

Florence, 22 February 2006

**VACANCY NOTICE IUE/3/2006**

**coupled with a notice for an  
OPEN COMPETITION ON THE BASIS OF QUALIFICATIONS AND INTERVIEW**

**Nature of post: 1 temporary post – grade C\*1<sup>1</sup>– Clerk (Assistant programmer)**

**Unit to which post is attached:** Computing Service

**Duration of contract:** four years, with possibility of renewal.

**Description of duties:** The main duties of the successful candidate will be to assist with the following tasks:

- support, maintenance, application analysis, integration with external programs and development of future releases of the accounting application SUCRE written in Powerbuilder, for both the client and server side.
- Application analysis and development of administrative applications based on Oracle database, Access, and Excel ( Visual Basic).
- Analysis and interface with consultants for maintenance of java-based applications.
- Maintenance of the documentation both for development and end-users.
- Backup functions to user support and development of other related administrative applications such as personnel database, salary database, and reporting systems.

**Qualifications required:**

- Being a national of a Member State of the European Union, or a national of third countries having acquired the status of long term resident on the basis of the EU Directive 2003/109/EC;
- Scientific/technical post-secondary education attested by a diploma;
- Knowledge of Oracle database as a programmer level; SQL programming; Object-oriented programming (Visual Basic, Powerbuilder).
- Understanding of accounting systems.
- Knowledge of network applications (client server and web-based).
- Good communication skills.
- Good experience with Excel and Crystal Reports.
- Good knowledge of English and French.
- Knowledge of a third language and knowledge of a language of one of the new EU Member States could be an asset.

---

<sup>1</sup> The Institute's own careers structures is equivalent to the careers structure at the European Communities. In January 2007, the post will be re-denominated as temporary post AST 1 : AST functions group of Assistants, at grade 1.

**Selection process:**

Candidates short-listed by the Selection Board will be invited for an interview, enabling assessment of the candidate's ability to

- carry out the tasks of the post
- work in an international academic institution
- exercise language skills.

**The net monthly salary:**

The net monthly salary after taxes is approx. euro 2,250. In addition, when conditions as laid down by the Statutes are applicable, there are family allowances - household allowance, dependent child allowance, education allowance – and expatriation allowance (approx. 16% of salary).

**The European University Institute** is an academic institution set up in 1976 by the Member States of the European Union charged with research and postgraduate training in Law, Economics, History and Civilisation and Political and Social Sciences with special reference to Europe. The Institute which is not part of the European Union is an intergovernmental institution, funded directly by the signatory states and partly by the EU (<http://www.iue.it>).

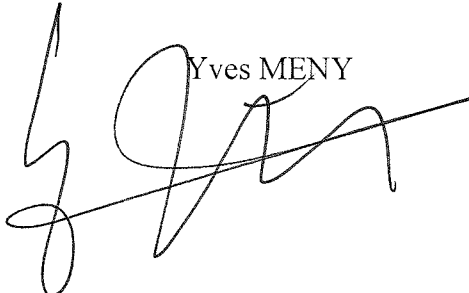
The European University Institute is an equal opportunity employer.

Applications (for which there is no form to fill in) should refer to open competition IUE/3/2006. They should be sent, accompanied by relevant documents and including the names of two referees from whom references might be sought, to:

Mrs Sarah Ludemann  
Personnel Service  
European University Institute  
Via dei Roccettini 9  
I-50016 San Domenico di Fiesole (Fi) – Italy

Fax: +39 0554685293  
e-mail: [applyadm@iue.it](mailto:applyadm@iue.it)

DEADLINE **FOR RECEIPT** OF APPLICATIONS: **24 March 2006**

  
Yves MENY