① and, if downwards, please set it back upwards.

Should none of above-mentioned solutions work, please contact the EUI Helpdesk*.

C. If you realize that all outlets in your flat are not powered (kitchen appliances, personal devices, desk lamps), have you checked that switch nr. ③ is positioned upwards (image 6)?

- If ③ is placed downwards, please set it back upwards.
- If this does not work, please check the position of switch nr. ① and, if downwards, please set it back upwards.

Should none of above-mentioned solutions work, please contact the EUI Helpdesk*.

D. If the air conditioning system stops working due to a power outage, have you checked that switch nr. ④ is positioned upwards (image 6)?

- If ④ is placed downwards, please set it back upwards
- If this does not work, please check the position of switch nr. ① and, if downwards, please set it back upwards.

Should none of above-mentioned solutions work, please contact the EUI Helpdesk*.

E. If your heating system is not working and you do not have hot water due to a power outage, have you checked that switch nr. ⑤ is positioned upwards (image 6)?

- If ⑤ is placed downwards, please set it back upwards.
- If this does not work, please check the position of switch nr. ① and, if downwards, please set it back upwards.

Should none of above-mentioned solutions work, please contact the EUI Helpdesk*.

- F. If all switches ① ② ③ ④ ⑤ are positioned correctly (upwards), have you checked that switches located next to power outlets are set on **(I)** (image 7)?
- If the switch of the outlet is set on **(O)**, please change it to **(I)**.
 - If electricity goes out again, please disconnect all appliances connected to the outlet.



Image 7

Please note: power outlets for kitchen appliances are located below the sink (Image 8).



Image 8

Should none of above-mentioned solutions work, please contact the EUI Helpdesk*.

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**** Please note: in order to avoid heat dispersion, please do not place any items over radiators (i.e. laundry to dry), which shall never be placed ON but in proximity of heating sources).**

Mosquito nets – user instructions



Image 9

User instructions and warnings:

- Please follow the closure of the bar-handle until the lock in order to ensure stability in the rails.
- Do not place your hands on the roller box and on the rails when moving the mosquito net.
- Please close the mosquito net in case of strong winds.
- Do not leave the mosquito net open when leaving the flat, a sudden change of weather conditions could cause damage to the whole fixture.

Check-list:

- Check the correct functioning when opening and/or closing the net.
- Check for the absence of unusual noises.
- Check visually the proper sliding along the rails.
- Check visually the absence of rifts, breaches, cuts or warps in the net.
- Check visually the absence of warps or dents in the metallic frame.

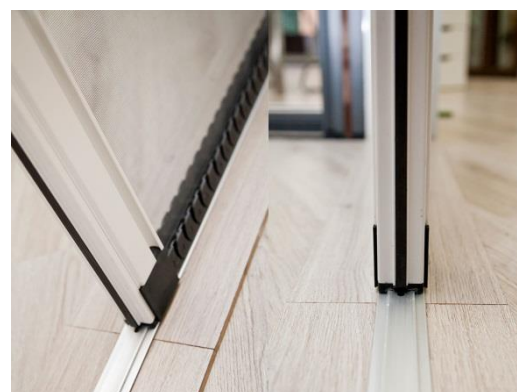


Image 10

Should you discover one of the issues indicated in the check-list, or should you encounter other kinds of malfunctioning, please contact the EUI Helpdesk* to receive assistance.

IT IS FORBIDDEN TO PERFORM TECHNICAL INTERVENTIONS ON THE MOSQUITO NET, PLEASE WAIT FOR THE ASSISTANCE OF OUR TECHNICIANS

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