

EXTERNAL COLLABORATORS (WEB AREA) 1/08

English translation – Only the Italian version is authentic

The EUROPEAN UNIVERSITY INSTITUTE, an international academic institution based in San Domenico di Fiesole (FI), is looking for people interested in collaborating with one of its services for a short period and **on the basis of an occasional autonomous work contract.**

- Type of contract: Occasional autonomous work
- Service/Department: Computing Service / Library
- Duration and timing: during October - December 2008.
Work shall be divided into sessions; each session should ideally be completed within 22 working days. Selected candidates may be offered to collaborate in the framework of one or more sessions.
- Description of work: Assistance in the creation of the new “EUI website content”, using a Content Management System (Contensis CMS). The collaborators will create web pages for the new website. The content of the webpages to be created will be provided by the EUI.
Using the CMS tool, they will also perform simple operations such as creating hyperlinks in the text, uploading documents and images, choosing the most appropriate templates and keywords, and updating the website “thesaurus” accordingly.
- Qualifications:
- Secondary or post-secondary education attested by a diploma;
 - Proficient use of computers and office automation software;
 - Good knowledge of English
- Remuneration: approx. € 1.300,-- (before taxes) for each work session (according to the actual amount of work assigned and completed)
- Selection process: candidates short-listed by a Technical Committee will be invited for an interview.

The EUI is an academic institution set up in 1976 by the Member States of the European Union charged with research and postgraduate training in Law, Economics, History and Civilisation, and Political and Social Sciences with special reference to Europe. The Institute, which is not part of the European Union, is an intergovernmental institution, funded directly by the signatory states and partly by the EU ([http://: www.eui.eu](http://www.eui.eu)).

Applications should be submitted electronically using the 1/08 online application form

Contacts: applyjob@eui.eu

Deadline for receipt of applications: 15 July 2008

Marco DEL PANTA